

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of December 4, 2006**

**Board of Selectmen:** Nancy Scovner, Chairman; Dominic Albanese

**Excused:** Curtis Payne

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary; Kelly Butler, Highway Supervisor; Richard Crate, Jr., Chief of Police

**Others:** Lloyd Hackeman; Dan Kiley; Joe Cote, Connecticut Valley Spectator

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mrs. Scovner called the meeting to order at 5:00 pm.

**II. APPROVAL OF MINUTES**

Mr. Albanese moved to accept the minutes of November 20, 2006 as printed with sincere thanks to Alisa Bonnette for a job well done; Mrs. Scovner seconded, vote unanimous.

**III. COMMUNICATIONS**

**Tax Collector's Reports ~ 3<sup>rd</sup> Quarter 2006 & November 2006**

**Town Clerk's Report ~ November 2006**

**IV. BOARD REPORTS**

**Budget Committee:**

Mr. Albanese reported that the Budget Committee meeting addressing non-profit organizations went well. All of the presentations to the Committee were compelling.

West Central Services also receives funding from the school. Mr. Albanese does not see this as double-dipping.

**UVLSRPC:**

The Upper Valley Lake Sunapee Regional Planning Commission is holding an opening hearing regarding US Route 4 at the Planning Board meeting on Wednesday, December 13th at 7:00 PM. A hearing is also being held in Canaan on December 5<sup>th</sup>.

**V. TOWN MANAGER'S REPORT****Air Quality Report:**

The air quality report for Whitney Hall has been completed. Mr. Schneider has not done a thorough review yet. Copies will be provided to the Selectmen. Mr. Albanese asked that copies be provided to Dwight Marchetti and the Facility Committee.

**Sand Bids:**

Two bids were received for sand for the 2007 – 2008 season. One request for proposals was hand delivered to David Crate by Kelly Butler.

Mrs. Scovner moved to accept the bid from Conkey with a 2-year agreement to supply the Town with sand; Mr. Albanese seconded, vote unanimous.

**Equipment Bid:**

Three items were advertised for sale: lawnmower, 1987 dump truck and 1992 dump truck. Bids were received for the lawn mower and 1992 dump truck. High bids were submitted by Lloyd Hackeman: \$202 for the mower and \$3200 for the 1992 dump truck. Mr. Albanese moved to accept the bids by Lloyd Hackeman, Mrs. Scovner seconded, vote unanimous.

Mr. Hackeman recommended putting the 1987 dump truck back out to bid as he knows some individuals that may be interested. There is also a rescue truck at the Enfield Center Fire Station that the Town might want to put out to bid.

Mrs. Scovner moved to put the 1987 dump truck back out to bid; Mr. Albanese seconded, vote unanimous.

The Board discussed the potential sale of the rescue truck that was donated to the Town by the Firefighters Association, as well as whether the proceeds can somehow be returned to the Association.

Mr. Albanese moved to declare the rescue truck a surplus vehicle and to have the Town Manager find a way to return it to the Enfield Firefighters Association with the condition they dispose of it within two month's time, Mrs. Scovner seconded, vote unanimous.

**VI. PUBLIC COMMENTS****Dan Kiley:**

Mr. Kiley thanked the Board of Selectmen and Highway Department for fixing in front of his house.

He applauded the Selectmen for the way they handled the meeting on November 20<sup>th</sup>; they handled it well.

**VII. OLD BUSINESS****Whitney Hall Project:**

Everyone was reminded that the next Town Facility Committee meeting is being held December 6<sup>th</sup> at Whitney Hall at 5:30 PM.

Mr. Albanese noted that a couple of times people asked about moving the Town Offices to the Public Works Facility. Mr. Albanese does not see this as a viable option.

Mr. Schneider responded that it is not ideal. It could be done, but is not ideal. The traffic patterns would have to be adjusted.

Mr. Albanese asked the Town Manager to look into temporary office trailers for next year.

Discussion followed regarding how offices would be moved during the construction process.

**Stump Dump:**

The closure plan for the Stump Dump was supposed to be to the State by November 30<sup>th</sup>. The State has everything they need to complete the plan. The next phase is determining where the new Stump Dump will be located.

**Community Building Site Plan:**

The ramp is complete with a little skateboard wheel rut at the door and a few footprints, which were smoothed out as well as possible. The railings will be there this week or next. Ken Daniels and Mr. Schneider looked at potential stone facing. Mr. Daniels will talk to the Lions and at least get their opinion.

Mr. Albanese pointed out that there is no funding in 2007 for this project.

Mr. Schneider reported that the area for the handicapped parking is cleared. Mr. Daniels laid out the plan as he'd presented it before. The loss of green space is minor and there is more green space closer to the playground equipment. The part that is parking lot will remain parking lot. It will mimic the curve of the fence. The plan is not overly aggressive and will dramatically increase and maximize parking and traffic flow.

Mr. Albanese asked if the Board could get digital pictures of the plan.

**VIII. NEW BUSINESS****Horse Manure on Streets:**

Mr. Schneider reported that a couple of folks have called him about manure in their driveways in the more populated area of Enfield Village. Mr. Schneider stated that those that are conscientious should remove the manure if it's in front of someone's driveway.

Mr. Albanese suggested the Town remind horse owners in the area of the need to be considerate of property owners.

Mr. Schneider asked other municipal managers if they had similar problems, but received no useful responses.

**Administrative Items:**

The Board reviewed and approved the following documents: Property Tax Abatement and Sale of Property Forms.

The Board received a memo regarding Veteran's Tax Credits and the amounts provided by neighboring towns.

Mr. Albanese moved to ask that the appropriate process be put in place to increase the Veterans Tax Credit from \$100 annually to \$200 annually, Mrs. Scovner seconded, vote unanimous.

**IX. OTHER ITEMS**

Mr. Albanese requested an updated budget for the Budget Committee, including benefits. The Budget Committee will do another review the Public Works and perhaps the building budget.

Mr. Albanese spoke with Ken Daniels, Director of Public Works and Richard Crate, Jr., and made it clear to them that he expects them to be within budget at the end of the year.

At the next meeting, Mr. Albanese would like an update with the Town Manager and Chief of Police regarding hiring.

Mr. Albanese noted the need for closure on the Whitney Hall building project by the end of the month. He pointed out the need to do a better job of getting information out to the people; they don't see the \$1,500,000 in problems with Whitney Hall, but only see the addition.

Mrs. Scovner mentioned the need for public relations from someone that is not a member of the Board of Selectmen or otherwise related to the project.

**CONFERENCE**

**I. ADJOURNMENT**

Mr. Albanese moved to adjourn at 5:40 PM, Mrs. Scovner seconded, vote unanimous.