

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of May 3, 2004**

**Board of Selectmen:** Keith Oppenneer, Chairman; Dominic Albanese; Nancy Scovner

**Administrative Staff:** April Whittaker, Town Manager; Alisa D. Bonnette, Secretary

**Others:** Ken Daniels, Director of Public Works; Gayle Hulva; Dan Kiley; Henry Cross; Richard Crate, Sr.; Joe Cote, Connecticut Valley Spectator; Mike Dudley, Budget Committee Chairman; Lee Carrier; Ken Hill; Ken Wheeler; Jim Martel; Carl Pellerin

**CALL TO ORDER**

Mr. Oppenneer called the meeting to order at 5:05 pm.

**APPROVAL OF MINUTES**

**April 19, 2004 Public Session:**

Mr. Albanese moved to accept the public session minutes of April 19, 2004 as presented; Mr. Oppenneer seconded, vote unanimous.

**April 19, 2004 Non-Public Session:**

Mrs. Scovner moved to accept the minutes of the non-public session of April 19, 2004 as presented; Mr. Albanese seconded, vote unanimous.

**ADMINISTRATIVE**

The Selectmen accepted Tax Collector's deeds for two properties for non-payment of taxes. The property owners have up to three years to redeem the properties.

The Board reviewed and approved the following documents: Release of Lien, Notice of Intent to Excavate, appointments to committees as voted April 19, 2004.

Mr. Oppenneer moved to change the expiration date for committee appointments from May 1 to April 1; Mr. Albanese seconded, vote unanimous.

The Board reviewed the following applications: Veterans Tax Credit, Disable Exemption, and Elderly Exemption. Mrs. Scovner moved to approve the exemptions and tax credits as presented; Mr. Albanese seconded, vote unanimous.

## **CITIZENS FORUM**

### **Richard Crate, Sr. ~ Forestry Truck:**

Richard Crate came before the Board to discuss the Fire Department's forestry truck that the Board of Selectmen was considering for sale or disposal. He understands that the vehicle failed inspection. This truck, which has an attached 200-gallon water tank, was very useful at a recent forest fire where water had to be trucked into the woods.

Mr. Crate offered to repair the truck and provide an inspection sticker for the vehicle. He has some parts on hand from a previous repair to this truck..

Mrs. Whittaker expressed that she hoped repair costs would be appropriate (\$200 - \$300) and commensurate with the age of the vehicle. She still expressed concerns for driver safety, which she hoped the Fire Wards would give credence to. However, if Mr. Crate was willing to bear the inspection burden, then the Board and Town Manager had little control.

### **Richard Crate, Sr. ~ Junk Vehicles:**

Mr. Crate emphasized the need to continue to monitor and enforce town and state regulations regarding junkyards.

### **Richard Crate, Sr. ~ Huse Park:**

Mr. Crate reported a lot of trash at Huse Park, primarily food and cups left on the picnic tables from area restaurants. He spent a ½ hour picking up. This is not something Town crews should have to do.

Mr. Crate also heard there might be a Park & Ride at Huse Park. Mrs. Whittaker reported that it would have been put before the town had funding been available, but it was not.

### **Henry Cross ~ Veterans Memorial Park:**

Mr. Cross thanked the Board for the yearly report in the Town Report.

The Committee hopes to have paving done within the next couple of weeks. Four lamps are needed at a cost of \$1,035 each. Names need to be added to some of the monuments. Unfortunately this won't be done before Memorial Day. Donations are needed to help offset some of these costs.

### **Dan Kiley ~ Town Offices/Library Needs Assessment Committee:**

Mr. Kiley requested that if there is going to be a story in the paper regarding the Town Offices/Library Needs Assessment Committee that he be informed. He received four phone calls before he knew it was in the paper. Mr. Oppenheimer advised that we have no control over what the reporters wish to write about.

**Dan Kiley ~ Fire Department Equipment:**

Mr. Kiley reported that there was a fire on Whaleback Mountain Road and some environmental protection gear is still there. David Crate, Fire Chief, will be notified.

