

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of June 17, 2002

Board of Selectmen: Donald J. Crate, Sr., Chairman; Keith Oppeneer
Ilene P. Reed absent due to illness

Administrative Staff: Peter H. Giese, Interim Town Manager; Alisa D. Bonnette, Secretary

Others: Shelley Hadfield, CDBG Administrator; Ken Daniels, Director of Public Works

CALL TO ORDER

Mr. Crate called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppeneer moved to approve the regular and non-public minutes of 6 June 2002, as prepared; Mr. Crate seconded, vote unanimous.

BUSINESS

Anne's Place Community Development Block Grant:

Shelley Hadfield, CDBG Administrator, presented documents for signature by the Chairman of the Board of Selectmen. Mr. Crate signed the documents as presented.

The Town of Enfield is actually providing the grant funds to Anne's Place as a 30-year loan with no interest. Thirty years from now the town can call the loan or tie it up for another 30 years to maintain the property as affordable housing. CDBG funds can't be used for new construction so the town's grant will go to other expenses. The cape can't be demolished (timbers and foundation cannot be removed) but will be gutted and renovated.

Town Manager Search:

The eleven candidates presented to the Town Manager Selection Committee have been narrowed down to 6 candidates that will be interviewed, plus two alternates. It is understood by the Board of Selectmen that 2 members of the Committee will be unable to attend the interviews. Mr. Crate moved to notify the Committee and NHMA to wait until those 2 members can attend; Mr. Oppeneer seconded, vote unanimous.

Chief Giese asked the Board if they wanted him to continue to attend the Selection Committee meetings. Mr. Oppenneer suggested he let the Committee do their deliberations.

Northern Railroad Line: Proposed Transfer of Land:

The Board received a letter from the NH Department of Transportation, dated May 31, 2002, regarding new conditions on the transfer of land to the Town of Enfield, including, but not limited to, preventing vehicular access to the Rail Trail at this location and filling the foundation that is located on the property. The Board agreed to the conditions as presented.

Committee Volunteers:

The Board of Selectmen discussed the proposed Recycling Committee and the potential for a Pay-As-You-Throw program. Chief Giese, Ken Daniels and Keith Oppenneer will participate on this Committee.

Mr. Oppenneer has spoken with Ralph Carbonaro of All Waste Services about co-mingled recyclables. This curbside recycling program would require two bins—one co-mingled paper and one co-mingled cans and glass. This would include alternating weeks of solid waste and recycling collection.

Mr. Crate was not in favor of a Pay-As-You-Throw (PAYT) program. He stated that the town couldn't charge people twice—once for rubbish per bag, then again in taxes. And he is concerned that a PAYT program will result in rubbish dumped on roadsides. He also questioned who could hold their rubbish for 2 weeks? He has too much rubbish to do this and will not reduce his rubbish volume by recycling due to lack of time.

Chief Giese is looking into the future and what is in the best interest of the community. There will always be a certain amount of problems, such as roadside dumping. Maybe there are other solutions, but the town is paying \$12,000 just because we're not recycling enough.

Mr. Oppenneer feels it bears further study.

Mr. Oppenneer moved to appoint Michelle Goldsmith to the Recycling Committee for a three year term; Mr. Crate seconded, vote unanimous.

Other Business:

The Board reviewed and approved the following documents: Petition & Pole License, Excavation Yield Tax Warrant, and 2002 Dog Warrant.

CITIZENS FORUM

No citizens were present.

TOWN MANAGER'S REPORT

Junk Cars:

Chief Giese is seeing some positive activity. A new prosecutor will be on board by the 8th of July. A new law will be going into effect July 1 related to this issue.

Whitney Hall Re-keying:

New locks at Whitney Hall will cost about \$900. Chief Giese has signed a contract.

Recycling:

A letter was received from Susan Brewer regarding recycling and the need to assist some residents.

Chief Giese thought the town might be able to install some mini-recycling stations at various town locations, such as the downtown area, Eastman, Proctors and Exit 16, and possibly have the scouts collect them.

