

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of March 14, 2005**

**Board of Selectmen:** Dominic Albanese; Nancy Scovner; Curtis Payne

**Administrative Staff:** April Whittaker, Town Manager; Alisa D. Bonnette, Secretary

**Others:** Carolee Higbee, Town Clerk; Dan Kiley; Joe Cote, Connecticut Valley Spectator

**CALL TO ORDER**

Mr. Albanese called the meeting to order at 5:02 pm.

**APPROVAL OF MINUTES**

Mr. Albanese and Mrs. Scovner signed the minutes of February 9, 2005 as corrected at the March 7, 2005 meeting.

**ADMINISTRATIVE ~ BOARD AND COMMITTEE ORGANIZATION**

**Board of Selectmen:**

Carolee Higbee swore in Curtis Payne as Selectman.

Mrs. Scovner moved to appoint Dominic Albanese chairman of the Board of Selectmen; Mr. Payne seconded, vote unanimous.

**Planning Board:**

Mrs. Scovner moved to appoint Keith Oppenneer as Planning Board Alternate; Mr. Albanese seconded, vote unanimous.

**Tax Collector:**

Mr. Payne moved to appoint Carolee Higbee as Tax Collector; Mrs. Scovner seconded, vote unanimous.

**Budget Committee:**

Mr. Albanese would like to continue as the ex-officio member of the Budget Committee, with Mr. Payne acting as his alternate. It was so moved by Mrs. Scovner, seconded, by Mr. Payne, vote unanimous.

**Zoning Board of Adjustment:**

Mrs. Scovner announced her resignation from the Zoning Board of Adjustment as an alternate member, which she has submitted to the Zoning Board Chairman. Mr. Payne is a standing member of the Zoning Board and will remain in that capacity.

**Conservation Commission:**

The RSA's do not require an ex-officio member on the Conservation Commission. Brief discussion ensued regarding the role Jim Taylor would play. It was understood that Mr. Taylor was going to attend a few meetings of the Commission, but would play a more administrative role.

Mr. Albanese moved to reappoint Joan Fishman to the Conservation Commission; Mr. Payne seconded, vote unanimous.

Mrs. Scovner moved to reappoint Leigh Davis to the Conservation Commission; Mr. Albanese seconded, vote unanimous.

The appointment of a Selectmen's representative to the Commission was tabled.

**Community Building Board of Directors:**

Mr. Payne moved to appoint Dominic Albanese as the Selectmen's representative to the Community Building Board of Directors; Mrs. Scovner seconded, vote unanimous.

**Heritage Commission:**

The Board discussed the role played by the Heritage Commission, problems with attendance, and the need for a town meeting vote to change or disband this Commission. No action was taken regarding reappointments.

**Planning Board:**

Mrs. Scovner moved to reappoint Tim Taylor to the Planning Board; Mr. Payne seconded. Discussion ensued regarding Mr. Taylor's experience on the Board and maintaining a balance on the Board of new and experienced members. The Board voted unanimously to reappoint Tim Taylor to the Planning Board.

Terry Terry was previously moved from a regular position on the Planning Board to an alternate position. While he has not attended any meetings in quite some time, he has not submitted a letter of resignation.

Mr. Albanese moved to reappoint Craig Daniels to the Planning Board; Mrs. Scovner seconded, vote unanimous.

Mr. Albanese moved to appoint Nancy Scovner as the ex-officio to the Planning Board; Mr. Payne seconded, vote unanimous.

**Recreation Commission:**

The need for the Board to meet with the Recreation Commission was stressed due to ongoing problems with communication between commission members and the proper posting of meetings. No action was taken regarding reappointments.

Other Boards and Committees the Selectmen would like to meet with include the Conservation Commission, Heritage Commission and Planning Board.

**Solid Waste & Recycling Committee:**

Mrs. Scovner moved to reappoint the full Solid Waste & Recycling Committee for a one-year term, with the exception of Keith Oppenheer; Mr. Payne seconded, vote unanimous.

**Sewer Sub-Committee:**

Mr. Albanese moved to disband the Sewer Sub-Committee and to write the members each a letter of thanks for their time and commitment; Mrs. Scovner seconded, vote unanimous.

**Shaker Recreation Park Development Committee:**

Committee members will be asked if they are still actively working on this project before a decision is made to disband the Committee or not.

**Town Offices/Library Needs Assessment Committee:**

The Board discussed the role of this committee. Mr. Kiley, chairman of this committee, feels the committee's function is finished and the members should each be written a letter of thanks.

Mr. Albanese moved to disband the Town Offices/Library Needs Assessment Committee, write the members each a letter of thanks informing them that the assessment phase of the project is completed; Mrs. Scovner seconded, vote unanimous.

**Other Boards & Committees:**

The Board discussed the formation of a Tax Increment Finance (TIF) District committee and the benefits of appointing Curtis Payne to the committee as one of the people in the TIF district. The Board tabled this discussion until April Whittaker would be present to participate.