**PUBLIC APPOINTMENTS****Don Roberts ~ 18 High Street:**

Mr. Roberts provided the Selectmen with sketches of the planned roof design for the High Street property. Mr. Roberts had gotten to the point where he was not able to salvage the building due to mold and rot. He saved what he could of the building materials for reuse in the reconstruction. Mr. Roberts redid the foundation because it was 11 inches out of level, then he started the roofing. Granite State Electric would not allow him to rebuild the roof as it was. Had Mr. Roberts proceeded with replacement of the roof under the old design he would have been subject to OSHA fines. In order to proceed with the project, the roof had to be turned. After being approached by Granite State Electric, Mr. Roberts contact Town Manager April Whittaker, Building Inspector Phil Neily and Planning/Zoning/Economic Development Coordinator Jim Taylor regarding the problem. The new roof will now have 5 gables and will look nothing like it did before.

Re-wording of the deed was discussed. While Mr. Roberts if willing to have a plaque identifying the site as one that may have once been the location of one of the town's first schoolhouses, it no longer is a representative of the 1-1/2 gable structure that previously stood.

Mr. Oppenneer recommended obtaining a letter regarding the roof design.

It was the consensus of the Board to allow Mr. Roberts to proceed with the construction as presented. A corrective deed will be written up to accommodate the changes in circumstances.

**OLD BUSINESS****Town Manager's Report:**

Mrs. Whittaker provided information regarding the Huse Park pavilion. She had hoped that restrooms could be included in the building but was informed by the office staff of the vandalism that occurred in the past requiring the removal of the restroom facilities in the old building. The bid opening for construction of the new pavilion will be on May 26<sup>th</sup>. The old pavilion will be used to cover the gas tanks at the Public Works Facility.

Mrs. Whittaker provided the Board with reports from the Tax Collector, Town Clerk, Planning Board and Public Works Department. The Selectmen asked that the Tax Collector and Town Clerk reports be totals only, rather than detail. The Selectmen will make a separate request for a detailed report if they have any questions.

Mrs. Scovner indicated there is some information she was hoping to receive but did not. Mrs. Whittaker replied that if there is anything Mrs. Scovner is not receiving she has only to let her know and Mrs. Whittaker will provide it.

**Committee Appointments:**

The Board discussed committee appointments. Mrs. Scovner believes Cindy Knox and Laine Chappelle might be interested in serving on a committee.

Mr. Albanese moved to appoint Mary Ann Haagen to the Heritage Commission to fulfill Rob Rodd's term; Mr. Oppenneer seconded, vote unanimous.

Mrs. Scovner moved to reappoint Jane Smardon to the Recreation Commission for a three year term; Mr. Albanese seconded, vote unanimous.

Mr. Albanese moved to reappoint Gene Talsky to the Recreation Commission for a three year term; Mr. Oppenneer seconded, vote unanimous.

Mr. Albanese moved to appoint Keith Oppenneer to the Recycling & Solid Waste Committee; Mrs. Scovner seconded, vote unanimous.

Mrs. Scovner moved to appoint Fran Perillo, Ken Daniels, Andy MacDonald and Nicole Hamilton to the Recycling & Solid Waste Committee; Mr. Oppenneer seconded, vote unanimous.

Mr. Oppenneer proposed adding associates to the Planning Board. Associates would be allowed to discuss but not vote on issues before the Board.

In response to Mr. Oppenneer's suggestion for associate members of the Planning Board and discussion of Conservation Commission alternates, Mrs. Whittaker will look at the RSAs regarding composition of these two boards.

