

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of May 7, 2001

Board of Selectmen: Donald J. Crate, Sr.; Ilene P. Reed
Keith Oppenneer, Chairman—absent due to car trouble

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette,
Secretary

Others: Alex Vogt, NH DOT; Cecilia Aufiero; Jim Gerding; Carl Patten; Tim Taylor; Ken
Daniels, Director of Public Works; Everett Poitras

CALL TO ORDER

Mr. Crate called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mrs. Reed moved to approve the minutes of 16 April 2001 as printed; Mr. Crate seconded, vote
unanimous.

PUBLIC HEARING RE: MAIN ST. SIDEWALK FROM US ROUTE 4 TO HIGH ST.

Mr. Crate opened the public hearing at 5:31pm.

Alex Vogt explained the Transportation Enhancement Project and the drainage impacts on Huse
Park. Huse Park is a protected property due to Federal Rules and Regulations. A map was used
to explain the areas of impact that runs diagonally from Main Street, across Huse Park, toward
the Mascoma River.

Concerns were voiced regarding timing of the project and safety of the old tree. Mr. Griffin
suggested construction fencing around the drip line of the tree to protect from compaction of the
soil.

Mr. Crate invited additional comments; none were forthcoming.

Mr. Crate moved to close the hearing at 5:35pm.; Mrs. Reed seconded, vote unanimous.

Mr. Crate moved to accept the plan presented by Mr. Vogt, with the stipulation of protecting the
tree and trying to get the work done in the fall; Mrs. Reed seconded, vote unanimous.

BUSINESS**Public Works Facility:**

Ms. Aufiero had previously voiced her concerns about the new public works facility being located on the Lockehaven site. At that previous meeting Ms. Aufiero was asked to provide pros and cons and alternatives to the Lockehaven site.

Ms. Aufiero mentioned several documents that address the use of the Lockehaven site, including 1) the Town Facilities Study prepared in August 1996 and accepted by the Board of Selectmen on November 4, 1996; 2) October 16, 1996 Facilities Plan prepared by Tim Jennings, former Assistant Director of Public Works; 3) 1999 Site Specific application based on using the site for bulk storage; 4) Memo to the Conservation Commission, dated September 8, 1997, regarding use of the Lockehaven site, then in its second year of limited uses as a public works storage yard; 5) Pros and Cons for Lockehaven Location from page 9 of the report of the DPW Facilities Committee, dated September 10, 2000; and 6) Resolution Relative to Local Approval of Town Projects approved by the Board of Selectmen on April 5, 1999.

Ms. Aufiero also presented pros and cons: the cons for the Lockehaven site, and the pros for the Shedd Street site, her choice as an alternative site. She also pointed out that the warrant article at the March 13 town meeting did not specify the location for the DPW facility. Ms. Aufiero does not think the Lockehaven site is good for this town and she urges the Selectmen to reconsider the location.

Tim Taylor stated the Fire Department has a concern about fueling the equipment and the added cost of traveling to Lockehaven to do so. It may be worth setting up an account with Cathi and Don's or setting up a tank at the Police Department. It seem foolish to him to take out main life-stream of town and move it out of town. This would also require transporting equipment on trailers for sidewalk maintenance in the winter. Mr. Taylor would recommend setting up temporary trailers at the Shedd St. site so the new facility can be constructed on that site.

Mr. Patten noted that all of the cons Ms. Aufiero presented are for the Lockehaven site and none for the Shedd Street site. The site we have now is very small. Mr. Patten expressed concern about salt contamination. Salt contamination must be prevented at the new site. Mr. Patten also does not feel that the travel time required by the Water & Sewer Department personnel will amount to any significant amount.

Mr. Crate mentioned the need to truck salt downtown for sidewalk maintenance.

Mr. Patten responded that the Lockehaven site is half way between the Village and Enfield Center.

Mrs. Reed asked Ms. Aufiero if she found another site. Ms. Aufiero replied that while on the committee, she received a list of town owned properties and had only two weeks to review them.

Ms. Aufiero wondered why, if the town is concerned about contamination, it would want to put the DPW facility on the Lockehaven site. Mr. Daniels replied that the intent is to build an

environmentally friendly facility. Mr. Patten added that the town could no longer wash a truck and allow the water to drain onto the ground.

Jim Gerding stated that regulations are coming down to contain off-site contamination. He thinks what Ms. Aufiero is trying to say is that the building being planned can go on Shedd Street. Another place is needed for sand and salt storage and that's the Lockehaven site, where there would also be plenty of room to move the transfer station.

Mr. Daniels emphasized that the town has limited equipment and manpower and we want to get everyone together at the same location. The town will need to recycle more and the DPW needs the recycling staff and equipment at the same location. The whole concept was to get everyone to one spot where both equipment and manpower might be easily shared. The Public Works Department does a service to the town, not a public service; meaning the DPW does not deal with people on a full time basis.

Mr. Crate moved to table this issue until Keith Oppenneer is present to discuss it; Mrs. Reed seconded, vote unanimous.

Ms. Aufiero asked about the work currently being done at the Lockehaven site.

Mr. Daniels has been working on a site plan and an outside party is delineating the wetlands. Mr. Daniels suggested that, following completion of the site plan, the Selectmen walk the site.

Ms. Aufiero suggested the Selectmen meet with the Upper Valley Lake Sunapee Regional Planning Commission to discuss sprawl.

Brief discussion followed regarding the work being done at the Lockehaven site. Mr. Daniels explained that surplus material from the Pillsbury Street construction is being sorted.

Other Business:

The Board of Selectmen reviewed and approved Petition and Pole Licenses, Yield Tax Warrants, Water/Sewer Warrant, Emergency Action Plan Annual Concurrence, Lions Club Agreement re: Community Center, Year 2000 Property Tax Refunds, and the MS-2 Statement of Appropriations.

