

**Enfield Board of Selectmen  
Enfield, New Hampshire**

**MINUTES of November 6, 2006**

**Board of Selectmen:** Nancy Scovner, Chairman; Curtis Payne; Dominic Albanese

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary; Ken Daniels, Director of Public Works; Richard Crate, Chief of Police

**Others:** Joe Cote, Connecticut Valley Spectator; Dan Kiley; Tim Lenihan, Conservation Commission Chairman

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mrs. Scovner called the meeting to order at 5:00 pm.

**II. APPROVAL OF MINUTES**

Mr. Albanese moved to approve the minutes of October 16, 2006 as written; Ms. Scovner seconded, vote unanimous.

Mrs. Scovner moved to approve the regular session minutes of October 26, 2006 as written; Mr. Albanese seconded, vote unanimous.

Mr. Albanese moved to approve the non-public session minutes of October 26, 2006 as written; Mrs. Scovner seconded, vote unanimous.

**III. COMMUNICATIONS**

**Petitioned warrant article for zoning amendment relative to the “Village Plan Alternative”:**  
The petition has been forwarded to Jim Taylor, Community Development Director, as this is a proposed amendment to the Zoning Ordinance.

**Water/Sewer Report 07/01/2006 – 09/30/06:**

Mr. Albanese would like an annual review of rates in January.

**Notice of Filing of Case Title: AFSCME Local 3657, Enfield Police Employees & Town of Enfield**

**Ms. Jones letter re: Transfer Station:**

The Board received a letter from Ms. Jones regarding the great job being done at the Transfer Station. The Board would like to express their appreciation to the Transfer Station staff.

**Building Inspector Report ~ October 2006**

**Planning Board Notice of Public Hearing ~ November 8, 2006**

The George Loupis hearing is for a boundary line adjustment that would annex .27 acres from lot 22 to lot 23 at the rear of Blacksmith Alley.

**NHDES Notice of Past Violation ~ Unauthorized Open Burning, Bog Road**

**Minimum Impact Expedited Application:**

James & Donna Roberts, 174 Crystal Lake Rd. ~ Replace stone & concrete wall; Clyde Farewell, US Route 4 ~ Extend culvert

**IV. BOARD REPORTS**

There were no Board reports.

**V. TOWN MANAGER'S REPORT**

**Police Hiring Update:**

The Police Department is actively interviewing for patrol officers and is still reviewing how to staff the captain position.

Mrs. Scovner asked if there were any female applicants. She was informed that yes, there was one female applicant whose application is temporarily on hold due to personal reasons.

**Compensation Plan Update:**

Five teams are investigating and reviewing the Town's compensation plan: Compensation, Health, Time-Off, Retirement and Other. Some of these teams will meet again over the next couple of weeks. There is good participation from employees. Some good ideas have come out of the Health Insurance team, including the incorporation of wellness programs. Things are on track and Mr. Schneider should have something to report in mid-December.

Some things are easy to do. Mr. Schneider expects to make a recommendation at the next meeting to eliminate the JW health plan. No employees are currently enrolled in the JW plan and it's the most expensive plan the Town offers. Some things may take more time and may need to be phased in over a period of time. The Budget Committee has expressed support for this process.

**Energy Plan:**

Nancy Smith met with Mr. Schneider regarding energy conservation. Mr. Schneider informed her that the Public Works Department is not using bio-diesel as a result of the push by Nancy Smith and Becky Powell.

There are more things the Town can do. Mrs. Smith and Mr. Schneider spoke about an energy audit, which is not yet in the 2007 budget, but could be considered.

## VI. PUBLIC COMMENTS

There were no comments from the public.

## VII. OLD BUSINESS

### **Whitney Hall Project:**

Discussion ensued regarding the next scheduled meeting of the Town Facility Committee and for the tentative public hearing on November 13<sup>th</sup>. The Board decided against advertising a public hearing on November 13<sup>th</sup> until after the November 8<sup>th</sup> meeting of the Committee when more information is anticipated from the architect. The Committee will make a decision on Wednesday night as to how they wish to proceed.

Mr. Albanese reported that he was in the Town Offices in the early morning hours and the air quality of the offices was extremely poor.

