

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of July 2, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Chuck Bagley, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Ken Daniels, Director of Public Works; Celie Aufiero

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mrs. Reed moved to approve the minutes of June 4 and June 18, 2001 as printed; Mr. Crate seconded. Mrs. Reed and Mr. Crate in favor, Mr. Oppenneer abstained, motion carried.

BUSINESS

Habitat for Humanity:

Town Meeting approval is not required to give property to Habitat for Humanity, however a public hearing is recommended. Mrs. Reed moved to turn over the May Street property after town departments have vacated the property, contingent upon a public hearing and meeting requirements placed by the NH Dept. of Environmental Services; Mr. Oppenneer seconded, vote unanimous.

Fire Truck Driver Certification:

At Mr. Crate's request, it was the consensus of the Board to table this issue.

Personnel Policy:

The Board discussed the existing policy, including employee insurance contributions, vacation carry-over and problems that could arise when someone retires, sick leave donations that have not been a problem to date, and CDL requirements for Public Works employees.

Mr. Oppenneer moved to approve the changes to the Personnel Policy as written; Mrs. Reed seconded, vote unanimous.

Status of Public Works Projects:

Ken Daniels reported on three major projects currently underway:

- 1) Methodist Hill Road—full depth reconstruction for the first 300’ from the Lebanon city line. The vertical alignment and grade will be changed.
 - 2) 1500’ of George Hill Road—will use some gravel during reclaiming.
 - 3) Culverts—pipe has been ordered for everything on the project list. About ½ of the culverts have been installed.
- A fourth project is being postponed.

In the Water Department the first drill rig will be in on Thursday for the test well by the Marsh Well.

River crossing signs have been primed and are ready to paint.

Mr. Crate feels a meeting needs to be set up the NH Department of Transportation (NH DOT). He is concerned about the taking of rights-of-way on the east side of Main Street and the impact that will have on the residents. All of the people directly affected should be notified and a notice should be run in the paper. Ray Burton should also be invited to attend.

Other Business:

Mr. Oppeneer feels that if a budget project is cancelled for any reason, a freeze should be placed on those funds. If the funds are needed for another project, Town Manager approval should be acquired before those funds are expended.

CITIZENS FORUM

Permit Procedures:

Celie Aufiero wants to work with the Conservation Commission and the town regarding the types of permits people need, including forest management and wetlands. The process is too confusing and the last thing she wants is get people upset about wetlands. We are trying everything we can to protect them. Often, people come from out of state and aren’t aware what the laws are.

Mr. Bagley offered to provide SEPA checklists, which may be helpful. They used SEPA checklists to identify potential environmental problems in Washington state.

Ms. Aufiero will pull things together and send it to the Conservation Commission.

Land Preservation:

The Conservation Commission is interested in preserving a large lot on the other side of George Pond. There’s a lot of prime wetland in the area.

Mr. Oppeneer noted that if 20% of a large parcel were wetland it would lower the value of the property.

Beaver:

Beaver in the area off Shaker Hill Road, near Kluge Road, have caused water to back up with the potential to damage adjacent roads and properties. At the previous Selectmen’s meeting, authorization to remove the beaver was granted.

Ms. Aufiero does not believe the beaver is ruining someone else's property. The Conservation Commission would like to put up a sign establishing this as a conservation area. The Commission would like to keep the beaver; it raises the water level and gets the ducks back.

Mr. Daniels stated that an alternative measure has already been undertaken that leaves the beaver and allows water to run through the beaver dam. A day after installation the water level appeared to be lower.

Wetland Boardwalk:

The Conservation Commission would like to apply for grant for a wetlands boardwalk in one of the town's prime wetlands. There is a boardwalk in New London by Cricenti's market that includes flyers.

BUSINESS, continued

Sale of DOT Surplus Land:

The Board received and reviewed a draft deed from the NH Dept. of Transportation for two surplus lots located on the corner of US Route 4, opposite High Street. Steve Griffin recommended some minor changes. Mr. Oppenneer moved to approve the deed and authorize the Assistant Town Manager to sign it; Mr. Crate seconded, vote unanimous.

Build-Out Study:

The study has not been received yet. It is due to go before the Planning Board on July 11.

Other Business:

The Board reviewed and approved the following documents: 2000 property tax refunds, excavation yield tax warrants, additional property tax warrants and yield tax warrants.

Mr. Oppenneer attended a meeting regarding affordable housing regionally. He feels Lebanon and Hanover are getting the revenue from the commercial development regionally and they should provide the affordable housing for the resulting employees.

TOWN MANAGER'S REPORT

Public Works Building Status:

A maximum price has been received from Kelley Construction for the building. The Site Specific permit has been approved. The dredge & fill permit is in the works. The project is already 5 weeks behind schedule. The Public Works Department will be prepping the pad only.

Dispatch Services:

Dispatch services will remain with the City of Lebanon with a new fixed price.

Anne's Place:

Anne's Place has been awarded a CDBG grant. Mr. Oppenneer moved to authorize the Assistant Town Manager to execute all of the required documentation relating to the grant; Mr. Crate seconded, vote unanimous.

Willow Tree at Huse Park:

Mrs. Reed wondered how old the willow tree in Huse Park is. Mr. Crate recalls climbing on it as a child. The tree will be protected to the drip line during a state drainage project.

Downtown Enfield, Inc.:

Mr. Oppeneer came across a copy of the Downtown Enfield, Inc. by-laws and wondered about this organization. Mr. Bagley will look into it.

Tree trunks:

Mr. Oppeneer would like removed the butt ends of trees that are left at the roadside after utility companies trim.

ADJOURNMENT

Mr. Oppeneer moved to adjourn at 6:51pm.; Mr. Crate seconded, vote unanimous.