The Selectmen discussed the appointment of a Town Offices/Library Building Committee consisting of Dan Kiley, Marjorie Carr, April Whittaker, a Selectmen's representative, and a Library Trustee, likely Bart Thurber.

The Board of Selectmen expressed their desire to have Jim Taylor serve on the Board of Directors of the Upper Valley Lake Sunapee Regional Planning Commission. If appointed, Jim Taylor would replace Keith Oppeneer on the Board.

The Board discussed the Selectmen's representation on the Enfield Village Association. Curtis Payne will act as the Board's representative.

Mr. Albanese expressed his willingness to attend fire department meetings on an informal basis.

**PUBLIC APPOINTMENTS**

**Peter H. Giese ~ Presentation:**

The Board of Selectmen presented a gift to Peter Giese in thanks for his many years of service to the town as Chief of Police. Chief Giese was praised for his work and the training of his officers, all of who should make Chief Giese proud.

**CITIZENS FORUM**

No citizens wished to speak at this time.

**BUSINESS**

**Other Business:**

The Board discussed April Whittaker's condition. It is unknown at this time when she can be expected to return to work, though she does plan to attend the Selectmen's meeting on the afternoon of March 16<sup>th</sup>.

The Board discussed the Selectmen's meeting schedule. The next regular meeting will be held on April 4, 2005. A meeting will be called in the interim only if required.

**Sewer Hook-up Request:**

The Board received a request for sewer hook-up from Kelleher Construction. Mrs. Scovner moved to accept the payment and approve the sewer hook-up as recommended by Ken Daniels, Director of Public Works; Mr. Albanese seconded, vote unanimous.

**PUBLIC APPOINTMENTS****David Beaufait ~ Town Meeting/Elections:**

Dr. David Beaufait noted that the Town Meeting and elections went very smoothly this year. He received a lot of positive comments about the active role the Selectmen and Budget Committee played at this Town Meeting in comparison to past meetings.

Mrs. Scovner thanked Dr. Beaufait for doing a great job.

**David Beaufait ~ Laramie Farms/Ironman Development:**

Dr. David Beaufait came before the Board to discuss 2 issues: 1) the first issue being a specific incident in violation of the agreement with the developer by tree cutting in the right-of-way; and 2) since more development will be coming and more big development, how do we deal with the current process and with the impact of what we do now? If we don't follow through with town plans and zoning regulations there will be legitimate legal challenges when you try to enforce these same regulations down the road for other projects that may be similar.

Regarding the cutting in the right-of-way, there was an agreement in place that needs to be enforced. Almost immediately the agreement was violated with tree cutting within some of the buffers.

It was noted that timber harvesting is regulated by the State and does not have the same requirements as may have been placed on the development during the approval process by the Planning Board. It was mentioned that some towns specify the type or size of vegetation that must remain in a buffer zone. Was that done in this instance?

The Board agreed that this issue should be referred to April Whittaker to look into the specifics of this particular situation and also ask her to advise the Board how the Town handles zoning, planning, and building enforcement issues in general. Mr. Albanese stated that he has heard on several occasions that the Town lacks consistency in its enforcement of these types of issues. The Board agreed that with the ongoing development in Town that enforcement will become an increasingly important issue. The Board would like Mrs. Whitaker to consider these concerns and come back to the Board with her thoughts about enforcement of planning, zoning and building regulations.

Discussion between the Board of Selectmen and Dr. Beaufait continued regarding the enforcement issue and the staff that might perform those duties. No final decision was made, however Dr. Beaufait's concerns were duly noted.

The Board discussed related questions regarding the size of the land use boards, use of alternates, and consistency of decisions. The Board requested a month to consider the matters brought up by Dr. Beaufait.

**OLD BUSINESS**

**Meetings With Appointed Boards & Committees:**

The Board discussed its preference for a rotation of chairman on boards and committees. While the Selectmen would not demand it, they would recommend it.

**Town Clerk Oath:**

Carolee Higbee took her oath as Town Clerk before the Board of Selectmen.

**Non-Public Session:**

Mr. Albanese moved to enter non-public session at 6:12 PM, RSA 91-A:3 II (b); Mrs. Scovner seconded. Roll call vote: Mr. Albanese – aye, Mrs. Scovner – aye, Mr. Payne – aye.

Mrs. Scovner moved to come out of non-public session at 6:26 PM, Mr. Albanese seconded, vote unanimous.

**Any Other Business:**

The Board answered questions posed by Joe Cote, Connecticut Valley Spectator reporter, and discussed issues regarding the appointment of Tim Taylor to the Planning Board, comparisons with the Town of Hanover’s planning department, the need for an updated Master Plan for the Town of Enfield, and the lack of reappointment of Keith Oppenneer to the Solid Waste & Recycling Committee.

**ADJOURNMENT**

Mr. Albanese moved to adjourn at 6:34 PM; Mrs. Scovner seconded, vote unanimous.