

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of February 5, 2002

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Ken Daniels, Director of Public Works; Marjorie Carr, Librarian; David McIntire; Dwight Marchetti and Catey Iacuzzi; Peter H. Giese, Chief of Police.

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mrs. Reed moved to accept the minutes of 22 January 2002 as prepared; Mr. Oppenneer seconded, vote unanimous.

BUSINESS

Mascoma Valley Health Initiative:

Catey Iacuzzi, explained that the Mascoma Valley Health Initiative is a five town cooperative effort. The Robert Wood Johnson Foundation granted \$96,000 over two years to the project. The benefits of the MVHI include a regional body for health improvement and increased health education. Each town has a representative. MVHI will do a needs assessment using local media to disseminate information. They will assess public health issues and the needs of all participating communities. They will develop a health awareness program and find ways to attract needed services to this area.

The MVHI, by September 2002, need an implementation plan, future funding sources such as charitable donations, additional grants and state and local funding. A Public meeting will be held in late February to early March. The Selectmen were asked to confirm their original commitment to this project.

Mr. Oppenneer moved to reconfirm the Board of Selectmen's original commitment to this endeavor at least until September 2002; Mrs. Reed seconded, vote unanimous.

Municipal Resources, Inc. (MRI) Contract:

The Board received a memorandum from MRI regarding contractual services. Due to the receipt of three warrant articles addressing the Town Manager position, the Board tabled this issue pending Town Meeting.

Petitioned Warrant Articles:

The Board received four petitioned warrant articles. The first read, "To see if the Town will vote to appropriate zero (\$0) dollars for payment of the contract between the Town and Municipal Resources, Inc. Corporation and the Selectmen shall not expend any money for the purpose of paying for Municipal Resources Inc. Corporation services." Mr. Oppenneer moved to accept this petitioned article for the 2002 warrant as presented; Mrs. Reed seconded, vote unanimous.

The second petitioned article read, "To see what sum the Town will vote to appropriate to hire a town manager and the Selectmen shall forthwith appoint a town manager per RSA 37:2." Mr. Oppenneer moved to accept this petitioned article for the 2002 warrant as presented; Mrs. Reed seconded, vote unanimous.

The third petitioned article read, "To see if the Town will vote to direct the moderator to appoint forthwith an advisory committee of 5 persons to review town manager applications, sit in on interviews and make recommendations to the Selectmen." Mr. Oppenneer moved to accept this petitioned article for the 2002 warrant as presented; Mrs. Reed seconded, vote unanimous.

The fourth and last petitioned article read, "To preserve, by whatever means necessary, the existing railroad underpass on Main Street in the Town of Enfield for the following reasons: This underpass has historic significance as part of the Northern Railroad; it acts as a natural gateway to the town; it serves as a speed and traffic governor as vehicles enter the village; it helps to foster the goals of the Main Street Program; it is a bridge on the Rails to Trails network." Mr. Oppenneer moved to accept this petitioned article for the 2002 warrant as presented; Mrs. Reed seconded, vote unanimous.

Mr. Griffin explained that the entire warrant would be forwarded to the town's attorney and to the NH Dept. of Revenue Administration for review.

CITIZENS FORUM

Mr. Oppenneer invited public comment. Mr. Oppenneer hopes the Town Meeting discussion will clarify issues. If the Town votes to do without MRI, Mr. Oppenneer is not in favor of firing MRI the day after the town meeting vote and doing without a manager.

David McIntire asked if other people are aware of what MRI does provide for services. Mr. Oppenneer responded that the proposed MRI contract is available at the Town Hall for anyone that wants a copy.

Dwight Marchetti asked where town meeting would be held this year. He was informed that town meeting would be held in the Whitney Hall Auditorium. Mr. Marchetti expressed his concern that the response will be greater than the fire code allows and hopes the Selectmen have a back-up plan.

While the Selectmen do not expect a problem, Mr. Griffin was asked to make arrangements with the school just in case.

Community Development Block Grant (CDBG) Administration:

A grant administration proposal was received from Hadfield Associates for the Anne's Place CDBG. Mr. Oppeneer moved to accept the Hadfield Associates grant administration proposal; Mrs. Reed seconded, vote unanimous. This grant will have no budgetary impact on the town.

Fee Schedule:

The Board reviewed proposed additions to the town's fee schedule. Chief Giese explained the fees charged by the Police Department for pistol permits (free), pistol sales permits (\$25), accident reports (free to residents, \$10 to any company or non-resident) and gambling permits (\$25). Mr. Oppeneer moved to accept these proposed fees as presented; Mr. Crate seconded, vote unanimous.

Warrant:

Articles #1-10 must be in the order presented. All other articles can be placed on the warrant in any order the Selectmen choose.

