

**Enfield Board of Selectmen
Enfield, New Hampshire**

NON-PUBLIC SESSION MINUTES of July 15, 2002

Board of Selectmen: Donald J. Crate, Sr., Chairman; Ilene P. Reed; Keith Oppenneer

Administrative Staff: Alisa D. Bonnette, Secretary

Call to Order:

Mr. Oppenneer moved to enter non-public session at 6:40 pm. to discuss employment issues and a pending legal case, RSA 91-A:3 (II) b & e; Mrs. Reed seconded. Roll call vote: Mr. Oppenneer – aye, Mrs. Reed – aye, Mr. Crate – aye. Vote unanimous.

Town Manager Search:

Interviews are scheduled for Bruce Locke and April Whittaker.

It was questioned whether the salary decision for the new Town Manager should be based on what they're making now or what we want to pay? No car.

Prepared questions are recommended by NHMA.

The Board discussed wages and benefits and considered the same retirement, medical and holidays as other employees. The model contract includes 15 days the first year and 20 days each year thereafter. Enfield currently caps vacation at 25 days.

It should be noted in the contract that attendance at Board meetings is expected. State law says a Board member must serve on the Budget Committee. Expect the Town Manager will attend all Budget Committee meetings and Planning Board and Conservation Commission as needed. The Town Manager is not expected to attend Library Trustee meetings.

A calculation of total wages and benefits will be made for wages at \$50,000, \$55,000 and \$60,000.

Verification of wages paid by previous employers will be verified after the interviews.

Mascoma Parks, LLC v Town of Enfield:

The Board reviewed correspondence from Chief Giese to Bart Mayer, Town Attorney, regarding settlement of Mascoma Parks, LLC v Town of Enfield.

Close of Non-Public Session:

Mr. Oppenneer moved to come out of non-public session at 7:10 pm.; Mrs. Reed seconded, vote unanimous.

Mrs. Reed moved to seal the minutes until 30 days after hire of the new town manager; Mr. Oppenneer seconded, vote unanimous.

Mr. Oppenneer moved to concur with Chief Giese's memo, dated 28 June 2002, regarding legal negotiations in the case Mascoma Parks, LLC v Town of Enfield; Mr. Crate seconded, vote unanimous.