

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of March 19, 2001**

**Board of Selectmen:** Keith Oppenneer, Chairman; Donald J. Crate, Sr., Ilene P. Reed

**Administrative Staff:** Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

**Others:** Ken Daniels, Director of Public Works; Peter H. Giese, Chief of Police; Kurt Gotthardt; Celie Aufiero; Mark & Leslie Barrows

**CALL TO ORDER**

Mrs. Reed called the meeting to order at 5:30 pm.

Mrs. Reed moved to appoint Keith Oppenneer as Chairman of the Board of Selectmen for a one year term; Mr. Crate seconded, vote unanimous.

Mr. Oppenneer began his service as chairman.

**APPROVAL OF MINUTES**

Mr. Oppenneer moved to accept the minutes of 12 February 2001 as prepared; Mrs. Reed seconded, vote unanimous.

Mr. Oppenneer feels that the ½ day joint meeting with the Board of Selectmen and Budget Committee would best be held closer to the budget preparation season and asked that this be added to the Selectmen's Old Business List for September.

Mr. Oppenneer asked how the Community Center plans are proceeding. Mr. Daniels replied that the Lions Club has what it needs and bid requests have gone out for the concrete work.

**BUSINESS**

**Land and Community Heritage Investment Program Grant Application Support:**

Kurt Gotthardt explained that the Mascoma Watershed Conservation Council is seeking to purchase a 921-acre parcel of forest and wetland located in Canaan near Bear Pond for wildlife preservation. Since the asking price for this property is in the range of \$300,000 to \$400,000, the Mascoma Watershed Conservation Council is looking for grant money. The Board of Selectmen supports this endeavor and signed a letter of support to the New Hampshire LCHIP Authority.

**Water/Sewer Late Fee:**

Mark & Leslie Barrows came before the Board to ask for the waiver of the late fee charged on their overdue water and sewer bill. As a Laundromat it can be argued that a percentage of water in every wash load does not go into the sewer but evaporates in the dryer. Mr. Barrows does not expect this to be an ongoing problem, but circumstances were unusual, with a slow winter season and higher than average fuel prices.

Mr. Crate feels the Barrows have done a remarkable job with the building they are in and are an asset to downtown. Mr. Crate moved to waive the late fee; Mr. Oppenheer seconded, vote unanimous.

**CITIZENS FORUM****DPW Facility:**

Celie Aufiero came before the Board to discuss the Public Works facility that was approved by town meeting. She thinks the Public Works Department needs a facility, but she is concerned about where the facility should go. She would like the Board of Selectmen to consider other sites. Some of Ms. Aufiero's concerns are lack of municipal water and sewer and that it's too far out. If there nothing can be done about changing the proposed location of the facility she'd recommend a steering committee.

Mr. Griffin agrees that the project is significant enough that it should have a committee.

Discussion followed regarding the relocation of the Transfer Station to the DPW Facility site and traffic safety.

Mr. Crate stated that he has been opposed to locating the DPW Facility on the Lockhaven Fill Pit site from the beginning. He wonders how Highway Department employees will be able to get to the facility during bad weather in order to begin winter road maintenance. He also expressed concern for safety with plow trucks and the general public sharing access to a relocated transfer station and the DPW garages.

Mr. Daniels pointed out that the location is closer to the geographic center of town. It is directly on 4 different plow routes and within 2 miles of two other routes. A central location for all DPW operations will allow for swapping manpower and equipment between departments and projects with greater ease.

**Police Issues:**

Chief Giese updated the Board on Police Department operations. Sergeant Pushee has just completed some training of which 2/3 was paid for by the State of NH. Officer Truman has completed 2 weeks of a 6-week training course. And Lieutenant Crate leaves for the FBI Academy on April 1 and returns in mid-June.

Chief Giese shared information with the Board regarding a couple of separate instances of suspected drug dealing and use of illegal substances. These cases resulted in the re-writing of a policy regarding the opening of containers in impounded vehicles and development of an operational plan for when searches are conducted.

A 1985 Police Department Blazer has been taken out of service. The Board of Selectmen authorized the sale of this vehicle.

Mr. Oppenneer congratulated Chief Giese on obtaining funds for a Police Department radar system.

Enfield's share of the cost for the Lower Grafton County Prosecutorial Association is somewhat lower than the previous year.

Chief Giese reported that he has submitted a grant application for \$70,000 for police radios. Brief discussion followed regarding the use of analog and digital radio use and communications between departments.

### **BUSINESS, CONTINUED**

#### **Public Hearing re: Canine Ordinance:**

Mr. Oppenneer called the public hearing to order at 6:41pm.

Comments were invited. No comments were made.

Mr. Oppenneer closed the hearing at 6:43pm.