Article #17 – Discontinuance, or downgrading to Class VI, a portion of NH Route 4A – the State had straightened NH Route 4A road leaving a small portion which they downgraded to Class V, making it a town owned road. A short discussion followed regarding the merits of discontinuance vs. downgrading to Class VI. Mr. Crate moved to amend Article #17 to discontinue the road, completely and absolutely; Mrs. Reed seconded, vote unanimous. Abutters to this road must be notified in writing prior to the town meeting vote.

Article #10 – Underground Utilities – Mr. Oppeneer moved to recommend Article #10; Mrs. Reed seconded, vote unanimous.

Article #11 – Budget – Mr. Oppeneer moved to accept and recommend Article #11 with the correct dollar amount and tax impact based on the Budget Public Hearing results; Mr. Crate seconded, vote unanimous.

Article #12 – Payments to Capital Reserve – Mr. Oppeneer moved to accept and recommend Article #12; Mr. Crate seconded, vote unanimous.

Article #13 – Payment to Capital Reserve from Undesignated Fund Balance – Mr. Crate moved to recommend Article #13; Mrs. Reed seconded, vote unanimous.

Article #14 – Support for West Central Services – Mrs. Reed moved to recommend Article #14; Mr. Crate seconded, vote unanimous.

Article #15 – Cemetery Maintenance Fund – Mr. Oppeneer moved to accept and recommend Article #15; Mr. Crate seconded, vote unanimous.

Article # 16 – Discontinuance of Library Automation Capital Reserve Fund – Mr. Oppeneer moved to accept and recommend Article #16; Mrs. Reed seconded, vote unanimous.

Article #17 – Discontinuance of a portion of NH Route 4A – Mr. Oppenneer moved to accept Article #17 as amended previously in this meeting; Mrs. Reed seconded, vote unanimous.

Article #18-21 – Petitioned Warrant Articles – already addressed.

Article #22 – Harris Brook Reservoir – Mr. Oppenneer moved to include Article #22 as written; Mr. Crate seconded, vote unanimous.

Article #23 – To Hear Reports – Mr. Oppenneer moved to include Article #23 as prepared; Mrs. Reed seconded, vote unanimous.

There will be no change in the order of the warrant articles.

Other Business:

The Board reviewed and approved Yield Tax Warrants.

TOWN MANAGER’S REPORT

Sale of Property To William Field:

The Board received a letter from Attorney Koppenheffer representing William Field. Mr. Griffin relayed the town’s attorney’s opinion that the property in question should be sold to the Fields for \$30,000 as previously offered. It is the town attorney’s opinion that should the town take this issue to court, the town would lose.

Mr. Oppenneer moved to accept the advice of the town’s attorney and sell the property at 680 Shaker Hill Road to William and Norrine Field for \$30,000; Mrs. Reed seconded. Mr. Oppenneer and Mrs. Reed voted in favor of the motion; Mr. Crate is opposed, motion carried.

Bus Shelter:

The most desirable location for the proposed bus shelter is within the Anne’s Place right-of-way. The property should be purchased by April and the pre-fabricated shelter should be in this year.

Ranger Volunteers:

Ranger volunteers are signing a release for liability purposes. An oath of office for volunteers is not required.

Sewer Hook-up Request:

By consensus, the Board approved a request for a sewer hookup on property located at Map 18, Lot 8-1, on NH Route 4A.

9-1-1 Dispatch:

The Board signed correspondence to the NH Bureau of Emergency Communication requesting 9-1-1 dispatch for all Enfield homes to go through Lebanon Dispatch. This is requested as a result of confusion for residents in the Enfield portion of Eastman.

Life Estates:

The Board of Selectmen signed Life Estate Agreements for three residents on Johnston Drive. The residents own homes that were on State owned land. The State transferred the land to the ownership of the Town.

MRI Contract:

Mr. Crate questioned what would happen now that the MRI contract has not been signed. Mr. Griffin replied that he would continue to come in as he has been and the agreement will remain informal.

Mr. Crate wished it be known that the only reason he signed the petition to do away with MRI is that he is looking for representation 5 days a week. Mr. Crate thinks highly of Stephen Griffin and feels he does a great job. Mr. Crate does not care if Mr. Griffin or MRI fills the Town Manager position; he just wants someone 5 days a week.

Mr. Crate also wanted it made clear that he and his family did not start the petition as has been rumored.

INFORMATIONAL ITEMS/CORRESPONDENCE

Enfield Post #44 Explorers letter of 1/15/02 re: Annual Report

ATM memo of 1/29/02 re: Shaker Hill and Main Street Bridges Ornamental Lighting

Planning Board notice: Wednesday, February 13, 2002 at 7:30pm.

ADJOURNMENT

Mr. Oppenheer moved to adjourn at 7:09pm; Mr. Crate seconded, vote unanimous.