

**Enfield Board of Selectmen
Enfield, New Hampshire**

NON-PUBLIC SESSION MINUTES of July 21, 2003

Board of Selectmen: Ilene P. Reed, Chairman; Keith Oppenneer; Dominic Albanese

Administrative Staff: April Whittaker, Town Manager; Alisa D. Bonnette, Secretary

Others: Henry Cross, Dan Kiley,

Mr. Cross requested a non-public session under RSA 91-A:3 II (c). Mr. Oppenneer moved to enter non-public session at 7:00 PM, citing RSA 91-A:3 II (c); Mrs. Reed seconded. Roll call vote: Mrs. Reed – aye, Mr. Oppenneer – aye, Mr. Albanese – aye, vote unanimous.

Mr. Cross discussed the membership of the Town Hall/Library Needs Assessment Committee and the Library Trustees role on that committee. One member of the Library Trustees was appointed to the committee, yet two members were participating in all committee discussions and both members were seated at the main table with the committee members.

It is believed that the Library Trustees have hired a consultant for general library specifications.

Library Trust Funds were discussed, including the Trustees role in managing and expending those funds.

The Selectmen clarified that the Library Trustees have one appointed, voting committee member and all non-members should sit in the audience, not at the main table. And the Board of Selectmen is not considering additional committee members. The need for the Library Trustees and Selectmen to work together was stressed.

The Selectmen disagreed on the appropriateness of having employees on the committee. No action was taken on this issue.

Mr. Kiley and Mr. Cross relayed to the Selectmen the Committee's upcoming plans to interview Library and Town Hall employees on their needs. A questionnaire will also be prepared inquiring into the space needs of each employee work area.

Mr. Albanese moved to come out of non-public session at 7:30 PM; Mr. Oppenneer seconded, vote unanimous.

Mr. Albanese moved to seal the minutes of the non-public session for a period of one year; Mr. Oppenneer seconded, vote unanimous.