

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of September 9, 2002

Board of Selectmen: Donald J. Crate, Sr., Chairman; Ilene P. Reed; Keith Oppenneer

Administrative Staff: Peter H. Giese, Interim Town Manager; April Whittaker, Town Manager beginning October 14, 2002; Alisa D. Bonnette, Secretary

CALL TO ORDER

Mr. Crate called the meeting to order at 5:35 pm.

APPROVAL OF MINUTES

The Board reviewed the minutes of August 19, 2002. Corrections: Page 1, Business, Celie Aufiero re: Donation to Enfield Village Association, paragraph 2, add the word “when” between the words “hold a public hearing” and “they bought a motor”; Page 3, Business, Cecilia Aufiero re: Entering onto Private Property, paragraph 11, add the word “entering” between the words “public officials” and “on private property”.

Mr. Oppenneer moved to accept the minutes of August 19, 2002 as amended; Mrs. Reed seconded, vote unanimous.

Mr. Oppenneer moved to accept the non-public minutes of July 15, 2002 as presented; Mrs. Reed seconded, vote unanimous.

The Board discussed the non-public session minutes of August 19, 2002. Paragraph 2 should state that Mrs. Reed was not in agreement with Mr. Crate and Mr. Oppenneer.

BUSINESS

Proposed Policy for Public Officials Entering onto Private Property:

Peter Giese distributed copies of a proposed policy. The policy pertains to any land-use board, but not to Jim Taylor, Planning/Zoning Administrator. Mr. Giese does not want to restrict town employees so they can't do their jobs. Mr. Giese has received complaints, particularly in the curtilage of people's homes.

Mr. Oppenneer asked that the proposed policy received town attorney review.

Other communities are being asked if they have such a policy in place that they will share.

Mr. Giese feels this is not a complete solution but can play a part in the reappointment process.

In response to Mrs. Reed's question, Mr. Giese explained that this policy is not intended for town staff, including Howard Adams, Jim Taylor, and Julie Huntley.

Request for Link on Enfield Website:

April Whittaker asked if the town had a policy regarding website links. Enfield does not. Mrs. Whittaker will bring a policy to the Board for review.

Living Waters Bible Church v. Town of Enfield:

Other Business:

The Board reviewed and approved a petition and pole license for poles on Main Street, and a request for an extension to file the MS-1 form with the State.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER REPORT

S.R. Kovacs Request to Upgrade Lindopp Lane:

The Board received notification from the Planning Board that they had no objection to Mr. Kovacs' request. The Board of Selectmen would like further information. What kind of equipment is Mr. Kovacs intending to use the road for? Mr. Kovacs will be invited to the next Selectmen's meeting to discuss his request. It was also questioned whether this is within the wellhead protection area.

Joint Loss Management Committee:

Mr. Giese is concerned about firefighters not wearing safety vests on calls. The Town needs to enforce the use of safety gear.

The Board discussed a requirement for physical exams during the hiring process. Mr. Oppenheimer stated that jobs that are physically demanding probably are appropriate positions for physical exams. Certain classes of employee should be tested for the kinds of activities their job entails.

Town Office Security:

Mr. Giese recently distributed a memo to all staff, boards and committees regarding the need for security in the administrative area of the town offices. Only staff members, or individuals accompanied by staff, will be allowed in the administrative area.

UNH Cooperative Extension Observations & Recommendations re: Trees in the Area of Community Building:

The Board received correspondence from the UNH Cooperative Extension regarding the trees at Huse Park that are located in the area of the Community Building. A few trees are considered to

be in poor health and not able to be saved. The Board of Selectmen will hold a public hearing on October 17, 2002. A representative of the UNH Cooperative Extension will be asked to attend.

Water Interruption of Service:

Mr. Giese had the planned interruption in service postponed so it would not inconvenience staff and election workers on Election Day.

Selectmen's Concerns:

Mr. Oppeneer asked that Adelpia Cable be asked to come meet with the Board as they did with the Canaan Selectmen.

April Whittaker asked for several documents so she can get things in order for her arrival on October 14, including the town's Statement of Appropriations, a current Personnel Policy, pay scale and employment forms.

Mrs. Whittaker will bring a list of goals from Hopkinton for the Board's review.

Mr. Oppeneer would like to change from a calendar year to a fiscal year. Mrs. Whittaker explained that an 18-month budget would be required. And the town will want to look into a way to lessen the blow to taxpayers. A capital reserve fund can be established. Some towns have bonded for the transition, though that's not ideal.

Mr. Giese plans a tour of the town for Mrs. Whittaker much as he has done for Ray Burton in the past. He also suggested a "Meet the Manager" night. Mr. Giese will have arrangements made.

Selectmen's Concerns -- Main St. Project:

Mr. Giese noted that business is off significantly at George's Super Value due to the Main Street construction. Mr. Giese has called Ray Burton to inquire into what type of help might be available.

Everything is working fine with the school. But the school is short five bus drivers and crosswalks on State roads have not been re-painted.

Mr. Crate noted that utility poles were placed in the middle of the sidewalk on Main Street. Where will people walk in the winter?

Mr. Crate would like to know what the anticipated date is for the multi-plat pipe in the rail bed; before snowfall? Mr. Giese doesn't believe so. Where will snowmobilers go?

Virginia Campbell has some issues that were believed to be resolved quite some time ago. Mr. Giese will keep tabs on this situation to be sure the State's promises regarding this property are kept.

Due to the increased traffic on Oak Grove Street, the Public Works Department must pay regular attention to plowing and sanding this road during the winter months. In addition, some brush needs to be removed.

A “no left turn” sign near the west end of Baltic Street needs cleaning. People are attempting to make a left-hand turn at this dangerous intersection.

Mr. Giese continues to work on junkyard issues.

Mr. Giese and Richard Crate will be traveling to the FBI academy to attend a graduation ceremony. They will be taking the black cruiser.

INFORMATIONAL ITEMS

NATAO Action Alert re: Adelpia Communications

Mascoma Heights Association Annual Meeting – September 24, 2002, 7:00pm., Whitney Hall

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 7:05pm.; Mr. Crate seconded, vote unanimous.