E-911 Drill:

A new drill of the E-911 system has been set up at a residence in Eastman on June 26th at 9:00 am. This will not be a surprise. The agencies involved have all been notified.

Town Offices:

Chief Giese is pushing strongly for new town offices. He has approached many different people and has had no negative comments. His vision is to move the town offices out of Whitney Hall downtown to Main Street. There is a lot of grant funding for elderly housing. He envisions the town offices on the ground floor of a new building, with elderly housing on the upper floors. There would be multiple benefits to this type of arrangement. The number of subscribers to the sewer system would increase and elderly residents would live within walking distance of many town services.

Discussion ensued about possible alternative uses for existing office space in the town offices and public works building. Mr. Oppeneer wondered if the public works building would have enough space to move the Building Inspector and Planning/Zoning Administrator there. Mr. Crate noted we're just moving these people without solving the problem.

Mr. Oppeneer suggested encouraging the use of the night drop box for Town Clerk and Tax Collector deposits. Mr. Crate stated that they should request a police escort.

The sliding door in the town offices has been cut in half, allowing the Town Clerk to close and leave the Selectmen's Office open. So far that seems to be working well. Chief Giese thinks the change in the Town Office hours has been a positive thing.

Discussion followed regarding the Town Clerk and Tax Collector hours. As elected officials these individuals set their own office hours, including the hours of their deputies. It was recognized that the Selectmen would have control over the hours of these offices if the positions

were appointed. A change from elected officials to appointed officials requires the vote of Town Meeting. Mr. Crate is not looking for more hours, just repositioned hours so working people can get in to the office.

Employment:

Ron Bryson has been hired to fill the vacant Light Equipment Operator position.

Main Street & Shaker Hill Road Bridge Project:

Miller Construction has requested permission to replace both of the bridges on Shaker Hill Road at the same time. The Board discussed emergency vehicle access to Main Street and Mr. Crate suggested talking to the Fire Department to get their views. The Board came to the consensus that Miller Construction can alter their schedule to replace both bridges at the same time, but accommodations have to be made for emergency vehicles.

Street Lighting Policies:

Per the Selectmen's request, copies of street lighting policies from various towns were provided for their review.

Selectmen's Concerns:

The Board of Selectmen canceled their meeting scheduled for 1 July 2002. The next meeting will be Monday, July 15, 2002.

Mr. Oppeneer asked that the following information be forwarded to the appropriate departments: article regarding beach safety, and Granite State Electric tree planting grant information.

Mr. Oppeneer asked that copies of two documents, Effective Interviewing and a sample Employment Agreement, be made for the Selectmen.

Mr. Oppeneer would like to know if the town could pay off debt early, specifically the Whitney Hall Renovation and Carl Patten Bridge. This will be investigated.

The Board of Selectmen approved a water and sewer request from Miller Construction for their job trailers.

Mr. Oppeneer requested a written report from Chief Giese regarding the results of the 2001 audit performed by Plodzik & Sanderson.

Mr. Oppeneer asked if Julie Huntley could flag any questionable resident claims on the school's list of students from Enfield. Julie will be asked to do so, if possible.

Mr. Oppeneer asked if Fitzgerald Drive is ready for acceptance. Mr. Daniels has to verify that requested work has been completed.

Mr. Oppeneer inquired into the schedule for erecting the town signs at or near the town lines. Mr. Daniels explained the problems that have been encountered with setting the granite posts. He will continue to work on this problem.

Mr. Oppenneer wondered when a public DPW building opening could take place. Mr. Daniels feels sometime this fall would be best.

Mr. Crate reported that someone drove on the Shaker Recreation Park fields in order to rake the ball fields and caused damage due to soft ground after recent rains. Signs should be posted admitting emergency vehicles only onto the fields.

INFORMATIONAL ITEMS/CORRESPONDENCE

Notice of NHMA PLT meeting: 18 June 2002

Granite State Electric/NH Div. of Forests and Lands: Tree Planting Grants Available

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 7:15pm.; Mr. Crate seconded, vote unanimous.