Private Property Conditions along NH Route 4A:

Everett Poitras came before the Board to discuss the condition of private property on NH Route 4A (Map 9 Lot 30). He believes there may have been construction without a permit and he would like the property cleaned up. The Board of Selectmen, by consensus, will have Howard Adams, Building Inspector/Health Officer, review the situation and determine if any violations exist. Should violations exist the Board will take appropriate action.

Shaker Hill Road Options:

The State of New Hampshire provided a letter in response to the Selectmen's concerns about the condition of Shaker Hill Road.

The State is responsible for summer maintenance of this road. Mr. Crate feels they should do some ditch work.

Mr. Griffin suggested the Board might want to discuss this during budget preparation. Mr. Daniels may be able to provide some estimated costs. This issue was tabled until the next meeting.

United Church of Enfield Center Deed:

The Union Church has sued the town for clean title to the church property. Conversation with the Town Historian and a review of available historic records lead Mr. Griffin to believe that a group of citizens, not the Town, built the first church on donated land. The facility was passed on to the present occupant, probably with a deed never having been created. The Board concurred that the Town is unaware of and makes no claim of right to this property, and they authorized the Town Attorney to sign a consent decree to this affect and to dispose of this lawsuit with as least cost as possible.

Birdhouse Location:

John Carr has restored the martin house that was located at the corner of US Route 4 and High Street. Marjorie Carr would like the martin house erected on the corner opposite High Street. The Selectmen have no objection to this location, but the pole must be well anchored to prevent vandalism or theft. This property is still owned by the State of NH. Mr. Griffin will inquire into the State's schedule to dispose of this property.

Sale of Tax Deeded Property:

The Conservation Commission is looking at a list of town properties and will submit their comments. The Selectmen have already approved of the sale of a lot on Chosen Vale Lane. Two other properties, located on Ridge Road and Shaker Boulevard, are potential candidates for sale. Mr. Daniels will look at the Shaker Boulevard property to determine if the Town has any need to retain this parcel. There is the possibility that the road will be straightened in this area and some of the property will be lost due to this project. This issue was tabled pending DPW review.

Investment Policy:

Neither the Trustees of Trust Funds nor the Treasurer has submitted comments on the proposed investment policy. This will be tabled until the next meeting.

Public Works Facility Construction Management:

Three firms were interviewed for this design-build project. Mr. Griffin recommended the Selectmen go with Kelley Construction of Manchester. By consensus, the Board approved Kelley Construction for the construction management of the Public Works Facility.

Mr. Crate moved to authorize the Assistant Town Manager to enter into a construction management agreement with Kelley Construction; Mrs. Reed seconded, vote unanimous.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT**Enfield Community Gardeners:**

The Enfield Gardeners would like to place a planter/bench combination on the island near the Hewitt House. The cost will be \$240. The Board approved the request.

HB 536-FN-A-LOCAL -- An appropriation to bury utility lines:

It has been determined that this bill will be inexpedient to legislate.

F.A.S.T. Squad Response Time:

There have been a couple of complaints regarding slow emergency response time of the FAST Squad. The Board discussed the procedure that is in place whereby the Enfield FAST Squad has eight minutes to respond before alternative response is dispatched.

Abatement Requests:

Mr. Crate moved to deny a property tax abatement for the Marjorie Smith Manwaring Trust and Meredith C. Smith Trust; Mrs. Reed seconded, vote unanimous

Mr. Crate moved to deny a property tax abatement for Mascoma Parks LLC; Mrs. Reed seconded, vote unanimous.

Richard Dow Water/Sewer Request:

Mr. Dow has had the wetlands delineated on his property on the north side of Baltic St. He has requested a water and a sewer unit for this property.

Mrs. Reed moved to grant one water unit and one sewer unit to Richard Dow for the subject property; Mr. Crate seconded, vote unanimous.

Other:

There have been no responses to the Town's ad for volunteers for the Heritage Commission.

The Selectmen were presented with appointment forms for the Forest Fire Warden and Deputy Forest Fire Wardens. The Board of Selectmen reappointed David J. Crate as Warden. By the recommendation of the Forest Fire Warden and consensus of the Board of Selectmen, the following individuals were reappointed as Deputy Forest Fire Wardens: Jon Cattabriga, Richard P. Chase, Robert H. Pollard, Sr., Timothy Taylor, Donald A. Crate, Donald J. Crate, Jeffery Densmore, Richard Bean, and Richard A. Crate. Also by recommendation of the Forest Fire Warden and consensus of the Board of Selectmen, Wayne Claflin was not reappointed to the position of Deputy Forest Fire Warden and Paul A. Gove was appointed to fill the vacant position.

There is going to be some maintenance of the Main Street Bridge by the Lutheran Church. Mr. Griffin as inquired into the possibility of including concrete pilasters on this bridge, as well as the Shaker Bridge, to match the ones planned for the Main Street Bridge nearer High St.

Selectmen's Concerns:

Mrs. Reed read a memo from the President of the Town Clerk's Association that announced Municipal Clerks' Week in recognition of all of the hard work performed by municipal clerks.

INFORMATIONAL ITEMS/CORRESPONDENCE

UNH Technical Transfer memorandum of April 25, RE: Ken Daniel Road Scholar status.

Notice of May 8 public hearing, RE: Telecommunications tower in the Town of Webster.

GASB-34 Guide from CitiTech on 4/30/01

Dredge & Fill Application: NHDOT Concrete headers – I-89/Stoney Brook

ADJOURNMENT

Mr. Crate moved to adjourn at 7:38pm.; Mrs. Reed seconded, vote unanimous.