

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of January 9, 2001

Board of Selectmen: Ilene P. Reed, Chairman; Keith Oppenneer, Donald J. Crate, Sr.

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary, Mitch Manseau-Assistant Town Manager, Ken Daniels-Director of Public Works

Others: Shelley Hadfield, Bill Bittinger, Bill Warren, Sheila Young, Lorie McClory-Valley News, Nancy Scovner, Representatives from LISTEN, WISE and other local organizations.

CALL TO ORDER

Mrs. Reed called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mrs. Reed moved to accept the minutes of December 4, 2000 as printed; Mr. Crate seconded, Mrs. Reed and Mr. Crate were in favor, Mr. Oppenneer abstained because he was not present at this meeting, motion carried.

Mrs. Reed moved to accept the minutes of December 18, 2000 as presented; Mr. Oppenneer seconded, vote unanimous.

BUSINESS

Well Source Study:

Mr. Daniels explained that he received a call from Rick Skarinka, the gentleman from the State that conducted a sanitary survey for the town. The sanitary survey included the water tank and well locations, etc... Based on flows the town needs two water sources, each capable of 65 gallons per minute (gpm). We now have sources capable of 40 gpm and 60 gpm. These two wells need to run in tandem. The town does have one well that is capable of 115 gpm, but the water is very hard. We need to look for another source that will provide another 65 gpm of drinkable water.

The McConnell well can be treated, but if Environmental Protection Agency (EPA) rules come down that are anticipated, the town would have to treat all three wells. To treat all three wells the town would have to either install three separate treatment systems or tie the three together and treat at a single location.

The Town looked at the acquisition of the Lower Shaker Village well, but they've had some bacteria hits. The town decided to wait and then the LSV Community Association decided they did not want the town to take over their water system.

Jim Vernon of Atlantic Geoscience proposes assisting the town in pinpointing the location of underground dikes that are believed to be in the are of the Marsh well. The Marsh well are makes sense to investigate because it's located in a rural are, away from the commercial center of town and away from pollution sources.

Mr. Oppenneer asked how we can avoid getting a well with the hardness problems of the McConnell well. Mr. Daniels replied that the town would drill small-bore test wells.

Mr. Griffin requested up to \$30,000 to work with Atlantic Geoscience for Phase I: Well siting—review existing information to identify properties that appear to combine hydrogeologic potential with proximity to the existing main and detailed exploration and well siting (\$9,350); and Phase II: Test well drilling—Drill two 500 foot bedrock test wells. (More may be required) (\$20,640), as presented in the memo to the Board of Selectmen dated January 5, 2001.

Mr. Oppenneer would like the proposal from Atlantic Geoscience to be amended to include testing for arsenic.

Mr. Oppenneer moved to proceed with the test program as outlined in the memo dated January 5, 2001; Mr. Crate seconded, vote unanimous.

PUBLIC HEARING: CDBG APPLICATION

(See the separate public hearing minutes for a complete record of this hearing.)

Mrs. Reed called the hearing to order at 5:45 pm.

Community Development Block Grant Application:

Copies of the project description, project narrative, and application form were provided to those present and are attached as part of these official minutes. The intent of the Community Development Block Grant and proposed project were discussed.

Mrs. Reed moved to close the public hearing at 6:07 pm; Mr. Crate seconded, vote unanimous.

Mr. Oppenneer moved to approve the application for CDBG funding for Annie's Place, and authorize the Town Manager to sign and documents required to submit this application; Mrs. Reed seconded, vote unanimous.

Anti-Displacement and Relocation Plan:

The Board needs to re-adopt the Anti-Displacement and Relocation Plan. There will be no displacement associated with this project. Mr. Oppenneer moved to adopt the Anti-Displacement and Relocation Plan, Mr. Crate seconded, vote unanimous.

Housing and Community Development Plan:

The Board needs to adopt a Housing and Community Development Plan.

Mr. Oppeneer moved to open the plan up for public comment at 6:10 pm., Mrs. Reed seconded, vote unanimous. (See the separate public hearing minutes for a complete record of this hearing.)

Mrs. Reed closed the hearing at 6:12pm.

Mr. Oppeneer moved to adopt the Housing and Community Development Plan for 2001, Mr. Crate seconded, vote unanimous.

BUSINESS, CONTINUED**Development Sewer Extension Loan and Grant Application:**

Some preliminary work has been completed. Because the transitional housing project is no longer proposed for the site that precipitated this action, Mr. Griffin recommended tabling this issue. By consensus of the Board this issue was tabled.

