

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of November 19, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Lt. Richard Crate

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppenneer moved to approve the minutes of 15 October 2001 as prepared; Mrs. Reed seconded, vote unanimous.

Mrs. Reed moved to approve the minutes of 23 October 2001; Mr. Oppenneer seconded, vote unanimous.

Mr. Oppenneer moved to approve the minutes of 5 November 2001; Mrs. Reed seconded, vote unanimous.

BUSINESS

Don Jutton, Municipal Resources Inc.:

Mr. Jutton asked to reschedule to next Monday. The Board scheduled a meeting for Monday, 26 November 2001 at 10:00 am.

Staff Organization:

The Board considered a recommendation to add the position of Police Captain at Grade 24. This is proposed as a salaried position that will be held by a single individual; it will not be a position for others to move up to. Lt. Crate expects some saving in the Police overtime line. The Board approved the proposal by consensus.

Mr. Griffin informed the Board that Chief Giese is recommending some double steps when he feels an employee is doing a great deal above what is expected. Mr. Griffin approves double

steps provided they are not automatic, but are awarded on an individual basis. The Board had no objections.

Budget:

The Upper Valley Lake Sunapee Regional Planning Commission requested an increase in funding in 2002 to \$4,433 from the current \$3,820. The Board agreed to forward this request to the Budget Committee with a positive recommendation.

Mr. Oppenneer moved to encumber \$11,000 for Police Equipment, account 4902-780, for a new phone system; Mrs. Reed seconded, vote unanimous.

Rather than encumber \$7,000 in Surveying & Engineering, account 4195-310, for Montcalm Cemetery erosion control, the Board would prefer a purchase order be used to carry the funds into 2002.

The Town of Canaan requested a payment of \$789.77 in lieu of taxes for property located in Canaan, identified as Map 5, Lot 9A. The Board agreed that payment would not be made to the Town of Canaan until more information supporting this request is submitted to the Board.

Sewer Hook-Up Requests:

The Board reviewed a sewer hook-up request from Janet Stark, and a second request from the Esteyes. The Director of Public Works recommends approval of both requests, with the stipulation on the Estey approval that they consult with the Department of Public Works before and during installation. Mr. Oppenneer moved to approve the sewer hook-up requests as recommended; Mr. Crate seconded, vote unanimous.

Other Business:

The Board reviewed and approved the following documents: 2001 property tax abatements, yield tax warrants, petition and pole licenses, and active pit area levy.

Mr. Oppenneer asked if the Crystal Lake pole that was set in the roadway has been taken care of. Ken Daniels, Director of Public Works, will be asked to look into this.

A multi-year agreement with NHMA Property-Liability Trust was presented to the Board for consideration. The agreement includes a 5% reduction in rates and rates will remain level for a period of 3 years. Mr. Oppenneer moved to authorize the Assistant Town Manager to sign the agreement; Mr. Crate seconded, vote unanimous.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT**Trapping Permit:**

The Board received a recommendation from the Conservation Commission to deny the request for a trapping permit by Mark Curtis due to the proximity to the Bicknell Brook Trail. The Selectmen concurred with the Conservation Commission's recommendation.

Adelphia--Senior Discounts:

The franchise agreement with Adelphia does not provide for senior discounts. It may be possible, but the cost will probably be passed onto other cable television subscribers. A letter will be sent to Keith Frolics inquiring into the possibility of senior discounts.

Letter to NH Dept. of Transportation (NHDOT):

The Board approved correspondence to NHDOT Commissioner, Carol Murray, relative to the right-of-way and impact from the bridge replacement project on property owned by Virginia Campbell. The letter will be copied to Executive Councilor Raymond Burton.

Rail Trail Signage:

Correspondence from Friends of the Northern Rail Trail regarding marker posts will be forwarded to the Conservation Commission.

Main Street Parking Lot:

Rick Barrow has expressed willingness to deed part of his property to the Town for a parking lot and access to the Rail Trail. In exchange, Mr. Barrow's asks that parking be limited to 2 hours rather than allowing all day parking. Mr. Crate suggested there should be no overnight parking in the municipal lot.

Mr. Barrows owns property adjacent to lakefront property that the Town is expected to acquire from the State. Mr. Barrows would like first right of refusal of the property should the Town ever want to sell it. The first right of refusal would be tied to the neighboring property, not Mr. Barrows.

Discussion followed regarding curbing on Main Street and snow removal.

Full-time Emergency Service:

Mr. Oppeneer reported that during a Budget Committee meeting, emergency response time was discussed. Mr. Oppeneer asked whether the Selectmen would like to study the issue of one or two full-time (not 24 hours/day) emergency personnel. It was suggested that the FAST Squad be consulted prior to the Board making any decision.

Unfunded Employee Benefits Liability:

If an employee retires unexpectedly the town may incur costs for vacation, sick and/or personal time that have not been budgeted for. A policy could be adopted that requires 13 months notice prior to retirement, but this type of policy would not cover those employees that retire due to illness. Surplus has been adequate to cover this type of expense. Mr. Oppeneer is more concerned from a budget point of view than a policy point of view.

INFORMATIONAL ITEMS/CORRESPONDENCE

Steve Iacuzzi letter of 10/23/01, re: Turning Point Grant

Ted Jankowski letter of 10/24/01, re: The Coalition Communities

Final tax bill mailed November 7, 2001.

Chief Giese letter to Ray Burton, dated 11/5/01

Minimum Impact Expedited Applications: Dale & Shirley Braley—driveway over seasonal stream; and Richard & Barbara Dow—impact 30s.f. of poorly drained soils in a drainage ditch for a waterline crossing.

ADJOURNMENT

Mr. Oppeneer moved to adjourn at 6:40pm; Mr. Crate seconded, vote unanimous.