The Selectmen took a short break from 5:58 PM until 6:01 PM

**PUBLIC APPOINTMENTS, CONTINUED****Enfield-Mascoma Lions Club ~ Community Building:**

Mrs. Whittaker explained that during the 2004 budget process the town was informed that the Community Building would not be online until 2005. As a result, there were no funds budgeted or given to the town for maintenance or furniture. Meanwhile the Lions Club was able to complete the building early and wish to turn it over to the town. The Board of Selectmen asked Mrs. Whittaker to put together a budget for paving, furniture, maintenance & utilities. What Mrs. Whittaker estimates costs at \$135,00 to \$138,000.

The Board discussed sources of funding including sale of property, request for emergency funding, special town meeting, pulling funds from other budgets, etc... This does not meet the criteria for emergency funding and the court must approve special town meetings.

Ken Hill expressed his feelings of frustration with delays that have occurred since the beginning of the project. He suggested putting down gravel in the parking area, possibly using town equipment and volunteer labor to accomplish it.

Ken Daniels explained that it would cost at least \$36,000 to do the base of the parking lot properly.

Mrs. Whittaker will look into the possibility of using capital reserve funds to finance the necessary improvements.

After discussion of the need for chairs and the benefits of buy quality furniture, Mrs. Whittaker stated that the town would not get involved in the Lions' choice of chairs, especially given the budgetary shortfall.

There was a brief discussion of what might be charged to rent the building. Mrs. Whittaker stated that charges have not been determined, but with gross basis budgeting all funds from the rental of town property must go into the general fund. Mrs. Whittaker explained that whatever expenses are incurred for the building, all expenses must hit the budget and all revenues must go into the general fund.

After additional discussion the Selectmen agreed to further consider a gravel parking lot, with budgeting for asphalt in 2005.

Ken Hill stated that the Lions Club and town originally discussed scouts meeting in the downstairs meeting room of the Community Building. He asked if non-profit groups were allowed to use the building for free. Non-profit groups are allowed to meet in other town-owned buildings at no cost.

Carl Pellerin pointed out the hard time scouts have finding meeting space.

The Lions Club members were thanked for their time, and assured that the Town would meet the challenges ahead.

**Non-Public Session:**

Mr. Oppenpeer moved to enter non-public session at 6:48 PM, RSA 91-A:3 II (c); Mr. Albanese seconded. Roll call vote: Mr. Oppenpeer – aye, Mr. Albanese – aye, Mrs. Scovner – aye.

Mr. Oppenpeer moved to come out of non-public session at 8:13 PM; Mr. Albanese seconded, vote unanimous.

Mrs. Scovner recommended referring inquiries to the Selectmen to the appropriate department head. Mrs. Scovner moved to refer all problems to all department heads with the caveat that if they aren't given a decent response they can come back to the Board of Selectmen. There was no second. Mr. Albanese and Mr. Oppenpeer advised that a policy had already been formatted to refer matters to the Town Manager's Office and respective supervisors.

Mr. Oppenpeer moved to seal the non-public session minutes indefinitely; Mr. Albanese seconded, vote unanimous.

**Any Other Business:**

Mrs. Scovner spoke with John Kelly. Mr. Kelly, in the past, had used town trees for sugaring. He stated to her that he had been told he could not continue to do this since it was not right for

any one person to benefit. This spring there was someone else sugaring trees in the town-owned Lockehaven Cemetery. Have they been given permission?

The Board discussed ways to allow sugaring on town property that would be fair to all, including a public drawing or bid process.

**Sale of Town Property:**

The Board of Selectmen reviewed the Town Manager's recommendations for sale of property. Each property was coded as a 1-recommended for sale in 2004, 2-recommended for sale in future, 3-consider sale, 4-needs further review or 5-retain.

Mr. Oppenneer moved to sell the properties listed at #1, plus lots 8-25 and 8-27; Mr. Albanese seconded, vote unanimous.

**INFORMATIONAL ITEMS**

Investment Policy for review and update. Policy currently being reviewed by Trustees of Trust Funds & Treasurer. To be discussed and acted upon May 17, 2004.

**ADJOURNMENT**

Mr. Oppenneer moved to adjourn at 8:40 PM; Mr. Albanese seconded, vote unanimous.