

**ENFIELD BOARD OF SELECTMEN
ENFIELD NH**

PUBLIC MEETING MINUTES ~ October 4, 2004

A business meeting of the Board of Selectmen was called to order at 5:00 PM by Chairman Keith Oppenneer in the Ilene Reed Training Room located at the Department of Public Works off Lockehaven Road.

Present: Keith Oppenneer, Chairman
Dominic C. Albanese, Selectman
Nancy Scovner, Selectman
April D. Whittaker, Town Manager

APPROVAL OF MINUTES

The board reviewed the Public Minutes of October 4, 2004; Mrs. Scovner advised that the minutes were remiss in not denoting the motion and unanimous vote to appoint Shirley Green as an alternate to the Conservation Commission.

Motion to approve with the revision ~ Albanese, second Scovner, vote 3 – 0.

The Board reviewed the Non Public Minutes of September 20, 2004; motion Scovner to accept as written, second Albanese, vote 3 – 0.

PUBLIC APPOINTMENTS

Chief Giese and his department introduced their newest police officer, Jeffrey Hunold. Mr. Oppenneer led the charge to hold an unofficial swearing-in to office ceremony; Mr. Hunold having been officially sworn into office by the Town Clerk on a previous occasion. The Board extended a warm welcome to Police Officer Hunold and wished him well in his future endeavors with the department.

Chief Giese and Captain Crate took the opportunity to apprise the board of technology initiatives undertaken by the department, and costs thereof to overcome the lag time with the police software program. The installation of a T-1 line and new phone line will require a \$15,000 expenditure from the Technology Capital Reserve Fund. Mrs. Whittaker will arrange for a Public Hearing in order to expend funds. Captain Crate further elaborated to the Board that if the installation of the T-1 line (point to point) does not provide the relief to the lag time as anticipated, then the final curative would be the acquisition of a terminal server, approximately a \$10,000 expense. The board expressed appreciation to Captain Crate for not only time spent in finding solutions to the PD's technology problems but in trying to hold the line in acquisitions and cost alternatives at this juncture.

Chief Giese provided an update as to a change in radio frequency to be shared with Canaan PD and how this will be integrated into the new phone and T-1 line. Discussion also ensued as to the possibility in the future of a new tower, but again, the department was cognizant of rapid changes in the industry and did not want to spend any more than is necessary until all options have been thoroughly explored.

ADMINISTRATIVE

Inspectors of Elections:

The Board signed appointment cards for the Inspectors of Elections, namely:~

Fred Altvater

Robert Foley

Becky Powell

Sally Cross

Further expressions of interest will be followed up with Judy Kmon, Kathy Decato, and Marjorie Hayes.

Sale of Property

The board reviewed and signed a Quitclaim Deed to Larry Stone and Paula Rowe as part of the recent sale of surplus town property bid process.

CITIZEN’S FORUM

Henry Cross complemented the sterling work as conducted by Leroy Neily, and Andy MacDonald, the Town’s solid waste operators at the Enfield Transfer Station.

NON-PUBLIC SESSION UNDER NEW BUSINESS

At 6:00 PM the Chairman advised of the entry into non-public session with Steve Goldsmith and Justin Benna, Principal EVS. Motion Scovner to enter into Non Public session under the terms and conditions of RSA 91-A: 3 II (d) Consideration of the purchase, sale or lease of real or personal property, second Albanese, vote 3 – 0.

Roll Call: Oppenneer ~ yes, Albanese ~ yes, and Scovner ~ yes

The Board returned to regular session at 6:40 PM. There were no decisions in non-public session. Motion Scovner, second Albanese to seal the minutes for one year, vote 3 – 0.

