

**Enfield Board of Selectmen
Enfield, New Hampshire**

Regular Meeting

Date: January 11, 2000

Time: 5:30 pm.

MINUTES

Board of Selectmen: Ilene P. Reed; Keith Oppeneer;
Donald J. Crate, Sr., Chairman - absent

Administrative Staff: Stephen B. Griffin, Assistant Town Manager;
Alisa D. Bonnette, Secretary

Others: Lieutenant Richard Crate, Jr., Town Historian Marjorie Carr, Police Chief and
Emergency Management Director Peter H. Giese, Martha Nelson, Kate McMullen

I. Call to Order

A. Mrs. Reed called the meeting to order at 5:30 pm.

II. Approval of Minutes

A. Mr. Oppeneer moved to approve the minutes as prepared; Mrs. Reed seconded,
vote unanimous.

III. Business

A. Lieutenant Crate and Mrs. Carr presented two draft designs for a town seal.
Design #1, predominantly blue in color includes the Old Shaker Bridge running
diagonally across the picture, Mascoma Lake, a few boats on the lake and wooded
hills in the background. Design #2 has the Old Shaker Bridge in a simpler design
with lines that are predominantly horizontal.

Mr. Oppeneer moved to accept design #1 as the town seal; Mrs. Reed seconded,
vote unanimous.

By consensus, the Board also approved the use of the new town seal as the
illustration on the cover of the 1999 Annual Report.

B. Chief Giese came in to discuss the issue of emergency management and the
position of deputy emergency management director.

Chief Giese presented the Selectmen with a copy of the law that allows the
emergency management director to serve at the will and pleasure of the Board of
Selectmen. Chief Giese's predecessor appointed Wayne Clafin as the assistant
emergency management director. Chief Giese's assumption is that it is not

statutory, but it seems the emergency management director can appoint an assistant. Chief Giese does not need Mr. Claflin's services.

Chief Giese informed the Board that he wants to use the Police Facility Conference Room as the emergency command center. If Chief Giese is not available during an emergency he feels the town's managers are competent to take charge, or if the manager's are unavailable, the Chairman of the Board of Selectmen can fulfill the emergency management director.

As far as equipment is concerned, Chief Giese feels that the town has a good working relationship with Concord and can get emergency equipment on an as needed basis. It is not necessary to equip each community in the state. In the event of an emergency involving hazardous materials, the state has chemical response teams.

The emergency management plan is currently being updated. This process was delayed in part by the need to prepare a comprehensive emergency plan for the Enfield Elementary School.

It was the Board's consensus that the emergency management director, not the Board of Selectmen, appointed the assistant emergency management director. The assistant serves at the pleasure of the emergency management director. The Board is content to leave the situation as it is, with the emergency management director having control over appointments to the position of assistant emergency management director, if the director wishes any assistance.

IV. Citizens Forum

- A. Martha Nelson and Kate McMullen came to answer any questions the Board might have regarding the petitioned amendment to the zoning ordinance that would including sailing groups as one of the non-commercial outdoor recreational activities referred to in the Zoning Ordinance and Floodplain Development Ordinance Article IV, Regulation of Uses, Section 401.1 RI District, Letter I. They are going to the Zoning Board for a special exception, but they also wanted to make the zoning ordinance clearer.

The Board has no problems with the proposed amendment.

V. Business continued.

- A. The Board reviewed the proposed 2000 warrant. The Board of Selectmen received no petitioned warrant articles. Petitions have been submitted to the Planning Board for revisions to the Zoning Ordinance.

Article 1: Election of officers. No changes will be made to this article.
Articles 2 through 8: Zoning amendments. No change. These articles will be dependent on the outcome of the Planning Board public hearing on January 12.

Article 9: To bond \$500,000 for improvements to the water distribution system. The water system was installed in 1903 and a water bond was paid of in 1998. The water users paid this water bond. No increase in the rates will be needed to absorb the cost of a new bond. A 3/5 vote is required for this article to pass. Mr. Oppenheimer recommended that the article include the statement that this will have no impact on the tax rate.

Article 10: To raise \$200,000 for construction of a Water/Sewer/Public Works building. The Budget Committee has cut this project from its recommended budget. The Selectmen concurred and will remove this article from the warrant.

Article 11: To raise \$2,000 from the undesignated fund balance for deposit into the Cemetery Maintenance Fund. This article will be amended to reflect the actual revenues received from the sale of cemetery lots. This appropriation will have no impact on the tax rate.

Article 12: Operating budget. The default budget was calculated at \$2,826,217. The proposed operating budget will not be known until after the Budget Committee's hearing on January 12. The Board approved the default budget.

Article 13: To raise \$278,000 for the purchase of a Fire Department Engine. \$171,000 to come from the Fire Vehicle and Equipment Capital Reserve Fund and \$106,300 to be raised from general taxation.

Article 14: To establish a Downtown Revitalization Capital Reserve Fund and deposit \$25,000 into this fund for providing improvements in accordance with the Downtown Enfield Revitalization Strategy of October 5, 1999, adopted and as amended by the Board of Selectmen. The Budget Committee is in favor of this article.

Article 15: Payments to capital reserve. The Budget Committee approved increases to several funds. The article was drafted based on the Budget Committee's proposed budget. The Selectmen were in favor of the increases.

Article 16: To raise \$6,000 to maintain, repair and rehabilitate cemetery headstones and monuments as proposed by the Cemetery Board of Trustees. The Town will then continue to maintain this function of headstone repair through annual budgeting as necessary, but probably over a period of about 5 more years.

Article 17: To raise \$110,000 for the purpose of the Shaker Scenic Byway Project that includes non-motorized access from the Town beach parking lot to Shaker Recreation Park, a Byway Interpretive Center, a ten car parking area and fencing; \$88,000 to be from state and federal sources and \$22,000 from undesignated fund balance. This article will have not impact on the tax rate. The Budget Committee does not support this project. The Board agreed to revise this article to have \$22,000 come from general taxation. This change is in response to a general opposition voiced by the Budget Committee to the use of undesignated fund balance to fund projects.

Article 18: To send a resolution to the New Hampshire General Court regarding protection of New Hampshire's natural, cultural and historic resources. No changes will be made to this article.

Mr. Oppenneer moved to accept warrant articles 9 through 18 as modified; Mrs. Reed seconded, vote unanimous.

The Board considered a separate warrant article for raising \$270,000 for the purpose of completing the approaches to the Carl Patten Bridge, \$216,000 to come from state and federal sources and \$54,000 to come from general taxation. It was the feeling of the Board that this expense should be part of the operating budget. If the article fails the Town would be unable to do the road foundation work needed before the State does a topcoat. It seems prudent to leave this item in the budget.

VI. Town Manager's Report

- A. Budget Public Hearing: Wednesday, January 12 at 7:00 pm., Police Facility Conference Room
- B. Public Hearing for Bonds or Notes over \$100,0000: Tuesday, January 18 at 7:00 pm., Whitney Hall Auditorium
- C. A Certificate of Appreciation was signed for presentation to Brandon Brown for helping out at the Transfer Station.

VII. Informational Items/Correspondence

- A. Planning Board Public Hearing Notice: Wednesday, January 12 at 7:30 pm., Whitney Hall Auditorium

VIII. Adjournment

- A. Mr. Oppenneer was unable to remain at the meeting and there would not longer be a quorum of the Board. Therefore, the meeting was adjourned at 6:15 pm.