

**Enfield Board of Selectmen
Enfield, New Hampshire**

Regular Meeting

Date: January 24, 2000

Time: 5:30 pm.

MINUTES

Board of Selectmen: Donald J. Crate, Sr., Chairman; Ilene P. Reed; Keith Oppenneer

Administrative Staff: Mitch Manseau, Assistant Town Manager; Ken Daniels, Director of Public Works; Alisa D. Bonnette, Secretary

I. Call to Order

A. Mr. Crate called the meeting to order at 5:35 pm.

II. Approval of Minutes

A. Mr. Oppenneer moved to approve the minutes of 11 January 2000 as prepared; Mrs. Reed seconded, vote unanimous.

III. Business

A. By consensus, the Board approved the final warrant for the 2000 Town Meetings as presented.

B. The NH Bureau of Emergency Communications brought to the town's attention a discrepancy in the Enfield-Plainfield town line. The boundary data obtained from USGS through NH Dept of Transportation shows that 25 feet of Atherton Road extends from Enfield in Plainfield and ends at Methodist Hill Rd. The Town Manager was authorized to proceed with the necessary steps to resolve this discrepancy.

C. The Board of Selectmen approved correspondence to Jim McSweeney, Lebanon City Manager, apprising him that the Town of Enfield intends to enter into discussions to negotiate an agreement with the City of Lebanon for the continued disposal of solid waste at the Lebanon Regional Lined Landfill. The NH Dept. of Environmental Services has required that all participating communities have formal agreements in place by June 1, 2000 in order for such solid waste disposal to continue.

Mr. Oppeneer asked that sections 9.2 and 9.3, page 6, of the existing agreement be looked into. These sections refer to (1) a plan for a 40% waste reduction in the year 2000 and (2) a summary of tonnage of solid waste that was recycled, reused, composted or source reduced in the previous calendar year.

- D. The Board received an update on the Craig/Shannon Removal Order. In accordance with the Court's Summary Judgment, it is proposed that Town forces proceed as soon as possible to enter this property, raze and remove the dilapidated garage structure, remove all debris and seal the entry to the house itself. A further clean up, if needed, would likewise be accomplished when the snow is off the ground. A record of time and materials will be kept so that a lien equal to these costs might be placed on the property.

Mr. Crate asked if the town was going to advertise for a contractor. If the town does the work he would recommend a couple of roll-offs be used for the debris. Mr. Oppeneer questioned whether the town had enough manpower to take on this job. It was the consensus of the Board to proceed with advertisement for a contractor. It should be made clear that the debris on the bank is an important part of the clean-up operation.

Mr. Daniels suggested that the contract documents stipulate a retainage until all of the debris is cleaned up.

- E. The Board approved correspondence to Wayne Claflin regarding the appointment of assistants to the Emergency Management Director.
- F. The Board discussed transfers from the 1998 Water Fund Balance to the Water Meter/Backflow Preventer Capital Reserve Fund (\$2,035.75) and the Water System Capital Reserve Fund (\$25,000). This transfer would ordinarily have taken place during 1999 following the town's audit. As Water Commissioners, the Board of Selectmen has the authority to transfer these funds without further action of Town Meeting.

Mr. Oppeneer moved to transfer \$25,000 to the Water System Capital Reserve Fund and \$2,035.75 to the Water Meter/Backflow Preventer Capital Reserve Fund from the 1998 Water Fund Balance; Mr. Crate seconded, vote unanimous.

- G. The Board approved a Land Use Change penalty abatement of \$350.33 due to a clerical error.
- H. Mr. Manseau reported that Bruce Murray has resigned from the position of Transfer Station Attendant. Mr. Manseau recommended creating a full-time position to work at the transfer station and also for the water and sewer departments. This employee could also assist in the building and grounds department. Mr. Daniels recommended manning the Transfer Station with the one full-timer, plus one helper. This new full-timer can be used to read water meters. The Board approved this recommendation by consensus.

IV. Citizens Forum

- A. No citizens were present.

V. Town Manager's Report

- A. The Board briefly discussed the 2000 Town Meeting Deliberative Session. The meeting will be held on Saturday, February 12 at 9 am. in the Whitney Hall Auditorium. The following individuals will be asked to speak on warrant articles pertaining to their departments: Ken Daniels, Fred Altvater and Tim Taylor or David Crate.

VI. Informational Items/Correspondence

- A. Census 2000 letter dated January 13, 2000

VII. Adjournment

- A. Mrs. Reed moved to adjourn at 6:55 pm.; Mr. Crate seconded, vote unanimous.