

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of May 10, 2005

Board of Selectmen: Dominic Albanese, Chairman; Nancy Scovner

Absent: Curtis Payne

Administrative Staff: Alisa D. Bonnette, Secretary

Others: Ken Daniels, Director of Public Works

CALL TO ORDER

Mr. Albanese called the meeting to order at 5:03 pm.

BUSINESS

The Board discussed a draft Town Manager Search Process. The tentative date on which a new manager will be on the job will be changed from September 15, 2005 to October 1, 2005.

Mrs. Scovner will be unable to attend the June 20th Selectmen's meeting.

The Board will contact the Local Government Center and Municipal Resources, Inc. to set up interview dates of these firms, which provide search services. The Board will also ask around to find if there are any other search firms they should look into.

Mr. Albanese moved to adopt the working Town Manager Search Process document; Mrs. Scovner seconded, vote unanimous. (Copy attached).

The Board discussed general procedure and stated that staff is allowed to talk or not as they prefer. Personnel matters are not to be discussed under any circumstances.

April Whittaker will be provided with a copy of the Search Process to keep her informed. The Board will also consider putting the document on the town's web site. The reason for placing the document on the web site is to emphasize the town's desire to move forward. It should be noted that this document is subject to change.

The Budget Committee will likely call a meeting in June. Mr. Albanese will suggest that the benefits review be saved for the next manager to pursue.

The Board briefly discussed ongoing projects and the prioritizing of such.

An employee meeting will be held on Wednesday, May 11, 2005 to announce the adoption of the Search Process document and to invite discussion.

Mrs. Scovner informed Ken Daniels of positive comments reported to her about Andy MacDonald.

Mr. Daniels reported the need to state assistance with NH Fish & Game in regard to the Smith Pond dam and the ability to access state land for a potential town water source. Mr. Daniels and the Selectmen discussed the need to prioritize issues to be addressed.

ADJOURNMENT

The meeting was adjourned at 5:51 PM.