

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of April 2, 2001

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Deane Haskell, Ken Daniels, Director of Public Works

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

MINUTES

The minutes of 19 March 2001 were tabled until the next meeting.

BUSINESS

MRI Review Follow-up:

The Board met with Deane Haskell, a potential replacement for Mitch Manseau as Assistant Town Manager. Mr. Haskell provided the Board with information about his background and experience, including, but not limited to, experience at SAU 29, a multi-district school administrative unit, the City of Boston, Harvard and MIT and his experience with building and improvement projects. The Selectmen informed Mr. Haskell of the improvement and construction projects planned for the Town of Enfield.

Gordon Bristol, another candidate for Assistant Town Manager, was unable to attend this meeting. The Board will meet with Mr. Bristol at a later date.

Community Center – Lions Club Agreement:

The Selectmen tabled this latest proposed agreement with the Lions Club until the Board has had a chance to review it more thoroughly.

Investment Policy:

Mr. Oppenneer worked with Mr. Griffin to reduce the policy from nine pages to five pages. Mrs. Reed asked if the treasurer was aware of all the duties this policy requires of her. A copy of the policy will be forwarded to the treasurer and trustees of trust funds for comment.

DPW Facility Implementation Plan:

The Board received a proposed time line for the site plan and a separate time line for the building. The intent is to have the Conservation Commission see it and comment, then have the Board of Selectmen and Planning Board sign off on it. A joint public hearing with the Selectmen and Planning Board was proposed.

Mr. Griffin assumed a design-build approach to the project. It is believed that this approach will be less expensive than hiring an architect to design and oversee the project.

Mr. Griffin suggested two committees for this project, the first committee that was already involved in the building proposal to be involved in the site plan and a second smaller committee for the building portion of the project.

David MacIntire, when asked to supply names of contractors, provided a list of six construction firms. Requests for bids will be sent to these six firms. The construction manager will theoretically act as the general contractor, thereby putting the responsibility for coordinating subcontractors on his shoulders. The Board, by consensus concurred with this approach and committees.

Funding was discussed. The Town does not want to finance until after July 1 in order to avoid paying interest charges in 2001. Mr. Griffin suggested contacting local banks for funding proposals, including Ledyard Bank, Mascoma Bank and Lake Sunapee Bank. Mr. Oppenpeer will approach these banks and find out which ones can provide funding to the town.

Road Condition Survey Status:

Funds have been budgeted for a survey of the town's roads for entering into a Road Surface Maintenance System (RSMS). After investigating his options, Mr. Daniels feels Ned Connell can do this job for less than the University of New Hampshire, and Mr. Connell has experience with the RSMS program. RSMS takes road conditions, including drainage conditions, cracking of the road surface, etc., and rates the road. This will allow the town to prioritize road improvements and reconstruction.

Maintenance of the roads, such as various ways to seal cracks and the pros and cons of each method, was discussed.

Other Business:

The Board agreed to provide a license to Kobokovich to cross the town's ROW in order to install a septic system on the lot across the street from their home. Certain conditions will apply: the licensee is responsible for repairing the road to its previous condition after crossing the road, certain construction standards must be met, and should the town need to reconstruct that section of road it will be the licensee's responsibility, both physically and financially, to remove and then replace the septic line. It was the consensus of the Board that the Town manager was authorized and should issue this license to Kobokovich and to any other property owner in a similar situation.

Steve Iaccuzzi of the Town of Canaan is looking for support for a grant application for a health services organization. This issue was tabled pending further review.

Mr. Crate moved to approve junk yard license renewals to Chase's Auto Salvage and Joe Lassen, effective April 1, 2001, pending payment of the \$25 renewal fee; Mr. Oppeneer seconded, vote unanimous.

The Board reviewed and approved Yield Tax Warrants.

Mr. Oppeneer moved to approve a veteran's exemption for Lewis; Mr. Crate seconded, vote unanimous.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT

Personnel Issues:

Mr. Griffin reported that each member of the highway crew was given a \$250 bonus and a day off with pay in appreciation of all of the hard work they've done this past winter.

The Police Department salaries were increased 3% and Chief Giese's wages were increased as of April 1, in accordance with the wishes of the Board of Selectmen and Budget Committee.

Grant Funds:

The Police Department has been awarded a grant for breathalyzers.

Canaan Easement:

At their last town meeting, the voters of Canaan approved an easement from Canaan to the Town of Enfield.

Selectmen's Concerns:

The Board inquired about the status of the Heritage Commission. An advertisement, seeking volunteers for this five-member commission, will be placed in the near future.

Mr. Oppeneer would like the town to inquire about funding for installation of underground services. This would be beneficial to downtown improvements.

Mr. Crate has received complaints about the scheduling of the town's parks. The Board will notify the Recreation Commission and these concerns and inform them that scheduling priority should be given to the children of Enfield before the adults.

Recently, the Canaan Fire Department asked Enfield to assist with snow removal from a school building in Canaan. It was suggested that Canaan be encouraged to join the 60 town mutual aid agreement that Enfield is a part of.

INFORMATIONAL ITEMS/CORRESPONDENCE

Janice Amaral letter of 3/22/01 re: Mike Sousa commendation.

ADJOURNMENT

Mr. Oppeneer moved to adjourn at 7:00pm.; Mrs. Reed seconded, vote unanimous.