

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of April 15, 2002

Board of Selectmen: Donald J. Crate, Sr., Chairman; Ilene P. Reed; Keith Oppenneer

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Peter Giese, Chief of Police; Ken Daniels, Director of Public Works

CALL TO ORDER

Mrs. Reed called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppenneer moved to accept the minutes of 1 April 2002 as prepared; Mrs. Reed seconded, vote unanimous.

BUSINESS

Investment Policy:

The Board received a proposed investment policy with no changes from the previous policy.

The policy states that the Treasurer shall submit quarterly reports. These have not been received. Mr. Oppenneer believes these reports should either be submitted to the Board of Selectmen, or the requirement should be removed from the policy.

Mr. Oppenneer moved to tentatively approve the Investment Policy, dated April 2002; Mrs. Reed seconded, vote unanimous.

Board and Committee Appointments:

The Board discussed Board and Committee appointments. Mrs. Reed noted that both Leigh Davis and Meredith Smith have submitted applications for appointment to the Conservation Commission.

Mr. Oppenneer moved to dissolve the Bridge Committee, effective May 1, 2002; Mrs. Reed seconded, vote unanimous.

Mr. Oppenneer moved to dissolve the Community Center Site Committee, effective May 1, 2002; Mrs. Reed seconded, vote unanimous.

Ken Daniels recommended retaining the DPW Facilities Building Committee.

Mr. Oppenneer moved to dissolve the DPW Facilities Site Committee; Mrs. Reed seconded, vote unanimous.

Mr. Oppenneer moved to extend the term of the Shaker Recreation Park Development Committee members by one year; Mr. Crate seconded, vote unanimous.

Johnston Drive Property:

The Board received a letter from Lloyd & Lorraine Trask regarding their camp on Johnston Drive and the property it sets on. The property is being sold to the town. The town has offered Lloyd and Lorraine Trask a life estate. Mr. Oppenneer moved to approve correspondence to Lloyd & Lorraine Trask, clarifying the life estate offer; Mr. Crate seconded, vote unanimous.

Town Manager Search:

Per the 9 April 2002 Selectmen's meeting, each Selectman came back with the names of two individuals to serve on a Town Manager Search Committee, the seventh person to serve must be mutually agreed upon by all three Board members.

Mr. Oppenneer selected C. James Martel and Walter Paine. Mr. Crate selected Larry Gardner and Ken Wheeler. Mrs. Reed selected Sharon Carr and Nancy Smith.

Following a brief discussion, the Selectmen agreed to ask Becky Powell to serve as the seventh member of the Town Manager Search Committee.

Mr. Oppenneer suggested a 2.5% pay increase for Peter Giese effective for his term as Interim Town Manager. Mrs. Reed feels this is unnecessary as Chief Giese will be in training during his time in the position. Mr. Crate asked to table this issue until the next meeting. Chief Giese left the room during the discussion of his salary.

Public Hearing: Renaming of Shore Drive:

Mr. Crate opened the public hearing at 6:02pm. to discuss the renaming of Shore Drive due to a conflict with Shore Road in Eastman. The Board considered the continuation of Lake Street to include Shore Drive. A "Private Road" sign should be posted at the transition point between the town maintained portion and the privately maintained portion of this road. Comments were invited from the public. As no comments were forthcoming, Mr. Crate closed the hearing at 6:05pm.

Mrs. Reed moved to change Shore Drive to a continuation of Lake Street and to add a "private road" sign and the junction of the town maintained portion and the private portion; Mr. Oppenneer seconded, vote unanimous.

No action was taken on a request for a replacement house number sign from the Erland & Sandra Schulson.

Footpath to Fish Market:

Craig Sanborn submitted a request for support of a footpath off NH Route 4A to allow pedestrians to bypass the S curves in Enfield Center near Bog Road. The proposed path passes over property owned by the Town, the State and Jim Bohne.

Mr. Griffin and Mr. Oppenneer recommend formal approvals from property owners.

Mr. Oppenneer moved to accept Craig Sanborn's proposal for a footpath to Fish Market with the condition that formal approvals be obtained from the affected landowners; Mrs. Reed seconded, vote unanimous.

Special Police Detail Rate:

A formula for calculating the Special Police Detail Rate was recommended to the Selectmen. This formula would be adjusted automatically when changes in wages or the town's costs occur. Chief Giese had no problem with the proposal. Mr. Oppenneer moved to approve an increase in the Special Police Detail Rate from \$36.00 to \$37.50 and to approve the formula for calculation as presented; Mrs. Reed seconded, vote unanimous.

Wastewater Rates:

The Board received historical and projected wastewater rates and other data. Revenues and expenses for this department need review. Various issues were discussed, including rates, reserved capacity, Lebanon Wastewater expenses, and the benefits of future expansion to the Enfield system. Costs continue to rise while the number of users has increased very little.

Mr. Griffin recommended seeking a proposal from John Manning of Dufresne-Henry to explain what the costs are and report on those costs to the Board of Selectmen so they can consider alternatives. Mr. Oppenneer moved to proceed with this recommendation; Mrs. Reed seconded, vote unanimous.

Other Business:

The Board reviewed and approved Excavation Intents, Yield Tax Warrants, Excavation Yield Taxes, and Motor Vehicle Junk Yard License Renewals.

The Board reviewed and signed several junkyard letters. Mr. Crate would like to personally speak with two of the individuals prior to sending a letter. Another potential junkyard was identified on US Route 4 and should be investigated.

CITIZENS FORUM

No citizens wished to speak.

TOWN MANAGER'S REPORT

Sale of Municipal Property:

Tax information was collected on properties the Selectmen plan to sell. There is only one property clearly subject to the law whereby the town cannot keep proceeds in excess of past due taxes, interest, costs and fees, except it has been held for three years. For the other properties, it is unclear when the 3-year period begins. It is recommended, therefore, that the proceeds from these sales be held in escrow for three years.

By a consensus of the Board, the properties in questions will be sold by sealed bid and a minimum will be set at the assessed value of each property. The combined lots of 18 and 19 will be set at \$22,000 unless Julie Huntley can prepare a more accurate assessed value to place on the property, and that sale proceeds should be held in escrow for three years.

Municipal Resources Inc. (MRI) Letter:

The Selectmen reviewed and signed a letter expressing their satisfaction with MRI and the town management service that has been provided to Enfield over the last 6½ years.

Non-Public Session:

Mr. Oppeneer moved to enter non-public session at 6:55pm. for consideration of currently filed litigation, RSA 91-A:II (e); Mrs. Reed seconded. Roll call vote: Mr. Oppeneer, aye. Mrs. Reed, aye. Mr. Crate, aye.

Mr. Oppeneer moved to come out of non-public session at 7:20pm.; Mrs. Reed seconded, vote unanimous.

INFORMATIONAL ITEMS/CORRESPONDENCE

NHDOT Reimbursement for Grafton Pond Road Bridge, dated 3/18/02

SAU 62 MS-22 Statement of Appropriations

Building Inspector/Health Officer Inspection Program Update

The Coalition Communities letter, dated 5 April 2002, re: Education Funding

NH Volunteer Lake Assessment Program: 2001 Annual Report for Mascoma Lake

ADJOURNMENT

Mr. Oppeneer moved to adjourn at 7:22pm.; Mrs. Reed seconded, vote unanimous.