

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of May 2, 2005

Board of Selectmen: Dominic Albanese, Chairman; Nancy Scovner; Curtis Payne

Administrative Staff: April Whittaker, Town Manager; Alisa D. Bonnette, Secretary

Others: Ken Daniels, Director of Public Works; Henry Cross; Don Crate; Steve Paro; Jill Cavallieri; Robert Cavallieri; Larry Battis; Kurt Gotthardt; Joe Cote, Connecticut Valley Spectator; John Corcoran, Assistant Traffic Engineer, NH DOT

CALL TO ORDER

Mr. Albanese called the meeting to order at 5:00 pm.

APPROVAL OF MINUTES

Mr. Albanese moved to accept the regular session minutes of April 16, 2005 as written; Mrs. Scovner seconded, vote unanimous.

Mrs. Scovner moved to accept the regular session minutes of April 18, 2005 as written; Mr. Payne seconded, vote unanimous.

Mr. Albanese distributed to the other members of the Board and April Whittaker the non-public session minutes of April 18, 2005. Mrs. Scovner moved to accept the non-public session minutes of April 18, 2005; Mr. Payne seconded, vote unanimous. Mr. Albanese moved to seal the minutes until May 15, 2005; Mrs. Scovner seconded, vote unanimous.

PUBLIC APPOINTMENTS

Henry Cross ~ Drainage on Lockehaven Road:

Mr. Cross provided the Board of Selectmen with a sketch of his property and the drainage that currently exits along Lockehaven and Hawley Roads. Many years ago the town diverted water across Lockehaven Road to alleviate water issues experienced by a landowner on the north side of the road. This directed the water on Sally & Henry Cross' property and has led to problems with water on Hawley Drive, siltation and excessive weed growth in Crystal Lake. The Crosses stated that they were not asked if they would allow the diversion of water onto their property. Mr. Cross requested that the water problem be addressed.

Mr. Daniels suggested that the earthen dam that directs water into the Cross' property on Lockehaven Road be removed and the water be allowed to drain along the ditch line on the southern side of Lockehaven Road. A sedimentation basin could then be constructed within the town's right-of-way at the bottom of the hill where the land levels out to prevent sedimentation problems in Crystal Lake.

Mrs. Whittaker noted that the sedimentation basin would then need to be cleaned out occasionally.

Mrs. Whittaker and Mr. Daniels were asked to come back to the Board of Selectmen with a written proposal and budget for the described solution.

The Board considered a request by Mr. Cross to clean out the culvert on Hawley Drive due to the build of silt caused by the redirected runoff. The Board was of the consensus that the town cannot spend money to work on a private road and therefore could not grant Mr. Cross' request.

Henry Cross ~ Sewer Contract:

Mr. Cross inquired about a rumor that he heard circulating regarding the sewer contract and potential charges for septage. He was assured that this was just that, a rumor.

Kurt Gotthardt ~ TIF:

Mr. Gotthardt asked about the status of the Tax Increment Finance committee. He was informed that this is a goal for the coming year, that nothing has been done, and to stay tuned.

ADMINISTRATIVE**Heritage Commission Alternate Appointment:**

Evelyn Palmer, a member of the Heritage Commission has asked to be reappointed as an alternate member rather than a regular member. Mrs. Scovner moved to appoint Evelyn Palmer as an alternate Heritage Commission member; Mr. Albanese seconded, vote unanimous.

Other Administrative Items:

The Board reviewed and approved the following documents: Water/Sewer Corrected Warrant, Current Use Application, Intents to Excavate, Gravel Tax Levy, Timber Tax Levy.

PUBLIC APPOINTMENTS CONTINUED**Henry Cross ~ Tires & Litter:**

Mr. Cross reported tires that were dropped by Crystal Lake Bridge, as well as increased littering. He suggested the installation of some no littering signs. Mr. Daniels does have these signs in stock. Mrs. Whittaker said that police presence could be requested.

Steve Paro ~ Canaan Road (Class VI):

Many years ago, Mr. Paro bought property on Canaan Road (then Mud Pond Road). He upgraded a portion of the road in accordance with the Class VI Road Policy adopted by the Board of Selectmen at the time. The road is being used during mud season in violation in spite

of the fact that Class VI roads are closed to wheeled vehicles from March 1st until May 31st. The use of this Class VI road during mud season has caused considerable damage.

Mr. Paro informed the Board that he was going to add some gravel to the road in the short section to his driveway to prevent further damage. He inquired into the status of the road.

He was informed that the road is a Class VI road and cannot be barred against traffic. Mr. Paro was informed that he is prohibited from putting a locked gate or cable across the road.

