

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of March 7, 2005

Board of Selectmen: Keith Oppenneer, Chairman; Dominic Albanese; Nancy Scovner

Administrative Staff: April Whittaker, Town Manager; Alisa D. Bonnette, Secretary

Others: Eric Stritter; Dan Kiley; Phil Neily, Building Inspector/Health Officer; Jim Taylor, Community Development Director

CALL TO ORDER

Mr. Oppenneer called the meeting to order at 5:00 pm.

APPROVAL OF MINUTES

February 9, 2005:

The Board reviewed the minutes of February 9, 2005. The following changes will be made:

Page 3, paragraph 4, change “Bob Cusick that...” to “Bob Cusick said...”

Page 3, paragraph 8, change “Richard Crate if...” to “Richard Crate, Jr. asked if...”

Page 4, paragraph 4, change “There’s” to “There are”

Mrs. Scovner moved to approve the minutes of February 9, 2005 as corrected; Mr. Albanese seconded, vote unanimous.

February 14, 2005:

Mr. Albanese moved to approve the regular session minutes of February 14, 2005 as printed;

Mrs. Scovner seconded. Mr. Albanese and Mrs. Scovner in favor. Due to his absence from the meeting, Mr. Oppenneer abstained. Motion carried.

Mr. Albanese moved to approve the non-public session minutes of February 14, 2005 as printed;

Mrs. Scovner seconded. Mr. Albanese and Mrs. Scovner in favor. Due to his absence from the meeting, Mr. Oppenneer abstained. Motion carried.

ADMINISTRATIVE

Election Parking Ordinance:

The Board of Selectmen signed the Election Parking Ordinance with changes approved at a previous meeting, which authorize the Chief of Police to grant exceptions to the ordinance at his discretion.

Other Administrative:

The Board reviewed and approved the following documents: Timber Tax Levy, 2004 Property Tax Refunds and Abatements

PUBLIC APPOINTMENTS

Non-Public Session:

Mr. Oppenneer moved to enter non-public session at 5:16 PM, RSA 91-A:3 II (c), Mrs. Scovner seconded. Roll call vote: Mr. Oppenneer – aye, Mrs. Scovner – aye, Mr. Albanese – aye. Vote unanimous.

Mr. Oppenneer called the non-public session to a close at 5:30 PM.

CITIZENS FORUM

Dan Kiley ~ TIF District:

Mr. Kiley discussed his concerns about the TIF district, which will be voted upon at Town Meeting on Saturday, March 12, 2005. One concern cited was the tax revenues from the Ironman development would go to the TIF fund rather than the general fund.

Mrs. Whittaker replied with a summary of how the school adequacy grant was determined and explained that the grant amount will remain higher with a TIF district in place.

Mr. Albanese listed some of the reasons for proceeding with adopting a TIF district this year, but waiting to approve projects or funding until at later time, including the opportunity to take a close look at zoning for the area, preventing a number of private wells within the wellhead protection area, and picking up the property value increases that are expected in 2005.

Mrs. Whittaker also pointed out that project funding could be phased in over a period of years as the town and TIF fund can afford it.

Dan Kiley ~ Petitioned Warrant Articles:

Mr. Kiley expressed concern that the Budget Committee can revise the budget after the deadline for submission of petitioned warrant articles has passed. This means that after the deadline for submitting petitioned articles has passed, the Budget Committee can delete something from the proposed budget that will be presented at Town Meeting. Citizens do not have another opportunity to submit a petitioned warrant article to provide the funding they seek.

Mrs. Whittaker replied that these dates are set by statute and require a legislative change. It was recommended that Mr. Kiley contact Paul Mirski or Peter Burling.

OLD BUSINESS

Town Manager's Report:

The FAST Squad would like to meet with the Board of Selectmen to discuss Town policies. The Selectmen asked that the FAST Squad be invited to attend a Selectmen's meeting.

There are ongoing concerns regarding committees not following proper meeting procedures, as well the actions of town employees and volunteers and how it reflects upon the town. The Board of Selectmen asked that meetings be set up with each appointed board and committee. The Selectmen's expectations, charter and/or job description for each board and committee will be determined in advance of the meetings.

PUBLIC HEARING ~ Acceptance of Funds from a Private Source

Mr. Oppenneer called the hearing to order at 6:00 PM and proceeded to read the posted notice of the hearing. The purpose of the meeting is to discuss the acceptance of a bequest from the estate of Walter Brunn. The town has received a check in the amount of \$117,669.

Mrs. Whittaker read a portion of the will that details the conditions of the bequest. The intent of the bequest is for maintenance of the cemetery in which Walter Brunn is buried. The cemetery is referred to as the Old Town Cemetery and is believed to refer to Lakeview Cemetery. This will be confirmed.

The funds would be kept in trust with the interest withdrawn to pay for maintenance expenses.

There were no public comments forthcoming.

Mr. Oppenneer called the hearing to a close at 6:05 PM

Mrs. Scovner moved to accept the funds from the Estate of Walter Brunn; Mr. Albanese seconded, vote unanimous.

The Selectmen would like the bequest to be publicly acknowledged in a small newspaper ad.

OLD BUSINESS, CONTINUED**Town Manager's Report, continued:**

Mrs. Whittaker presented a report of the Solid Waste Task Force of Concord. She will provide a copy to the Enfield Solid Waste & Recycling Committee. She will also obtain a copy of a study report from Newport to share with the Committee.

Town Meeting Review:

The Board reviewed Town Meeting procedure, who would address each article, and the presentations and recognitions that would take place.

Any Other Business:

PlanNH is holding a seminar at the Grappone Center in Concord on April 19th regarding planning for smart growth or sprawl. Mrs. Whittaker and Mr. Taylor will attend.

Mrs. Whittaker provided the Board with copies of the Police Chief's report, the Community Development Director's report and the Town Manager's report.

Dispatch services with the City of Lebanon will continue through December 31, 2005. A decision about dispatch services should be made by June.

There was a brief discussion of reducing the membership of the Heritage Commission from 5 to 3 members. Any change in the commission requires town meeting approval since this commission was adopted at town meeting.

The Board briefly discussed the procedure they would use to perform Mrs. Whittaker's performance evaluation in order to incorporate the input from all three selectmen into a single document.

Mr. Albanese moved to sincerely thank Keith Oppenneer for his years of services to the Town and to thank him personally for being a resource to him in his role on the Budget Committee; Mrs. Scovner seconded. Mrs. Whittaker added that the staff has the greatest respect for Mr. Oppenneer. Mr. Albanese and Mrs. Scovner voted in favor, Mr. Oppenneer abstained, motion carried.

Non-Public Session:

Mr. Albanese moved to enter non-public session at 7:02 PM, RSA 91-A:3 II (a) & (b); Mrs. Scovner seconded. Roll call vote: Mr. Albanese – aye, Mrs. Scovner – aye, Mr. Oppenneer – aye, motion carried.

The Board came out of non-public session at 7:12 PM.

INFORMATIONAL ITEMS

Building Inspector's February 2005 Report
Tax Collector's February Trial Balance Report
Town Clerk's February Report
Planning Board Public Hearing Notice ~ March 9, 2005

ADJOURNMENT

Mr. Oppenneer moved to adjourn at 7:12 PM; Mr. Albanese seconded, vote unanimous.