

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of August 6, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mrs. Reed moved to approve the minutes of 16 July 2001 as written; Mr. Crate seconded, vote unanimous.

BUSINESS

Public Works Project Loan Proposals:

The Board reviewed loan proposals from Ledyard Bank, Lake Sunapee Bank and Mascoma Savings Bank for the new public works facility. Mr. Crate moved to borrow the funds from Mascoma Savings Bank using the option that has a fixed rate for the first five years of the ten year loan and a new fixed rate for the second five year period; Mrs. Reed seconded, vote unanimous.

Microfilming Agreement:

Mr. Griffin recommended approval of the agreement proposed by the Genealogical Society of Utah. The Society will microfilm town records at no cost to the town. One diazo microfilm copy will be provided to the town at no charge and additional copies can be purchased. The Society will store the filmed records in the Granite Mountain Records Vault near Salt Lake City Utah and will have use of the records. Mrs. Reed moved to accept the agreement; Mr. Crate seconded, vote unanimous.

New Hampshire Municipal Association Volunteer Awards:

Mr. Griffin suggested a nomination for the Volunteer Awards. The Board concurred and Mr. Griffin will prepare a nomination for submission.

Committee Appointments:

Meredith Smith submitted an application for appointment to the Conservation Commission. A letter will be sent to Mrs. Smith informing her that the Conservation Commission is full, but that she is welcome and encouraged to serve on the Heritage Commission.

CITIZENS FORUM

No citizens were present

TOWN MANAGER'S REPORT

Crystal Lake Dam/Bridge:

The Town will ask the State to provide signs to prohibit jumping off the bridge. Swimming under the bridge is allowed, provided access is from the shoreline, not the bridge.

Donation to Recreation Department:

Mr. Oppeneer moved to accept the donation of \$25; Mrs. Reed seconded, vote unanimous. Since the Recreation Commission can only spend budgeted funds, the donation will go into the general fund.

Selectmen's Meeting Schedule:

The Selectmen will hold their first meeting in September on Tuesday, September 4 instead of Monday, September 3 due to the holiday.

DPW Building Status:

All permits are expected by September 1. There do not appear to be any problems. A hearing will be held by the State on August 20. It is anticipated that the site will be turned over to the contractor on September 17.

Capital Improvements Plan:

Mr. Griffin has begun work on the plan. Several issues were touched upon, including the Community Center elevator that can be done this year or in 2003, the DPW water recycling system costs, the anticipated need for the salt storage shed sooner rather than later, and Library/Town Office expansion.

The Board discussed the need for more space for the Town Offices and Library and alternatives for funding and execution of the plan. Mr. Griffin will provide a draft building plan for the Selectmen's review at their next meeting. It is anticipated that it would be at least 4 years before additional office space can be realized.

There was a brief discussion of the Library's claim to Whitney Hall. A legal opinion may be required and concurrence from the Library Trustees.

Mr. Crate asked how much it would cost to rent office space for the Building Inspector and Planning/Zoning Administrator in the mean time. Mr. Crate suggested contacting Tony Lozeau at the Hewitt House. Mr. Crate feels this additional office space should be acquired in 2002.

Mr. Griffin also brought the following items to the Board's attention: 1) Whitney Hall windows. Funds are in reserve. 2) FAST Squad building improvements can be somewhat less. 3) Mascoma Lake Park (by hotel). No buildings are planned for the site. 4) 7-yard dump truck from Capital Reserve. 8) There is very little road money other than regular maintenance. 9) Source water wells. Money is already authorized for borrowing. Water users will provide funding. Piping

will be done on Pillsbury. One sample drilling was done. 10) DPW proposes holding one old truck as a spare truck. Mr. Crate stated that trucks are worked hard—you want surplus vehicles. Mr. Griffin noted that the spare is not scheduled to be replaced.

Mr. Crate asked if the EPA is going to make the salt storage shed mandatory. This is not known. Mr. Griffin will try to find alternative funding sources.

Mr. Crate noted that sewer extensions are not planned until 2005. Funding options were discussed briefly, including having the town front the costs with assessments that can be placed on properties that would be repaid to the town within a fixed period. Mr. Griffin will provide options for the Board's review.

Meeting with School Officials:

Chief Giese recommended the Board of Selectmen meeting with the Enfield representatives to the School Board. Mr. Oppenheimer stated that the town has little say about how the school is run. And it is unclear who is currently serving as Enfield representatives due to recent resignations.

Eastman Dumpster:

Dumping of rubbish outside of the dumpster continues to be a problem. Chief Giese will be approached about this issue.

Selectmen's Concerns:

The Board requested that an employee certificate of appreciation be prepared for signature at their next meeting.

Mr. Oppenheimer is looking at recycling options with Chuck Bagley, Assistant Town Manager. They are still undergoing data collection.

Mr. Crate has noticed people allowing their dogs to run on the town's ball fields without cleaning up after them. Are the signs up yet? Mr. Griffin informed the Board that the signs have been ordered.

Mr. Crate spotted two cars and a trailer have been added to the property on NH Route 4A.

The meeting with the State regarding Main Street and easements has been delayed pending completion of the drawings.

Mr. Crate asked if the town bought a trailer for the tractor with cab. Driving it from the Union Church to LaSalette is dangerous and puts a lot of wear and tear on the vehicle.

Some property pins have been removed from the property on the corner of Union and Baltic Streets. Mr. Daniels has said that he can replace them.

Mr. Crate wondered if there is an elderly care facility on NH Route 4A. Jim Taylor will be asked to check this out.

Mr. Oppenheimer announced that Alisa Bonnette has completed the State Technical Support Specialist training program.

Mr. Oppenneer asked if the charge for Lebanon wastewater is based on flow. Mr. Griffin will look into this. The town is charged a portion of costs. Renegotiation is needed.

Mr. Oppenneer asked that Howard Adams update the 1999 memo on the multi-family inspection program.

It was questioned whether the town's welfare rental rates meeting current guidelines. This must be investigated.

Mr. Oppenneer asked about unfunded liability for employee sick and vacation time. Mr. Griffin has considered a funding line item, or reserve funds can be set aside for this.

Mr. Griffin has the information from the City of Claremont regarding junky yards. Our attorney says the basis for the ordinance is not good. Mr. Crate believes there is a junky yard RSA that Chief Giese found at one time.

INFORMATIONAL ITEMS/CORRESPONDENCE

GASB-34 Guide from CitiTech Systems, Inc.

Expedited Seasonal Dock Permit, 7/5/01

Giese memorandum of 7/9/01, re: Enfield Rangers

NH Highway Safety Agency ltr of 7/13/01; re enforcement patrols grant

Enfield Village Association ltr of 7/23/01, re Main Street progress

Notice of ZBA Public Hearing on 8/7/01

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 6:55pm; Mrs. Reed seconded, vote unanimous.