

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of January 22, 2002

Board of Selectmen: Keith Oppenneer, Chairman; Donald J. Crate, Sr.; Ilene P. Reed

Administrative Staff: Stephen B. Griffin, Assistant Town Manager; Alisa D. Bonnette, Secretary

Others: Don Jutton, Municipal Resources, Inc.; Peter Giese, Chief of Police; Ken Daniels, Director of Public Works; Marjorie Carr, Librarian; David McIntire and other members of the public.

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:30 pm.

APPROVAL OF MINUTES

Mr. Oppenneer moved to accept the minutes of 7 January 2002 as prepared; Mrs. Reed seconded, vote unanimous.

BUSINESS

Municipal Resources, Inc. (MRI):

Don Jutton looked at alternatives for Town Manager services to the Town of Enfield. He proposed that Stephen Griffin stay on as the only Town Manager, putting in the same number of hours per week. Three days per week would be dedicated to Enfield, though Mr. Griffin may not be in the office all three days. Other individuals from MRI would be used on a project driven basis. Mr. Griffin would retain oversight of Enfield's management and would be responsible for calling in the best person from MRI for the job at hand. Certain staff members may also be asked to take on additional responsibilities. This approach is modeled after the Littleton project, which has been very successful. This issue was tabled to provide the Selectmen the opportunity to further consider this proposal.

2002 Budget:

The Board received a memo to the Budget Committee, dated 1/11/02, regarding proposed budget changes. The Selectmen voiced no objections to the proposed changes.

A warrant article is also proposed for underground utilities as part of downtown revitalization. The total project cost is estimated at \$230,000: \$50,000 from taxes, \$80,000 from surplus and \$100,000 from bonds or notes. Mr. Oppenneer moved to add this article to the warrant and to recommend it to the Budget Committee; Mr. Crate seconded, vote unanimous.

The Board approved the proposed dedication of the town report.

CITIZENS FORUM

A boy was in attendance as an observer for a class project. Mr. Oppeneer encouraged him to go to other town board meetings, expressed his pleasure to have young people take an interest in town government, and thanked him for coming.

The Board briefly discussed Mr. Jutton's proposal for MRI services. No decisions were made.

BUSINESS, CONTINUED

Personnel Policy Update:

The Town provides term life insurance for employees at 1X annual salary. The cost for benefits over \$50,000 is taxable to the employee. Mr. Griffin proposed a policy revision that limits life insurance benefits to \$50,000 or the current IRS limit. The Board concurred.

Harris Brook Reservoir:

The reservoir dam is in need of repair. The dam can be repaired, the property allowed to "go back to nature" or it can be sold. Mr. Crate suggested an article for the warrant asking the voters to decide. Mr. Crate would prefer to retain the property for recreational use.

Eastman Road Name Change:

There is confusion between Shore Road in Eastman and Shore Drive along Mascoma Lake. It is recommended that Shore Drive be renamed as this will affect fewer individuals than a name change in Eastman. Mr. Crate moved to hold a public hearing, notify abutters, and continue Lake Street to include the current shore Drive; Mrs. Reed seconded, vote unanimous.

Eastman Curbside Rubbish Collection:

Mr. Crate stated that the roads in Eastman are private, when the development was proposed it was not going to require these services, Bear Drive was only supposed to be emergency access and the roads within Eastman were not built to town specifications—they are very narrow and winding. Mr. Crate feels the current arrangements should be maintained. The Board concurred.

Road Name Request:

Tom Bonardi and his sister own property off NH Route 4A. Due to the number of dwellings Jim Taylor, Planning/Zoning Administrators, informed Mr. Bonardi that a road name and street sign would be required. Three names were proposed, Bonardi Drive being the first choice. Mr. Crate moved to name the way Bonardi Drive; Mr. Oppeneer seconded, vote unanimous.

Request for Support:

Grafton County Senior Citizens Council requested a letter of support for purchase of a new vehicle through grant funding. There will be no cost to the town. The Board supports the grant request.

Other Business:

The Board reviewed and approved the following documents: yield tax warrant, excavation tax abatement, additional property tax warrant.

TOWN MANAGER'S REPORT**Shaker Hill Road Marsh Sign:**

The Selectmen had not authorized the installation of a sign on town property on Shaker Hill Road. The sign reads: "Town of Enfield, Celie's Marsh, Conservation Area" It was the consensus of the Board that the center portion naming the property "Celie's Marsh" will be removed.

Request for Extension:

Bill Field asked for an extension to consider the Board's offer to purchase town owned property for past due taxes, interest, costs and fees. Mrs. Reed moved to go by the first offer and to allow no extension of time to respond; Mr. Crate seconded, vote unanimous.

DPW Building:

The town received authorization to borrow up to \$1,000,000. The contract with the builder came to about \$30,000 less. There are some items outside the contract that are needed to finish the building, such as lockers, kitchenette, a stove, etc... Mr. Griffin would have Ken Daniels proceed. The Board concurred.

Mr. Griffin explained that they did go to the Budget Committee about a pressure washer, septic system, water containment, well repair, and gantry crane. Mr. Crate wonders why a pressure washer is needed. There is one on a trailer now and Mr. Crate feels the \$6,000 is better spent on excavating the soil near the new building. He does not want the highway department working on the site a little at a time and taking time away from road maintenance.

Mr. Daniels replied that the building was designed to include a pressure washer. Mr. Oppenheer suggested pricing it out. Mr. Crate agreed that if there is enough money he's OK with a pressure washer but feels the site should be done.

Fitzgerald Drive Acceptance:

Road acceptance requires town meeting approval unless an article has been included on the warrant that gives this authority to the Board of Selectmen. This is believed to be the case, but must be verified.

Mr. Crate asked if Mr. Daniels had time to look at Fitzgerald Drive. Mr. Daniels had started to pull some things together, including a punch list of items Mr. Fitzgerald was asked to address in years past.

Mr. Griffin stated that he and Mr. Daniels would review the punch list and check to see if the work has been completed. The Planning Board should also vote that the road is ready to be accepted before the town takes over the road.

Main Street:

Dan Burden is an expert on slowing down traffic on streets. Mr. Griffin proposes bringing Mr. Burton on in the spring to do a workshop for folks affected by the Main Street project and NH Dept of Transportation (DOT).

Mr. Griffin also asked DOT for Board of Selectmen control over the street-side parking spaces that are part of the Main Street improvements.

Mrs. Reed noted that she's asked for a traffic light on the four corners (NH Route 4A, Maple Street & Main Street) but Chief Giese does not expect the state to install one until there's a fatal accident.

Street Light Activation Request:

The Board considered a request take over a streetlight at 71 NH Route 4A that has been paid for privately for many years. Mr. Crate moved to have the town take over the cost of this streetlight; Mrs. Reed seconded, vote unanimous.

Warrant Article Recommendation:

The Budget Committee recommended an article on the warrant taking \$16,000 from surplus and placing it into Capital Reserve for reappraisal. Mr. Oppenneer recommended that an article be placed on the warrant as recommended; Mr. Crate seconded, vote unanimous.

INFORMATIONAL ITEMS/CORRESPONDENCE

Planning Board notice for 1/23/02 meeting.

School District Meeting – First Deliberative Session – Saturday, February 9 at 2 PM.

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 7:00pm; Mr. Crate seconded, vote unanimous.