OLD BUSINESS

The Town Manager conducted the following business items with the Board:

- Dissemination of Monthly departmental reports
- Review of a Snow and Ice Policy ~ changes discussed to be reviewed again at the next meeting.
- Preliminary Budget Review Date ~ October 11, 5:00 PM Whitney Hall (Board only)
- Requested signature of a Wellness Grant application to the Health Trust

In further depth the following items were discussed:

Posting of No Dogs Allowed ~ Shaker Recreation Ball Field

The manager asked for support of her recommendation that the Shaker Recreation Field be posted as “No Dogs Allowed” following complaints from many parents regarding the condition of the field and the fact that children are playing soccer and ball games with feces on the field with very obvious health implications to those children. She pointed out that the town has had many complaints, too, in the past

and attempts to make dog owners responsible simply have not transpired. She further pointed out that opposite the field is the NH Fish and Game preserve which offered alternative exercise areas for dogs without exposure to the town's children.

Following discussion, Mrs. Scovner pointed out that this ban on dogs would not be enforceable against "blind" dogs ~ said dogs being protected under the Americans with Disabilities Act, and therefore urged support given the lack of responsibility that is currently exhibited by those residents who are exercising their animals on the field. Motion Scovner, second Albanese to support the recommendation to have a sign denoting "No dogs allowed per Order of the Board of Selectmen and Health Officer" vote 3 – 0. The Police department will be the enforcing agents under the litter statute.

Bridge Deficiency Letter

Mrs. Whittaker advised that the DOT had informed the office of a "bridge" deficiency on the Whaleback Mountain Road, said "bridge" in actuality being two large culverts over a brook. Therefore she has placed money in the 2005 budget to repair the same and had requested the Public Works Director to see if in fact, the project and repair would qualify under the Bridge State Aid program. At this juncture there were two possible repair routes being reviewed by the Director but ultimately the chosen route would be the one that would qualify under the aid program so she was recommending at this time to place the larger amount of \$40,000 into the 2005 budget.

TriM Program ~ Insurance Program Local Government Center

Mrs. Whittaker presented details of a new roll out discount program by the Town's Insurers. Qualifications for discount rates would be dependent upon the town departments undertaking management of their risk exposure by driver education seminars, good policies, participation in a viable Joint Loss Management program etc. These discount requirements would be audited once a year by the insurance company.

The board supported the concept of joining such a program not only to reduce costs of insurance to the taxpayers, but also to assist department performances with regards to health, safety, and legal issues. Motion Albanese to instruct the Town Manager, because of the opportunity to reduce the cost of the town's insurance package, to conduct a preliminary examination of the department's qualifications, and activities to reduce particular risks, with particular direction to the Town's volunteer departments, second Scovner, vote 3 – 0.

Engineer Selection ~ Pre-qualification State Aid Process ~ TIF District Infrastructure

Mrs. Whittaker advised that interviews, per the State pre-qualification process, had been undertaken by Philip Neily, Building Inspector and Jim Taylor, Community Development Director. Ken Daniels, Public Works Director had been present as a listener only due to the fact that he had been previously employed by one of the chosen vendors for interview. RFP's had been sent out and based on resumes and qualifications, four vendors were interviewed in total. Mr. Neily and Mr. Taylor recommended to the board to hire CLD (local office in Norwich, VT). Motion Scovner, second Oppenheimer to support the recommendation of hire, vote 2 – 0; Albanese abstaining citing that he had no problems with the recommendations, but at this juncture of his Selectman training, was not familiar with the process. Mrs. Whittaker will ask Ken Daniels to forward a copy of the RFP and explain the State Aid Selection process that Town's must undergo for sewer, water, bridges etc.

Non Public Session ~ RSA 91-A:3 II (c)

Motion Scovner, second Albanese to enter into Non Public Session under the terms and conditions of RSA 91-A 3 II c at 7:30 PM, vote 3 – 0.

Roll Call: Oppeneer ~ yes, Albanese ~ yes, and Scovner ~ yes

The board returned to regular session at 8:08 PM with no decisions having been made in non-public session.

There being no further business, motion Albanese, second Scovner to adjourn, vote 3 – 0. The meeting adjourned at 8:10 PM.

Respectfully submitted
April Whittaker