

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of October 15, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Ken Daniels, Public Works Director

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppenneer moved to accept the minutes of 1 October 2001 as prepared; Mrs. Reed seconded, vote unanimous.

BUSINESS

Town Hall Expansion:

In light of the fact that the DPW facility will cost more than anticipated, Mr. Griffin recommends putting funds away in capital reserve and holding off on a proposal until 2003. Funds were included in the budget for a needs study.

Policy for the Disposition of Town Property:

Mr. Oppenneer moved to approve the Policy for the Disposition of Town Property; Mr. Crate seconded, vote unanimous. This policy supersedes the policy previously adopted May 1, 1995 and allows the Town Manager to dispose of property with an estimated value of \$1,000 or less. The Board of Selectmen must authorize disposition of property exceeding \$1,000 in value.

Policy for Board Appointments:

Mrs. Reed moved to adopt the Appointment Policy as presented; Mr. Crate seconded, vote unanimous. This policy limits service on town boards to two consecutive terms.

Policy for Dealing with Irate Persons:

Mr. Griffin has reconsidered his recommendation for adoption of this policy. He feels it would better serve as a recommended procedure than a policy. Mr. Oppenneer agreed that through this policy the town is trying to legislate common sense.

Community Health Institute:

Howard Adams, Health Officer, will be asked to act as the Selectmen's representative at these meetings or to provide a recommendation for a representative.

NH 10-Year Transportation Plan:

Mr. Oppeneer attended a briefing of the State's 10-year transportation plan. He provided the Board with a copy of the projects that affect Enfield. A brief discussion ensued regarding the replacement of the Shaker Bridge and the underpass just north of the bridge. To address concerns of increased truck traffic across the bridge and on Main St., the Board of Selectmen can post Main Street closed to through truck traffic.

Grader Replacement:

Ken Daniels reported quotes received for a new grader from Komatsu, CAT & Deere. While the CAT is the most expensive of the three it was agreed that it is the better machine. Mr. Crate offered to attend the Budget Committee's meeting on October 25 to discuss this with the issue.

Proposed Operating Budget – 2002:

Mr. Griffin presented a memo regarding three changes to the Town Manager's proposed 2002 operating budget as presented to the Board of Selectmen: #1 [01-4901-715] Underground utilities \$5,000 (new capital reserve established and funded by warrant article); #2 [01-4901-713] Surplus DPW Land Disposition \$27,000 (remove "cleanup" @ \$15,000, a portion of this project, so the total project cost is reduced to \$27,000); #3 [01-4912-822] Remove reference to Build-Out Study.

Mr. Oppeneer did a comparison of budgets from 1996 through the proposed budget for 2002. If you account for buying power of the dollar today, as compared to 1996, recent budgets are actually lower than those of previous years.

Mr. Oppeneer would like to consider a warrant article to adopt a fiscal year. The advantage to this is having an approved budget in advance of spending.

Other Business:

A property tax abatement was reviewed and approved by the Board of Selectmen. The property has a \$700 lien on it that will be retained so the town can recoup this money when the property is sold. The lien will incur interest.

Mr. Crate would like Mike Thibodeau to be recognized for the outstanding work he has done for the Town of Enfield.

The Selectmen will meet October 29th to review the proposed 2002 budget, will skip the meeting previously scheduled for November 5th and will hold their regular meeting on November 19th.

Mrs. Reed would like to purchase patriotic stickers to be handed out at the next election. Mr. Crate and Mr. Oppeneer had no objection.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT

Eastman Emergency Response:

Due to recent confusion and delayed response time caused by the current 911 system, Chief Giese has suggested that all 911 calls from the Enfield portion of Eastman be routed through Enfield's dispatcher rather than through Grantham's dispatcher, even though Grantham will ultimately be the emergency team to be dispatched.

DPW Facility:

The Board approved the recommended color scheme for the interior and exterior of the new DPW facility.

INFORMATIONAL ITEMS

Upper Valley Workforce Housing Summit on 26 October 2001. Mr. Oppenneer and Mrs. Reed will attend. Mr. Oppenneer noted that Hanover and Lebanon have the employment/housing problem and they should solve it, not Enfield.

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 6:47pm; Mr. Crate seconded, vote unanimous.