Methodology and Assumptions for the Enfield Build-Out Study:

The Upper Valley Lake Sunapee Regional Planning Commission will be holding a meeting to discuss this subject.

Mr. Griffin asked, "Do you assume no new housing in the CB district?" Assume no additional housing. Fifty-foot Wetland setbacks make land unavailable to build on but leaves acreage that counts in the acreage of the lot. They need to take into account the wetland setbacks. It is also expected that you would lose housing in the CB district over time. Mr. Griffin would suggest that also be taken into account.

Encumbrances of 2000 Funds:

The Board considered the following encumbrances: \$20,600 for Whitney Hall Window Replacement, account 01-4903-720; \$5,000 for Whitney Hall Insulation, account 01-4903-724; and \$7,140.92 for Community Signing, account 01-4903-730. Mr. Oppeneer moved to approve these encumbrances, Mrs. Reed seconded, vote unanimous.

2001 Warrant:

The Board reviewed the proposed 2001 Town Meeting warrant. Mr. Griffin explained that the verbiage for the zoning articles will appear on the warrant but will not be printed in full on the ballot.

Article 6—\$1,000,000 to build a consolidated Department of Public Works facility: The project could be bonded or paid for with a loan. The Budget Committee would prefer a loan because it would allow for additional payments, if the budget allows, that would shorten the life of the loan and reduce the interest costs. Mr. Oppeneer stated that Mascoma Savings Bank would consider a loan for this project.

Article 7—The Budget Committee has not finalized the budget yet. Mr. Oppeneer asked, in relation to the default budget, if contracts were changed, such as solid waste disposal with the

City of Lebanon. Mr. Griffin explained that solid waste disposal is not a set amount so cannot be changed. The law is not flexible and the default budget was calculated conservatively.

Article 8—Transfer of funds from the general fund to the Cemetery Maintenance Fund. The monies to be deposited in this fund are equal to the revenues received from the sale of cemetery lots in 2000.

Article 9--\$112,000 for a front-end loader. It is not known whether the Budget Committee is or is not in favor of this purchase. Mr. Crate noted that the existing loader needs four new wheels, the cost of which will exceed the total value of the equipment.

Article 10—Petitioned warrant article to raise \$30,000 in support of an application to the NH Main Street Center that will be matched with \$60,000 in private donation pledges. Mr. Oppeneer asked if the town has to raise the entire \$30,000 or can \$10,000 be done each year for 3 years. Mr. Griffin explained that you could not obligate future town meetings. Mr. Oppeneer knows that Mascoma Savings Bank has a foundation that provides community grants. Mr. Griffin explained that the Enfield Village Association would do the fundraising.

Article 11—Petitioned warrant article to establish a Heritage Commission. Mr. Griffin explained that a Heritage Commission is advisory only and deals with education regarding building architecture. A commission was suggested as a way to begin education the community about historical features in Enfield.

Article 12—To authorize the Selectmen to accept land, formerly the property of the Northern Railroad or state owned rights-of-way. This article would allow the Selectmen to accept any of a number of parcels that the town has asked for (corner of Route 4 opposite High St., the pland under the Ambulance building, property next to the Shaker Bridge Motel, etc.), plus the parcels with lake frontage at the end of Johnston Drive.

Article 13—Payments to Capital Reserve Funds. The amounts are not set yet, as the Budget Committee has not finalized the budget. Mr. Crate asked how much was in the Public Works Vehicle/Equipment CRF. Mr. Manseau replied that there is enough for one dump truck.

Article 14—\$20,000 to establish a capital reserve fund for reconstruction of Shaker Hill Road. Mr. Crate wondered why the town would appropriate money to make improvements to a State highway. Mr. Daniels believes the cost is a one third/two third split. The scope of improvements would be from Mill Street to somewhere around Mascoma Heights. Following discussion of historical maintenance, Mr. Crate suggested removing this article from the warrant until the Board has more information. By consensus of the Board this article will be removed from the warrant.

Article 15--\$20,000 to establish a capital reserve fund for upgrades to public safety communication systems.

Article 16--\$10,000 to establish a capital reserve fund for improvements to the Shaker Scenic Byway. The language in this article is repeated from the previous year, except that it does not refer to a grant. The things that were discussed in relation to last year's article might be good

things to do at some point; the ideas that came out of this discussion were reasonable things. Mr. Oppeneer and Mr. Crate agreed.

Mr. Oppeneer moved to approve the warrant as prepared with the exception of Article 14; Mr. Crate seconded, vote unanimous.

