

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of October 23, 2001**

**Board of Selectmen:** Keith Oppenneer, Chairman; Ilene P. Reed  
Donald J. Crate, Sr.—absent

**Administrative Staff:** Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette,  
Secretary

**CALL TO ORDER**

Mr. Oppenneer called the meeting to order at 5:30 pm.

**BUSINESS**

**Sale of Property to William D. Field:**

The town's attorney recommends sale of the property to Mr. Field. Mr. Oppenneer moved to sell the property for \$30,000; Mrs. Reed seconded, vote unanimous.

**Mud Pond Road Sign:**

By consensus the Board approved a sign for posting on Mud Pond Road warning of road washouts.

**Ferland Rent Reduction Request:**

The Ferlands requested a reduction in their rent in order to offset expenses they have incurred for repairs to the property. The Board agreed that the rent should not be reduced, but that the town, as landlord, should do the necessary repairs to the property.

**Trapping Permit:**

Mark Curtis requested a permit to trap in Enfield along the Bicknell Brook. Concern was expressed about possible conflict between trapping and public access to Bicknell Brook. The Conservation Commission has been appointed to manage two town properties located off Grafton Pond Road and along Bicknell Brook. This issue was tabled pending a request for comment from the Conservation Commission.

**Other Business:**

The Board reviewed and approved yield tax warrants.

**2002 Proposed Budget:**

4140-530 Public Information: Reduce to \$300.

4140-610 Supplies: Make a note that the increase is due to 3 elections in 2002.

4152-312 Reappraisal of Property: Delete note.

4152-620 Office Supplies: Reduce to \$300.

4155-800 Separation Liability: This is a new line in the event a longtime employee leaves the town's employ and requires payment of accrued vacation and a portion of accrued sick time.

4191-319 Printing: Reduce to \$200.

4191-530 Public Information: Reduce to \$700.

4191-620 Office Supplies: Reduce to \$300.

4192-822 Special Projects: Delete.

4194-431 Whitney Hall Maintenance: Make notation of amount for painting one side of Whitney Hall at \$7,000.

4194-439 Shakoma Beach: Reduce to \$250.

4194-441 Reservoirs & Dams: Obtain backup documentation for increase; believed to be maintenance expenses.

4194-442 Shaker Recreation Park: Increase includes specific turf maintenance items in excess of what can be accomplished by town workforce.

4194-636 Diesel Fuel: Delete.

4194-690 Chemical Toilet Rental: Increase to \$2,000.

4196-522 Property-Liability Insurance: Rate received for 2002.

4197-011 West Central Services: Mr. Oppenneer is willing to go along with the \$7,000 request for funding provided other area towns are also requesting funding in their budgets.

4197-012 Lockhaven Schoolhouse: A request was submitted for \$5,000. A tree fell on the roof. Obtain backup documentation for this request.

4199-413 Hydrant Maintenance: This is a subsidy for the water department for fire protection.

4210-113 New Hire/Physicals: Reduce to \$600.

4210-114 Training: Reduce to \$7,000.

4210-530 Public Information: Reduce to \$200.

4210-630 Repairs & Service Contracts: This includes new IMC software support.

4210-680 Uniforms: Reduce to \$7,150 by eliminating \$2,000 for badges and patches.

4210-740 New Equipment: Delete LCD project at cost of \$4,500.

4210-810 Professional Development: Reduce to \$2,500.

4290-610 Emergency Management Supplies: Delete. Absorb cost somewhere else.

4312-530 Public Information: Reduce to \$100.

4312-611 Winter Salt and Chemicals: Increase to \$33,000.

4312-612 Aggregate & Fill Materials: Ask Ken Daniels, Director of Public Works, if \$20,000 is sufficient.

4312-614 Signs & Markings: Add note that new DOT standards require purchase of more expensive reflective signs.

4312-616 Guard Rails Maintenance: Add note that explains increase in 2002.

4312-620 Office Supplies: Reduce to \$250.

4312-621 Winter Sand: Reduce to \$25,000.

4312-633 Field Supplies: Reduce to \$200.

4312-680 Uniforms & Safety Gear: Reduce to \$4,000 unless Mr. Daniels can provide a specific list of items required.

4411-810 Professional Development: Reduce to \$50.

4414-690 Animal Control Expense: Reduce to \$600.

4520-530: Public Information: Reduce to \$100.

4520-812 Summer Program: Increase is due to an increased number of participating children.

4550-630 Repairs & Service Contracts: Reduce to \$750.

4550-810 Professional Development: Reduce to \$400.

4583-410 Patriotic Purposes: Add needed flags for elections.

4711-980 Principal Expense and 4721-981 Interest-Long Term Notes/Bonds: Double check debt service figures.

4901-710 Community Building Property: Encumber \$10,000 from 2001. Change note. \$20,000 request is for an elevator. Confirm cost.

4901-713 Surplus DPW Land Disposition: Reduce to \$27,000.

Create new capital reserve account for Underground Utilities with \$5,000.

Recalculate Goal #3 in Selectmen's Message of October 15, 2001, using new budget figures.

4902-763 Whitney Hall Telephone: Rename as Town Communications System and increase to \$30,000 to include Whitney Hall, Public Works, FAST Squad and Fire Department.

4195-730 Special Projects: Reduce by \$7,000.

4901-711 Cemetery Headstone Improvement: Include third year of 5-year plan: repair monuments at a cost of \$36,000. Includes work on Town Cemetery that requires extensive handwork due to topography. Monument companies do not want to bid on very small projects.

4150-740 New Equipment: Increase by \$1,450 -- \$500 for GasBoy Windows software (shared expense with 4312-740) and \$950 for a laser printer required for new Windows payroll program.

4312-740 New Equipment: Increase by \$500 for GasBoy Windows software (shared expense with 4150-740).

4194-110 Personnel—Buildings: Increase by \$2,303 for janitorial services for DPW building; partial year, 5 hours/week.

4140-740 New Equipment: Increase by \$4,004 for Windows motor vehicle program. DOS program will no longer be supported.

4611-560 Dues: Increase to \$250.

**CITIZENS FORUM**

No citizens were present.

**INFORMATIONAL ITEMS/CORRESPONDENCE**

Robert B. Donin Letter of October 15, 2001. A tentative meeting is scheduled for November 2 at 10am.

**ADJOURNMENT**

Mr. Oppeneer moved to adjourn at 7:00pm.; Mrs. Reed seconded, vote unanimous.