Mr. Paro asked if he could get any tax write-off. He was informed that he could not.

Mr. Paro asked if there was anything the town could do about Internet listings showing this road. If someone on the Internet is telling people it's a great road...

Mrs. Whittaker asked if the town could lower the weight limit. Mr. Daniels responded that the people using this road during the prohibited period need to be caught and fined. Mr. Paro expressed his unwillingness to call the police on these individuals as he does not want to upset anyone and invite vandalism. Instead Mr. Paro will simply add enough material to the road to his driveway that they can't do any damage to that portion and he will not worry about the rest of Canaan Road.

Mr. Albanese encouraged Mr. Paro to get in touch with Police Chief Crate and to talk to Julie Huntley about his assessment.

OLD BUSINESS

Solid Waste and Recycling Committee:

Keith Oppeneer has withdrawn his request for appointment as an alternate on the Solid Waste & Recycling Committee.

Mrs. Scovner inquired into the availability of funds for a secretary for the Solid Waste & Recycling Committee. She was informed there is no money budgeted for this purpose, but offered the use of a tape recorder if they need help with the minutes.

Mr. Albanese would like some clarity with the issue of contacting vendors. Mrs. Scovner moved to inform the Solid Waste & Recycling Committee that any contact with outside vendors must go through April Whittaker or Ken Daniels; Mr. Albanese seconded, vote unanimous.

Dispatch Services:

Chief Richard Crate submitted a memo and quotes to the Board of Selectmen regarding dispatch services. Chief Crate provided an overview of the information contained therein and recommended to the Board that the town proceed with the Town of Hanover.

Mr. Albanese asked Chief Crate to move forward with an official proposal and to prepare a final budget. He also suggested that Chief Crate obtain comments in writing from David Crate and Fred Cummings regarding the coverage provided by the Town of Hanover.

Mrs. Scovner moved to authorize Police Chief Richard Crate to proceed with discussions with the Town of Hanover for dispatch services in a very serious mode; Mr. Payne seconded, vote unanimous.

Henry Cross asked if dispatch services are transferred to Hanover, does ambulance service come from Hanover as well? He was informed that no, ambulance service will continue as it has in the past.

Police Department Hiring:

Police Chief Crate informed the Board that he currently has 5 or 6 applicants for the vacant position in the Department. In response to Mrs. Scovner's question, the Board was informed that there are no women in the group.

Retirement Party:

Police Chief Crate discussed plans for retired Chief Giese's retirement party. Chief Crate will need some seed money for the party, though it is hoped that the sale of tickets will cover the costs involved.

Drainage Issues ~ Cavallieri:

Robert Cavallieri came before the Board to discuss drainage problems he is experiencing.

The Board was provided with a report from Ken Daniels regarding the history of this lot, including subdivision plans and a septic design.

Mr. Cavallieri questioned why the town put fill on Oak Hill Road in front of his driveway. Mr. Cavallieri contends that this has caused additional run-off problems. Mr. Daniels responded that his research indicated the fill was added because fill had been removed from the road and needed to be replaced.

Mr. Cavallieri is hiring an engineer to study the problem. He should have a report by the first meeting in June. Mr. Albanese asked Mr. Daniels to return the first meeting in June, accompanied by Mike Sousa, Highway Supervisor, and to bring copies of the report and maps.

Excavation Permit:

Don Crate asked if his parents' excavation permit was signed. He was informed that it had.

PUBLIC APPOINTMENTS, CONTINUED

NH Dept. of Transportation ~ I-89 Signage:

Mrs. Whittaker made introductions all around.

Mr. Corcoran gave a presentation on the State's plans to replace existing signs on I-89 at exits 15 and 16. Montcalm (15) and Purmort (16) were chosen when the interstate was first built but refer to a mountain and an old farm, respectively. The farm no longer exists and current signs generally refer to local street names. The proposed sign at Exit 15 would read: "Smith Pond Road" eliminating the Montcalm designation. The proposed sign at Exit 16 would read: "Eastman Hill Road" and "Methodist Hill Road" eliminating the Purmort designation.

It was suggested the State add Old Route 10 on the Exit 15 sign and Whaleback Mountain Road on the Exit 16 sign.

Mr. Corcoran replied that they generally limit the streets named on a sign to two. There is currently a supplemental sign that says Whaleback Mountain Road that precedes the exit sign. That sign would remain. Old Route 10 can be added to the Exit 15 sign. This will not conflict with Exit 14 signage, which will not be changed from "North Grantham".

