

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**Regular Meeting**

**Date: 1 May 2000**

**Time: 5:30 pm.**

**MINUTES**

**Board of Selectmen:** Ilene P. Reed, Chairman; Keith Oppenneer  
Donald J. Crate, Sr. – absent due to business

**Administrative Staff:** Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette,  
Secretary

**Others:** Ken Hill and Jason Hill, Enfield-Mascoma Lions Club; James Gerding,  
Conservation Commission Chairman; Jane Plumley, Shaker Recreation Park  
Development Committee

**I. Call to Order**

A. Mrs. Reed called the meeting to order at 5:30 pm.

**II. Approval of Minutes**

A. Mr. Oppenneer moved to approve the minutes of 17 April 2000; Mrs. Reed seconded, vote unanimous.

**III. Business**

A. Mrs. Reed, Selectmen's representative on the Planning Board, will present the Community Center site plan to the Planning Board on May 10.

Mr. Oppenneer spoke of re-opening the site plan issue. He has received a number of phone calls since the last meeting. While he tries to visualize how the site will look with the new building on it, he has difficulty doing so. Mr. Oppenneer would like a landscape architect to examine the constraints the town has, including the property boundaries, existing buildings and underground utilities and drainage systems. The building should fit the spot, and parking for 30 to 40 cars should be sufficient, particularly since overflow can be accommodated in the Whitney Hall parking lot. The Board does not need to plan on the building always being full. Mr. Crate's argument about line of sight is what tipped the scales for Mr. Oppenneer in favor of the building near the church. Mr. Oppenneer does not feel that an entrance on Main Street is a good answer; there may be other alternatives. He agreed, however, to honor the site plan as approved by the Planning Board.

Jane Plumley asked the Board if they considered getting rid of the pavilion currently in Huse Park. Storage space and covered picnic tables are needed, but they can be reconfigured to fit on the lot.

Ken Hill anticipated that as soon as the Community Center building went up that the pavilion would come down.

The Lions Club will be trying to line up work for this year within the next three weeks. The people who are going to set the forms for the foundation need a commitment soon. The Lions Club will be doing construction on a part-time basis and there are several days that the members are not going to be available to work on the Community Center, such as during the fair in July. The best that can be hoped for is to get the foundation in and capped this year. The cellar hole will then need to be heated to keep the foundation from cracking.

The Board agreed that since the town is responsible for the delays this spring that the town will pay for fuel costs to heat the cellar hole. The period of time that the Lions Club is allowed for completion of the project will also be extended to 4 years.

Mrs. Reed asked if the Planning Board approved the site plan how soon can the Lions Club start? Mr. Griffin responded that the Planning Board will have its hearing on May 10. The Planning Board could make a decision that same evening. The Selectmen can let the Planning Board make the decision about the best location for the building based on planning issues, such as parking, access, and safety. Mr. Oppeneer was agreeable because he does not feel that he has the background for this type of decision.

Mr. Hill informed the Board that the Lions Club does not care if the parking entrance is on Route 4 or Main Street, so long as the Selectmen choose a spot for the building very soon so that construction might be scheduled.

Discussion followed regarding the design of the building. Mr. Hill explained that the building would look much like the Enfield Center Town Hall with a 10/12 or 12/12 roof pitch.

At Mr. Oppeneer's request, the NH Dept. of Transportation (NHDOT) will be contacted for advice on the driveways. While NHDOT approved of a driveway access from Route 4, the office staff has not contacted NHDOT about the plans for a Main Street access.

#### **IV. Citizens Forum**

- A. The Enfield Community Gardeners thought they would be doing well to sell 25 compost bins. Forty-nine compost bins were sold. In return for a single check for the purchase of the bins, New Hampshire the Beautiful will return \$5 per unit to the Community Gardeners to be used for beautification projects.

- B. Mr. Gerding informed the Board that a sign has been retrieved from the water and one other is posted at the Harris Brook Reservoir. Mr. Gerding recommended that the Board officially adopt the rules that are on the existing signs:

- No swimming or wading
- No pets
- No camping or campfires
- No motorized watercraft
- No vehicles, motorbikes, bicycles on the dam
- No bob-houses

The Conservation Commission would also like a picnic table installed and a sign posting that the area is open from sunrise to sunset.

The Conservation Commission will be taking water temperatures at the reservoir over the summer so Fish & Game will know what type of fish can be stocked. Mr. Gerding also spoke to Fish & Game about allowing only children to fish, a fish size limit, and allowing fishing only with lures and flies, but no bait.

Mr. Gerding noted that the water in the reservoir couldn't be used for town drinking water. The pipe to the system is disconnected. According to the State the pipe may not be reconnected without a chlorination system being installed.

Jane Plumley recommended that no alcoholic beverages be included as a rule when new signs are made.

Mr. Oppeneer moved to adopt the rules for the Reservoir that are listed on the existing signs, to prominently post another sign listing the hours of sunrise to sunset and to provide one picnic table; Mrs. Reed seconded, vote unanimous.

- C. Mr. Gerding said that last year the town bought a piece of property from the Zizza's that adjoins the Marsh Well. It was purchased primarily for the purpose of wellhead protection. The property is just outside what would be required for wellhead protection, but the town wanted to prevent uses that might result in pollution of this town water source. Mr. Gerding wondered if the Selectmen have thought about making deed restrictions and selling that lot. Mr. Gerding does not know where the well recharge area is, but it is probably not right on top of the well site.

Mr. Oppeneer considers this an option if the town can achieve control and generate some revenue.

Mr. Gerding mentioned the option of looking at the property that is for sale between the old Zizza property and the Reservoir property. He feels the asking price for this parcel is a bit high at \$33,000. A combination of the lots might make a good scout area and it would provide the town with a different type of facility.

