

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of November 6, 2000

Board of Selectmen: Ilene P. Reed, Chairman; Keith Oppenneer, Donald J. Crate, Sr.

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Gerry Stark; Tim Taylor, Fire Ward

CALL TO ORDER

Mrs. Reed called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppenneer moved to approve the minutes of October 16 as printed; Mrs. Reed seconded, vote unanimous

BUSINESS

Knox River Bridge:

The NH Department of Transportation informed the town that a temporary “bailey” bridge could be constructed for a cost of \$19,000.

The letter to the NH Department of Revenue Administration asking for authorization to expend \$40,000 from undesignated fund balance was not signed by the Budget Committee. Mr. Griffin suggests leaving the dollar amount the same for the temporary bridge and engineering for the new bridge.

Mr. Oppenneer asked if the bridge should be closed. Mr. Griffin explained that the State suggested the town close the bridge, but since we can get a temporary bridge quickly, we should do that. Only a weight limit has been applied to date.

Lower Shaker Village Water System:

There had been talk in the past about the town of Enfield taking over the water system at Lower Shaker Village. A letter was sent to the Lower Shaker Village Community Association informing them what the town would do if we proceeded. LSVCA has reconsidered and is no longer interested in having the town to take over its water system. Mr. Griffin has directed the engineer to stop all work on this project and will assume this is the consensus of the Board of Selectmen unless he hears otherwise.

NH Fish & Game Correspondence:

Correspondence was received from the NH Fish and Game Department regarding a 13-acre parcel of land that is in the town records as “ownership unknown”.

Gerry Stark explained that the Enfield Land Company (ELC) finds reference to this parcel in its chain of title. The State of NH also has a quitclaim deed for this same parcel. NH Fish & Game recommends that the State release its interests and rights in the disputed 13-acre parcel in exchange for 20 acres of comparable land. ELC proposes to buy a parcel of land and subdivide it. Twenty acres of this parcel that abuts State owned land would then be transferred to the State in exchange for the 13-acre parcel that abuts ELC owned land. The 20-acre parcel, according to Fish & Game, is a more desirable piece of land in regards to wildlife management.

Mrs. Reed moved to approve the land deal as presented; Mr. Oppenheimer seconded; vote unanimous. A letter will be prepared and mailed to the State, with a copy forwarded to Gerry Stark.

2001 Budget:

Mr. Griffin presented a list of recommended changes to the 2001 budget resulting in an overall increase of \$16,910.

Lebanon Dispatch was budgeted at \$40,700 based on an estimate from the City of Lebanon. However, the current bill is much higher than anticipated. Dispatch billing is based on the amount of traffic. Mr. Griffin recommended increasing this line item to \$56,000. The Board briefly discussed alternatives to using the City of Lebanon for dispatch services.

Mutual aid for ambulance service was recommended at \$8,400.

The Knox River Bridge is currently estimated by the Town’s engineer to cost a total of \$345,000 for construction, engineering and a Clerk of the Works.

The Budget Committee did not go along with the original \$40,000 funding for 2000 expenses from undesignated fund balance since the town was unable to proceed with the original plan for the bridge due to soil conditions. The Budget Committee asked for new figures.

The Board approved the changes as recommended by Mr. Griffin.

The Board reviewed a list of changes proposed by Mr. Oppenheimer. Most of the changes were accepted. A few of the recommended changes were discussed and it was decided to maintain these budget line items as recommended by the Town Manager, including the following accounts: 01-4150-313 at \$3,000—tax mapping expense, 01-4152-670 at \$200—law books and references, 01-4194-441 at \$1,000—dam maintenance and registration costs, 01-4194-635 and 01-4194-636 at \$100 each, 01-4194-731 at \$12,300—study to look at a plan for the Whitney Hall auditorium, improved lighting is particularly important, 01-4194-736 at \$10,000, 01-4194-743 at \$5,500, 01-4210-115 at \$31,000—prosecutor costs based on prior experience, also pays for office and support costs that were carried by Hanover last year, 01-4210-630 at \$9,000—repairs and service contracts, including computer servicing, 01-4210-680 at \$11,000—Uniforms, including new patches that include the new town seal, 01-4240-111 at \$3,500, 01-4312-632 at \$1,000—Rental equipment for road projects or , 01-4312-660 at \$32,000—equipment

maintenance, costs of parts are increasing and equipment is aging, and 01-4611-810 at \$750—specific training is requested. This results in an overall reduction \$13,190 from the Town Manager's budget.

Mr. Crate suggested getting a price for a sweeper for the backhoe. Mr. Crate has seen one in action and it did a great job, and over the long run, purchasing a sweeper could save the town money over contracting the job out.

CITIZENS FORUM

Fire Truck:

Tim Taylor on behalf of David Crate, Fire Chief. The fire truck that has been ordered is on schedule. A contract was signed April 28, and it will take about 300 days to produce the truck. In the process of ordering there are 50 pages of specifications to review. The Fire Department also went through a second set of specs. There was discussion of foam capabilities. In the past this was very expensive. Training is expensive due to the cost and amount of foam used in training. However, if it may be another 30 years before you're going to get a new truck it makes sense to set it up now for foam capabilities rather than retrofitting later at a higher cost.