It was pointed out that local businesses that use the current exit names might have concerns about the proposed changes. Police Chief Crate offered to talk to the business owners and report back. Mr. Corcoran suggested that the businesses could have a blue sign if they would like to participate in that program.

Mr. Albanese suggested that the southbound Exit 14 state that you can't get back on the highway headed south. Mr. Corcoran stated that this is something they can look into.

Mrs. Whittaker asked if the town could have the old signage for historical purposes. Mr. Corcoran replied that they can salvage one of the signs to the town; that it will have to be included in the contract.

ADMINISTRATIVE, CONTINUED

Tax Collector's Deeds:

The board considered the acceptance of two Tax Collector's deeds. Mrs. Whittaker suggested taking them under advisement until the next meeting. One includes a parcel of land that may have a large number of tires stored on it. The other is a mobile home only, no land, and Diane Monmaney is corresponding with the owner in hopes that the owner will quitclaim the property to the town rather than have the town take it.

Mr. Albanese requested a review of the town's property inventory at the June 6th meeting.

CITIZENS FORUM

Kurt Gotthardt:

Mr. Gotthardt asked if Steve Paro lived at the last house on Mud Pond Road. He was informed that no, Mr. Paro lives in the last house on Canaan Road.

OLD BUSINESS, CONTINUED

Committee Appointments ~ Shaker Recreation Park Development Committee:

The Board received a status report for the Shaker Recreation Park Development Committee. Jane Plumley expects to complete the last few projects this spring. The Board approved the reappointment of Jane Plumley and Dana Arey to the Shaker Recreation Park Development Committee until April 1, 2006, at which time the committee's work should be completed.

Committee Appointments ~ Solid Waste & Recycling Committee:

Mrs. Scovner reported that Keith Oppenheer is no longer interested in an appointment to the Solid Waste & Recycling Committee as an alternate member due to other commitments.

The Solid Waste & Recycling Committee would like to send out a survey to residents. The survey can't be included with the tax bills this year due to the new self-mailers the tax collector will be using. It was suggested the survey could be included with a June newsletter.

Drainage Issues ~ Norbury:

The Board received a copy of correspondence from Ken Daniels to Ms. Norbury. The Board concurred with Mr. Daniels' findings.

Drainage Issues ~ Main Street/Lutheran Church:

The Board received correspondence from the Lutheran Church regarding flooding that occurred during a storm. The Board recognizes the problem as belonging within the State's jurisdiction as Main Street is a state road. The Town cannot address the issue. A letter will be sent to the Lutheran Church explaining the status of the road. A letter will also be sent to Ray Burton asking for his assistance in correcting the problem.

Bicknell Brook ~ Draft Memorandum of Understanding:

The Board reviewed and the drafted Memorandum of Understanding which states the Board's position on the subdivision of lots from the property and placement of a conservation easement on the remainder. Mr. Albanese moved to approve the Memorandum of Understanding as written; Mr. Payne seconded, vote unanimous. The memo will be prepared for signature by the Board of Selectmen before the Conservation Commission meeting of May 5th.

Town Manager's Report:

Mr. Albanese noted that he was missing some appendices in his copy of the draft sewer contract. Mrs. Whittaker explained that the maps are coming from the engineers. She can provide the septage appendices to the Board.

The State will not pay the town for street sweeping on state roads. The cost to sweep Main Street could be close to \$1,000. The consensus of the Board was to wait for the State to sweep the road and revisit the issue at the 2nd meeting in June.

Mrs. Whittaker recommended when putting the TIF committee together and setting up a round table with Planning, Zoning and the Heritage Commission, that the energy club, SERG, be included. SERG projects including conservation for street lighting. They're a useful group and will provide services for free. Thetford used their services and saved 80% on their street lighting.

INFORMATIONAL ITEMS

Mapping Services

Gerry Stark correspondence to Ken Daniels re: water line repair

Enfield Family Fair Fireworks:

The Board received copies of correspondence that states the fireworks will be moved, so should not be a problem for the horses on Maple Street. The letter does not say to where the fireworks will be relocated. The Police Department must issue a permit for the fireworks so will find out the location at that time.

NH Main Street Center's 7th Annual Excellence in Downtown Revitalization Awards

Tax Collector's Trial Balance ~ January – April 2005

Tax Collector's Tax Lien Report

NON-PUBLIC SESSION

Mr. Albanese moved to enter non-public session at 7:12 PM, RSA 91-A:3 II (a) & (c); Mrs. Scovner seconded, vote unanimous.

The Board came out of non-public session at 7:25 pm.

The meeting previously scheduled for Tuesday, May 3rd, was cancelled.

ADJOURNMENT

The meeting was adjourned at 7:30 PM.