Mr. Oppenneer moved to adopt the Canine Ordinance, effective 19 March 2001; Mr. Crate seconded, vote unanimous.

#### **NH DOT Bus Stop Shelter Agreement:**

The Selectmen approved an agreement between the State of New Hampshire and the Town of Enfield relative to the installation of a bus stop shelter on Route 4 in Enfield.

#### **Atlantic Geoscience Progress:**

Atlantic Geoscience provided a project update and submitted a request for a budget increase of \$3,000. Mr. Daniels feels this request is reasonable. The requested budget increase of \$3,000 was approved by a consensus of the Board.

#### **Sale of Tax Deeded Property:**

There is one house lot that as of 22 April 2001 will have been held by the town for three years. At this time the prior owner will have no rights of reclaiming any interest in the property. The lot is identified as tax map 10A, lot 21 and is located on Chosen Vale Lane. It is recommended that the Town Manager be authorized to prepare the appropriate documents and advertise this property for sale by sealed bid immediately after April 22.

Mrs. Reed moved to authorize the sale of tax map 10A, lot 21 by sealed bid; Mr. Oppenneer seconded, vote unanimous.

#### **Disposal of Used Tires:**

There is growing publicity about the West Nile Virus and concern about residents' tendency to accumulate used tires on their property, especially if they miss the annual Household Hazardous

Waste Collection. It was proposed that a covered roll-off be placed at the Transfer Station and tires be accepted for disposal at a charge of \$5.00 per pair or \$3.00 each for passenger and light truck tires. Lebanon charges two \$1 tickets. This effort would be self-supporting, instead of the Town's paying the pull charge and disposal fees from taxes, \$556.40 last year. By consensus of the Board this new program will be implemented in the near future.

**Investment Policy:**

The Selectmen received a proposed investment policy for consideration. The Board tabled this issue pending further review.

**MRI Review Follow-up:**

A list of four individuals and their qualifications were provided to the Selectmen so they can decide who they would like to have as a replacement for Mitch Manseau. Of the four individuals two will meet with the Board of Selectmen at their next meeting, Gordon Bristol and Deane Haskell.

**Other Business:**

The Board reviewed and approved the following documents: Yield Tax warrants, Property Tax refunds, Property Tax abatements, and a Petition and Pole License for Grafton Pond Road.

**TOWN MANAGER'S REPORT****Public Works Building Status:**

The DPW facility was discussed briefly, including the need for a site plan, committee involvement, option of bidding it out as a design-build project, pre-engineered steel buildings, and the location of a sand building. Regarding the sand building, Mr. Daniels is not specifically aware of EPA requirements and needs to do more research.

**Hardship Abatement Requests:**

Two requests for hardship abatement have been received. Both parties have completed the first step and hardship in both cases is due to illness. The Board agreed by consensus that the individuals can proceed to the second step in the process.

**Heritage Commission:**

Town Meeting approved the establishment of a Heritage Commission consisting of 5 members. An advertisement will be placed for volunteers.

**Community Center Status:**

A groundbreaking ceremony for the Enfield Community Center will take place on Saturday, 31 March 2001 at 10:00am. Discussion followed regarding snow removal from the site. Mr. Crate is concerned that crossing the field at Huse Park will cause damage and that digging too early will create problems with the snow thaw and runoff.

**Selectmen's Concerns:**

Mrs. Reed reported problems encountered with the School's absentee ballots. The Town had their absentee ballots on Friday, 2 March. Mrs. Reed called the Secretary of State's office and was informed that it was the School's responsibility to mail their own absentee ballots. Mrs.

Reed mailed the Town ballots without waiting for the School ballots to be ready. The School ballots were not ready and delivered to the town for mailing until the following Thursday morning. Mrs. Reed agreed to meet with a member of the school staff to assist the staff member in mailing the absentee ballots. The School staff member simply dropped off the ballots and left them for Mrs. Reed to mail. She does not want this to happen again next year. Mr. Griffin suggested that a checklist be prepared so everyone knows who does what and when. Mr. Crate feels that a round-table discussion with the Town and School moderators and the Town and School Clerks might be helpful later this spring.

**INFORMATIONAL ITEMS/CORRESPONDENCE**

Representative Nancy Scovner letter re: Shaker Hill Road.

Shaker Recreation Park Wetlands Application: culvert.

Zoning Board of Adjustment notice of Request for Special Exception.

Accurate Premium Audits, Inc. letter of 2/26/01 re: Wendy Euler commendation. Mrs. Reed would like a certificate prepared from the Selectmen.

NH Dept. of Environmental Services letter of 2/28/01 re: filling on Baltic Street.

**ADJOURNMENT:**

Mr. Oppenneer moved to adjourn at 7:48pm.; Mr. Crate seconded, vote unanimous.