Mr. Crate asked if the foam would be used at Exit 16 where Evans has fuel storage tanks and Johnson & Dix has propane. Mr. Taylor replied that with the propane, probably not, but with the fuel storage tanks, yes.

American LaFrance has quoted foam capabilities at an additional \$8,000-\$10,000. This would include two foam tanks. Different types of foam are used for different fuels/fires. The voters approved \$278,000 for the new fire truck. The truck cost came in at \$277,215 and \$5,682 was saved in interest by paying in installments, leaving a net balance of \$3,533 needed for the foam apparatus.

Mr. Crate moved to approve an additional expenditure of not more than \$3,600 for the purchase of foam capabilities for the new fire truck; Mr. Oppenheimer seconded, vote unanimous.

Training costs were discussed. Foam costs about \$40 per gallon and 3 gallons per minute are pumped through the system. An additional \$2000 will be added for training budget to cover the cost of foam used and another \$2,000 for enough foam to fill the tanks initially. The cost of foam would then be charged out to the property owner when an accident happens that requires its use.

BUSINESS, CONTINUED

Town Meeting:

New State rules require the annual report to include the warrant, as amended at the deliberative session of Town Meeting. In order to provide as much time as possible for mailing of the annual report the Board of Selectmen selected February 3, 2001, the first available town meeting date, for the deliberative session. The meeting will be held at 9:00 am in the Whitney Hall Auditorium.

Snow Removal and Ice Control, Standard Operating Procedures:

The draft procedures presented to the Selectmen for information are in progress of being developed, and would include the kind of content that the draft contains. Mr. Crate hopes the Highway crew will be allowed the flexibility of on-site judgment.

Trustee of Trust Funds:

Mrs. Reed moved to appoint Leafie Cantlin at Trustee of Trust Funds to fill the vacant position; Mr. Crate seconded, vote unanimous.

Conservation Commission:

John Stinson, Conservation Commission Chairman, asked that Larry Gardiner be appointed as a regular member of the Conservation Commission. Terry Finsterbusch is currently an alternate on the Conservation Commission. Mr. Crate moved to appoint Larry Gardiner as an alternate member on the Conservation Commission; Mr. Oppenheer seconded, vote unanimous.

The Board believes that the Conservation Commission can work with both alternates for a while and then submit a recommendation, as a group, as to who should be appointed as a regular member.

TOWN MANAGER'S REPORT**Main Street Improvements:**

The Enfield Village Association (EVA) would like the limit of work on the Main Street Bridge project extended to George's. The NH Department of Transportation (DOT) said they would do it upon receipt of a written request from the Selectmen.

EVA has talked about moving the curb out and doing some landscaping between the road and the sidewalk in this area of Main Street. Four parking spaces would be lost in front of the buildings, but 5 new ones are being created on the opposite side of the road.

Before making a decision, the Board of Selectmen would like to take a look at the State's plans for this area. Mr. Crate expressed concern about curbing interfering with snow removal.

Junkyards:

A number of properties need investigation to determine if two or more unregistered vehicles are located on the lots. One property must be investigated to determine if it a used car lot has been started there.

Dispatching:

Mr. Griffin stated that the Town of Enfield might want to look at alternatives for dispatch services. The town of Hanover has the same dispatch programming as Enfield. Compatibility is the problem. The County is an interesting player, but software isn't currently the same. Being our own dispatcher is not desirable and not recommended. Costs are unknown at the current time, but a cooperative program, similar to the prosecutor arrangement, might be the most desirable approach and might be implemented. Enfield's agreement with Lebanon expires July 1, 2001. The Fire Department and FAST Squad will also be asked for input.

Culvert Inventory:

Mr. Oppenneer came across a newspaper article regarding culverts in another town. He asked if Enfield has such an inventory. Mr. Griffin explained that this would be part of the planned road inventory.

Pay-As-You-Throw Program:

Mr. Oppenneer is intrigued by the idea of a Pay-As-You-Throw (PAYT) Program. Mr. Griffin informed the Board that an individual recently met with local town & city managers to explain the solid waste/recycling program that is used on Nantucket. As an island, Nantucket has unique and challenging obstacles to management of solid waste and recyclables. Through an innovative approach, a private firm has developed a program that minimizes solid waste and maximizes recycling, composting and reuse. Mr. Oppenneer would like to see a copy of the letter that describes the program.

The benefits of a PAYT program is that those that do not recycle or compost and discard more solid waste will pay more, while those that do recycle and compost will pay less.

INFORMATIONAL ITEMS/CORRESPONDENCE

Enfield Village Association letter to Community Development Finance Authority

Town of Enfield: Minimum Impact Expedited Application for miscellaneous culverts

Paul Badger: Minimum Impact Expedited Application for driveway across a wetland

Letter from Susan Hollins, SAU 62 Superintendent re: School District MS 25 and resulting delays in setting the tax rate.

Jim Taylor, Planning/Zoning Administrator, memo re: Property behind Enfield Ctr. Post Office

Selectmen's minutes re: Park & Ride

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 7:38 pm.; Mr. Crate seconded, vote unanimous.