

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of June 4, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Ken Daniels, Director of Public Works

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mrs. Reed moved to accept the minutes of 7 May 2001; Mr. Crate seconded. Mrs. Reed and Mr. Crate in favor, Mr. Oppenneer abstained, motion carried.

Mr. Oppenneer moved to accept the minutes of 21 May 2001; Mrs. Reed seconded. Mr. Oppenneer and Mrs. Reed in favor, Mr. Crate abstained, motion carried.

BUSINESS

Eastman 911 Numbering:

Jim Taylor, Planning/Zoning Administrator, recommends approval of a request from the Village District of Eastman for renumbering of Loon Drive in the Eastman development in order to coordinate with the numbering on Loon Drive over the town line into Grantham. Mrs. Reed moved to approve the request as recommended; Mr. Oppenneer seconded, vote unanimous.

Investment Policy:

Mr. Griffin made minor changes to the proposed investment policy. Mrs. Reed moved to approve the revised investment policy; Mr. Crate seconded, vote unanimous.

Emergency Generators:

Mr. Oppenneer requested a status report on emergency generators and hookups. Ken Daniels reported that the Union St. Fire Station is in progress. He will have to check on the Enfield Center Fire Station. There should be transfer switches at the Center Station and Ambulance building. The Fire Departments have portable generators that are large enough to run heat.

Shaker Recreation Park Schedule:

Carol Felix as Chairman of the Recreation Commission received a letter from the Board of Selectmen asking that priority be given to children when scheduling the Shaker Recreation Park. Mrs. Felix explained that she does not do the scheduling for Shaker Recreation Park.

It is the consensus of the Board of Selectmen that the Chairman of the Recreation Commission should be responsible for all future scheduling of the town's parks and beach. A letter will be sent to each member of the Recreation Commission.

Committee Appointment:

Ken Daniels expressed his interest in serving on the Conservation Commission. The Board was informed that Terry Finsterbusch has been serving as an alternate and has been attending meetings regularly. Mr. Crate moved to appoint Ken Daniels as a regular member to fill the vacancy on the Conservation Commission; Mr. Oppeneer seconded, vote unanimous.

Union Church v. Town of Enfield:

The Board of Selectmen signed a Stipulation for entry in the Grafton County Superior Court with regard to the above-referenced matter. The Town of Enfield has examined the records of the Town and found no claim of right to the property known as the Union Church of Enfield Center.

Tax Collector's Deed:

The Board accepted tax collector's deeds to Map 18, lots 19 and 27. Due to extenuating circumstances, Mr. Crate requested this issue be tabled until he has a chance to talk to family members. Mr. Crate believes this can be resolved quickly.

Water and Sewer Allocation Requests:

Mr. Oppeneer moved to approve Staggs-Warren's request for 17.3 water units for a proposed sixteen-unit apartment complex on Anderson Hill Road; Mr. Crate seconded, vote unanimous.

Mr. Crate did express concern about a possible increase in run-off problems with further development in this area. Mr. Daniels has forwarded comments to the Planning Board that there are no drainage calculations and no drainage detention plan for this project.

Mr. Oppeneer moved to approve a request for 16.6 water units for the proposed Anne's Place project on US Route 4; Mr. Crate seconded, vote unanimous.

These water units are not transferable to any other project, on this or any other lot. Should a different project be proposed for the subject location a new request for water and sewer units must be submitted to the Board.

Trash Collection Request:

The Board approved a request from Staggs-Warren for collection of household rubbish at the proposed apartment complex on Anderson Hill Road. The property owner will be required to provide a dumpster. The Town will be responsible for the curbside collection of rubbish and associated tipping fees.

Other Business:

The Board reviewed and approved a 2001 Additional Property Tax Warrant.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT**Truck Traffic in Lapan Development:**

A complaint of heavy truck traveling in the Lapan Development was received with a request for a "no commercial vehicles" sign. It appears that the Lapan Development is being used as a shortcut to Wescott Road. The Board is concerned that heavy trucks will damage the roads, which were not designed for vehicles of this weight, but is reluctant to post signs. Mr. Daniels will talk to the individuals.

Personnel Policy:

The Board received a draft copy of the proposed Personnel Policy for review and comment. Changes are primarily about accounting procedures.

Whitney Hall South Side:

Ken Daniels was going to begin work on the south side of Whitney Hall, removing the blacktop, re-grading and seeding the area. In a related project, a sidewalk will be installed on the north side of Whitney Hall and the parking in front of the building will be leveled and the curb brought even with the curb at the police station.

Mr. Crate expressed concerns about flooding in the basement as was known to happen before the south side of Whitney Hall was paved. He also mentioned drainage lines from Route 4 that run down the driveway and the potential for damage to the stone foundation of the building.

This issue was tabled.

DPW Facility Groundbreaking Ceremony:

The Board scheduled a DPW Facility groundbreaking ceremony for Wednesday, June 20 at 5:00pm at the Lockhaven site.

Selectmen's Concerns:

Mr. Oppeneer wished to thank Alisa Bonnette and the rest of the staff for another great newsletter.

Mr. Oppeneer became aware of a home renovations assistance program. He would like to encourage anyone in town who's eligible to take advantage of this opportunity.

Primex, formerly known as Compensation Funds of New Hampshire, encourages bringing all insurances (workers comp, health, etc.) and benefits together. Mr. Griffin noted that the town has not experienced any problems with coverage by two different insurers.

The Board briefly discussed financing for the DPW Facility. Mr. Griffin suggesting waiting until a building budget is set before new financing figures are requested from area banks. The Town is not interested in financing from the Bond Bank because of loan origination charges of \$5,000-\$6,000 and paying off the bond early would result in penalties.

The Board also touched very briefly on the following subjects:

- Laconia's financial reporting program is a computer program specifically designed for them by John Trottier.
- The bus stop was a Transportation Enhancement Project.
- A 2-hour work session will take place in New London for beautification projects. Enfield has no projects right now.
- Recycling grants are available annually. The town received one and purchased a filter crusher to accept oil filters.
- There is a possible junkyard located on NH Route 4A that the Planning/Zoning Administrator should investigate.

Mr. Crate asked Mr. Griffin to find out how many towns in New Hampshire require drivers of fire trucks to hold a Commercial Driver's License (CDL). The law does not require one, but the Board is concerned about liability and inexperienced drivers operating these extremely expensive vehicles.

INFORMATIONAL ITEMS/CORRESPONDENCE:

Universal Building Code hearing: Tuesday, June 12, 2001, Concord NH.

ADJOURNMENT

Mr. Oppenheer moved to adjourn at 6:45pm.; Mr. Crate seconded, vote unanimous.