Change of District Meeting 2002:

The Board considered a letter from the SAU office asking the Selectmen to consider moving the date of town meeting from March to April or May. If the second session of town meeting is moved one or two months, the first session also moves one or two months. This does not provide additional time to prepare or mail the town report and decreases the amount of time for completing capital projects. Mr. Griffin does not recommend approving this request. The Board concurred with Mr. Griffin's recommendation.

Independent Audit Agreement:

The Board was informed that the cost for the town's independent audit would increase from \$6500 to \$6900. This is due in part to the additional financial reporting requirements imposed by GASB 34.

Certificate of Recognition for Eagle Scout:

The Board signed a certificate to recognize the accomplishments and community spirit of Eagle Scout Daniel Mehegan. This certificate will be presented to Mr. Mehegan during a Scout ceremony in February.

Town Report Cover:

The Board approved a picture for the cover of the Town Report of the Copeland Block undergoing restoration. A cover story will tie into the Enfield Village Associations downtown revitalization plans.

Acceptance of donation to Conservation Commission:

The Board of Selectmen scheduled a public hearing for January 22 to discuss the acceptance of a \$100 donation.

Other Business:

The Board reviewed and approved a Health Officer re-appointment for Howard Adams, property tax abatements and yield taxes.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT

Mr. Griffin reported that the City of Lebanon refunded \$21,048.36 for dispatch services, so that the final expense in 2000 is the same as the amount that was budgeted for that expense. Staff is continuing to work with both towns regarding dispatch services to Enfield.

A hearing is required for the Department of Transportation sidewalk project on Main Street from US Route 4 to High Street. At least 90 days notice is required. The Board of Selectmen scheduled a public hearing for this purpose on May 7. Mr. Crate asked if this is the project that includes the island at the corner of Rt. 4 and Main. Mr. Daniels told him that it is that project.

Lapan Circle Drainage:

Mr. Griffin reported to the Selectmen that within the right-of-way (ROW) the town could spend public dollars to maintain the drainage ditches. Outside the ROW the town cannot spend public dollars to maintain the ditches. The deeds to the property within the development refer to the property owner's responsibility to keep the ditches clean.

Mr. Crate asked if every deed was checked. Mr. Daniels had spot checked the deeds; there are over 30 deeds, but every one that Mr. Daniels checked had the same verbiage.

Mr. Crate feels it is the town that will suffer when the streets become degraded by water.

Mr. Oppeneer asked what it might cost to contract for the work. Mr. Daniels anticipates a cost of \$3,000-\$5,000 per acre to clear it. Even with a dozer or excavator the job could take up to 3 weeks to complete.

Mr. Griffin will investigate the town's options and all of the property owners will be notified of their responsibility to keep the ditches clear.

Mrs. Reed warned against setting a precedent.

Mr. Daniels also pointed out that regular maintenance is needed and the town does not have the equipment to do this with.

Mr. Crate's biggest concern is the cost of rebuilding the road. If there's no drainage there's no road.

2000 Property Tax Collection Status Report:

As of early this morning, 80% of the second issue property tax has been collected and 97% of the first issue property tax has been collected.

Taxation of Utility Poles:

Mr. Oppeneer inquired about the status of this issue. Mr. Griffin explained that there's a court case in Rochester that is being appealed. The town of Enfield should wait until the appeals are done. Wording has been added to any new petition and pole licenses reserving the town's right to tax.

Adelphia Cable TV Service:

There have been some complaints about the lack of a low-cost option for cable television with Adelphia. Mr. Griffin will prepare a letter to the cable company asking them to address this issue.

Potential Car Dealership:

Mr. Crate said that Mrs. Reed had mentioned that there are some cars parked behind an apartment building on Main Street. Two cars, with 10-day plates, are currently parked on the front lawn. Mr. Crate wonders how current those plates are.

Mr. Griffin believes that if you sell 5 or more cars in a calendar year you may be considered a dealer. If so, you need to have a license. Mr. Griffin will ask the Police Department to follow up on this.

Dogs on Town Property:

Mr. Crate reported that people are taking their dogs to the Shaker Recreation Park and not cleaning up after them. The Selectmen do not have a problem with people taking their dogs with them to the park, only that they are not cleaning up after them.

It was the consensus of the Board that an ordinance should be adopted requiring people to clean up after their pets.

INFORMATIONAL ITEMS/CORRESPONDENCE

Mascoma School District Deliberative Session has been set for February 10, 2001 at 1:00p.m. in the Indian River School gym

LCHIP Funds meeting announcement

Notice of Wetlands Application for retaining wall replacement, Defelice property, Rt. 4A

ADOURNMENT

Mrs. Reed moved to adjourn at 7:42 pm., Mr. Crate seconded, vote unanimous.