- D. Mr. Gerding reported that the Conservation Commission will be holding a public hearing on Thursday, May 4<sup>th</sup>. The Commission may buy a lot located on Mud Pond Road. They currently have a purchase agreement on it.
- E. Jane Plumley asked for the Selectmen's input on a NH Developmental Soccer Program. A gentleman that used the Shaker Recreation Park field last weekend expressed interest in holding a soccer camp there for a one or two week period. Mrs. Plumley does not know a lot about it, but the soccer camp is usually ½ days for kindergarten through fourth grade and full days for older kids. The program could be run the 2<sup>nd</sup> and 3<sup>rd</sup> weeks of July or one or two weeks in August. Mrs. Plumley is unsure how insurance would work. The man running the camp will not be an employee of the town.

Mr. Griffin responded that the town would expect him to provide a certificate of insurance for a ½ million or so. Mr. Griffin suspects that he already has insurance coverage. The Recreation Commission schedules the use of the park.

Mrs. Reed asked if it would interfere with other events at the park. Mrs. Plumley believes it won't be a problem. The Lions Club needs to be accommodated for some fundraising events they have planned.

It was the consensus of the Board that Mrs. Plumley proceed with arrangements for a soccer camp.

- F. Mrs. Plumley submitted a proposed agreement with T&M Associates for a wetlands application. Some work was done at the Shaker Recreation Park last year. T&M would take care of things that the Shaker Recreation Park Development Committee is not qualified for. The fees for the work would come from the current year's budget. The Selectmen had no objections to this agreement. Mr. Griffin signed the agreement.
- G. One volleyball post is tipped. This will be fixed so volleyball can begin.

**V. Business continued.**

- A. Committee appointments were tabled until Donald Crate could be present to vote.
- B. The Selectmen were presented with two tax deeds for non-payment of taxes. The Board accepted the deed to a property located on High Street. This property is currently unoccupied.

Another parcel that is up for deeding is currently occupied. Acceptance of this deed was tabled until Donald Crate could also be present.

- C. The Board reviewed and approved Yield Tax warrants and Current Use applications.

- D. Mr. Oppenneer moved to approve veterans tax credit applications and an elderly exemption applications as presented; Mrs. Reed seconded, vote unanimous.

## VI. Town Manager's Report

- A. The State of NH required a low level archaeological assessment of the parcel located next to the Shaker Bridge Motel if the town wishes to purchase it. The assessment has been completed and has been sent to NHDOT.
- B. The town asked the State for 2 pieces of land on the corner of Route 4 opposite High Street. NHDOT will retain a sight line along the road frontage but the remainder will likely be declared surplus.
- C. The Grafton County Economic Development Council replaced EDCUV. GCEDC would like a representative from each town to attend the annual meeting. Mr. Oppenneer offered to do it. Mrs. Reed approved.
- D. The Water/Sewer Dept. building on May Street is in terrible shape. There was discussion of replacing it with a facility at Shedd Street. Then it was questioned whether the town's Lockhaven site might be better. Mr. Griffin suggested a committee be formed to make recommendations to the Selectmen, Budget Committee and Town Meeting for the 2001 budget. A 60 day commitment would be required, plus presentations to the Selectmen, Budget Committee and Town Meeting.

The Board agreed to establish a committee consisting of the Director of Public Works, one Selectman, one Budget Committee member, one Planning Board member, one Conservation Commission member and all citizens that want to serve. Mr. Oppenneer and Mrs. Reed agreed that Donald Crate would be the best Selectman for representation on this committee.

- E. The Enfield Village Association will be holding a downtown cleanup on May 20<sup>th</sup> from 9 am. until 2 pm.
- F. There used to be a crosswalk on Route 4 at the corner of High Street. The State installed curbing without a cut for a crosswalk. The State will check the sight distances and put the crosswalk back if distance are sufficient.
- G. NHDOT has specific designs for bridge railings, etc. The sidewalk on the bridges will be widened slightly to accommodate the town's sidewalk plow. In May or June a public hearing will be held by the State for the sidewalk work relating to the Main Street and Shaker Hill Road improvements. The town's match may increase by as much as \$9,000 due to higher costs than expected.
- H. The Recreation Guide proposed by Kurt Gotthardt is in the process of being edited. References to areas in neighboring towns are being removed unless access is from Enfield, but there will be a list in the back where one can obtain more information from these neighboring towns.

- I. The staff has been working on an improved web site for the Town of Enfield. The Town had received web site hosting and maintenance for free until January, 2000. A request for \$2,500 to spend on web site development and maintenance was requested with the funding to come from the Technology Services Capital Reserve Fund if there is no money left at the end of the year to cover this expense. By consensus the Board approved the expenditure of \$2,500 and its funding source.
- J. The Board approved a letter to Casey Maynard in response to correspondence received.
- K. The Board discussed the proposed purchase of the Muzzey property that abuts the Enfield Center Town Hall. Mr. Muzzey has expressed interest in selling the entire parcel of land instead of just a portion of it. If the Board is interested, Mr. Griffin will make the necessary adjustments to the purchase and sale agreement.

**VII. Informational Items/Correspondence**

- A. Dredge & Fill Application from David Deck for culvert in seasonal stream for property access.
- B. Expedited Seasonal Dock Notificaiton from Sheila and Earl Jette on Crystal Lake
- C. Correspondence to Don Crate Excavating
- D. Tax Collector letter re: 2000 Tax Lien Procedure

**VIII. Adjournment**

- A. Mr. Oppenneer moved to adjourn at 7:17 pm.; Mrs. Reed seconded, vote unanimous.