

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of July 16, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Ken Daniels, Director of Public Works

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppenneer moved to accept the minutes of 2 July 2001 as prepared; Mrs. Reed seconded, vote unanimous.

PUBLIC HEARING: Habitat for Humanity

Mr. Oppenneer recessed the Selectmen's meeting at 5:30pm. Mr. Oppenneer opened the public hearing at 5:30pm.

The purpose of the public hearing was to discuss the proposed donation of town-owned property located at 23 May Street, (formerly known as the May Street Garage) to Habitat for Humanity. The donation is to take place only after the Public Works Facility on Lockhaven Road is completed and all Town Departments have vacated the property.

No members of the public were in attendance.

Mr. Oppenneer invited comments or questions from those present. No comments or questions were forthcoming.

Mr. Oppenneer closed the public hearing at 5:31pm. The regular Selectmen's meeting resumed at 5:31pm.

Mrs. Reed moved to approve the proposed Habitat for Humanity Nondiscrimination Agreement; Mr. Oppenneer seconded, vote unanimous.

BUSINESS

Surplus Property:

Mr. Griffin prepared a list, dated 7/16/01, of Town and State owned properties, including properties that are proposed to be sold and a list of properties that are proposed to be acquired.

The Board, by consensus, agreed with the plan for disposition and acquisition of property. It was also the consensus of the Board to retain several narrow strips of waterfront property.

As a gesture, once acquired, the Main Street property on which the Stanford's building sits should be offered to the Stanfords first.

The Board of Selectmen approved correspondence to Barbara Ruel informing her that the Board does not intend to sell the waterfront properties on Johnston Drive after the town acquires them.

Property and Building Maintenance Ordinances:

Mr. Griffin provided sample ordinances that were drafted by an attorney for the City of Claremont. Claremont did not adopt the maintenance ordinance. George Waldron, prosecutor for Enfield, advised us to have our own ordinance to battle junky yard and junkyard problems. Mr. Griffin explained that these types of ordinances, if adopted, would result in significant personnel costs to enforce.

Other Business:

The Board reviewed and approved a Yield Tax Warrant.

CITIZENS FORUM

No citizens were present

TOWN MANAGER'S REPORT

DPW Building Status:

The permitting process for the Public Works facility is progressing. Chris Williams (NH Wetlands Bureau) and Andy O'Sullivan (Site Specific Permit) will meet at the Lockhaven site on Tuesday, July 24. Mr. Oppeneer will be available to attend this meeting.

The construction schedule for Kelly Construction is 22 weeks from the time they take possession of the site. Steve Patten's crew will do the final grade when the time comes.

Dispatch Agreement:

Mr. Griffin will sign a dispatch agreement with the City of Lebanon. This new agreement includes a set fee for the year and subsequent increases based on the Consumer Price Index. A 12-month notice is required to terminate the agreement. Dispatch with the Town of Hanover would have been more expensive and would have required the purchase of some new equipment.

Main Street and Shaker Hill Bridge Project:

The Enfield Board of Selectmen will meet with Alex Vogt of the New Hampshire Department of Transportation to discuss the Main Street and Shaker Hill Bridge Project Status. This will include discussion of easements, rights-of-way and parking on Main Street from High Street and Shaker Hill Road to US Route 4. Notices will be sent to abutters.

Selectmen's Concerns:

Mr. Oppeneer had inquired about the Downtown Enfield, Inc. organization. Mr. Griffin explained that the Downtown Enfield, Inc. by-laws were a draft before the Enfield Village Association had become organized and named.

Mr. Oppeneer asked if the Trustees of Trust Funds have established written procedures for the investment of funds and if the Treasurer has written procedures. Mr. Griffin will check with them and report back to the Board.

Mr. Crate asked if the town's contract with All Waste requires them to pick up trash on the ground. This will need to be looked into. There is a considerable problem at the Bear Drive dumpsters in Eastman. A significant quantity of trash that is not considered household trash is being dumped there. Mr. Griffin will have this investigated.

Ken Daniels informed the Board that Eastman would like curbside rubbish collection for the Enfield portion of Eastman. Mr. Crate expressed concerns about the road conditions in the winter months and recommended no changes to the current arrangements.

INFORMATIONAL ITEMS/CORRESPONDENCE

Assistant Town Manager memo of 7/9/01, re: Loan Proposal

Expedited Seasonal Dock Notification: Richard Day, Shaker Boulevard

Minimum Impact Expedited Wetlands Application: Philip & Tina McLaughlin for construction of a bridge and driveway access.

ADJOURNMENT

Mr. Oppeneer moved to adjourn at 6:25pm.; Mr. Crate seconded, vote unanimous.