

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of July 19, 2004**

**Board of Selectmen:** Keith Oppenneer, Chairman; Dominic Albanese; Nancy Scovner

**Administrative Staff:** April Whittaker, Town Manager; Alisa D. Bonnette, Secretary

**Others:** David Crate, Fire Ward/Fire Chief; Rick Bean, Fire Ward

Mr. Albanese moved to enter non-public session at 7:55 pm; Mr. Oppenneer seconded. Roll call vote: Mr. Albanese – aye, Mr. Oppenneer – aye, Mrs. Scovner – aye, motion carried.

The Board discussed operations within the Fire Department, including disciplinary procedures, the need for a statement of rules to employees, protocols for response to emergency incidents, communication and coordination between departments.

The Board of Selectmen are willing to assist the Fire Department, to work collaboratively toward improved operations within the department.

Employee performance and expectations were reviewed, as well as the hiring process for new or returning employees.

Mrs. Whittaker informed the Selectmen of a letter from a resident putting the Town on notice that she will not move the horses that she boards should the Firefighters Association put on another display of fireworks, and that she will hold the Fire Department and Town of Enfield liable for any injuries or damages. The letter as reviewed from the Third party attorney also contained a factual error in as much that town personnel, namely the Chief of Police, had been in contact with the third party in February 2004 regarding the Annual Firework Display.

Mr. Oppenneer moved to come out of non-public session at 8:18pm and to adjourn the meeting; Mrs. Scovner seconded, vote unanimous.