### **2007 Municipal Calendar:**

The Selectmen reviewed the final draft of the 2007 municipal calendar, which will be printed and distributed soon. The inclusion of a tear-off card was suggested so people can submit their comments.

## VIII. NEW BUSINESS

### **Public Notice of Bid – Sale of Equipment:**

The Board reviewed a proposed bid notice for the sale of Public Works equipment including a 1996 Ferris walk-behind style mower, 1987 International dump truck and a 1992 International dump truck. The tractor has not been included, but has instead been torn down and is being used in-house.

Mrs. Scovner moved not to sell the tractor this year, but to keep it for operational purposes, Mr. Albanese seconded, vote unanimous.

### **Kluge Road Request for 25 MPH Signs:**

Mr. Daniels received a request from a citizen for a second set of 25 mph signs to be posted on Kluge road in front of Countryside Cemetery. At this time the road is already posted at either end, but there is no record that the Town officially instated a 25 mph speed limit on this road.

Mrs. Scovner moved to post Kluge road at 25 mph near Countryside Cemetery; Mr. Albanese seconded. Mrs. Scovner and Mr. Albanese in favor, Mr. Payne opposed, motion carried.

UVLSRPC Fiscal Year '08 Funding Request and Annual Report for 2006:

The Board considered the Upper Valley Lake Sunapee Regional Planning Commission request for funding. Mr. Daniels reported that UVLSRPC has been doing a good job with what he's asked for.

Mrs. Scovner moved to approve the UVLSRPC funding request; Mr. Payne seconded, vote unanimous.

**Sales Ratio Survey:**

The Board reviewed and signed the annual Sales Ratio Survey completed by Julie Huntley, Assessing Administrator, for submission to the NH Dept. of Revenue Administration.

**2006 Town Report:**

The Board discussed the content of the 2006 Town Report relative to dedications, memorials, honorariums, recognitions and informational items.

Mr. Albanese withdrew his suggestion to include lists of delinquent taxpayers and water/sewer users.

The Board discussed the inclusion of the Taxpayer List of Properties & Assessments. While it would be less expensive to include this list in the Town Report than to mail it as a separate document, the Selectmen considered the value of the report. The information is now available on-line and could be printed for residents upon request. The Board agreed to place an article on the warrant to see if the voters would be in favor of discontinuing the printing and mailing of the Taxpayer List.

The Board reviewed and approved the award of the Town Report printing to the low bidder, Kase Printing.

**Land Use Change Tax:**

The Board reviewed and approved a Land Use Change Tax.

**Heritage Commission Request for Appointment:**

The Board received a request for appointment to the Heritage Commission as an alternate member from Suzanne Hinman.

Mr. Albanese moved to appoint Suzanne Hinman, PhD, as an alternate to the Heritage Commission, Mr. Payne seconded, vote unanimous.

**IX. OTHER ITEMS**

**Bob Pollard ~ Whitney Hall Expansion Project:**

Mr. Albanese spoke with Bob Pollard who indicated his support for what the Facility Committee is proposing for the Town Offices, but he is not in favor of the Library expansion. Mr. Pollard expressed concerns about the Library budget as well.

Regarding a new fire building, Fire Chief David Crate has said that a new building would be 5 to 10 years in the future. Mr. Albanese noted that in 5 years the Whitney Hall facility should be paid off. Mr. Albanese noted that the Fire Department issues are more than just a new building, but also hiring full-time staff.

Mr. Albanese would be happy to meet with the Fire Wars at the station with whoever wants to attend. He doesn't anticipate scheduling anything until January.

**Ambulance/Depot St. Building:**

Mr. Albanese received an email from Mike Mehegan regarding problems with the Depot St. Building. There is water in the cellar. Joe Cote mentioned that the windows rattle when you knock on the door. This can be added to the projects list. The Budget Committee can be informed that some expenditure can be expected.

**Night Depository Service:**

Mrs. Scovner moved to adopt the following Night Depository Service resolution:

RESOLVED: That any one or multiple number of officers is hereby authorized to execute the agreement o this resolution, and to designate the officers and employee who are empowered to act as agent or representative of this Corporation/Organization under the said agreement.

RESOLVED: That the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

RESOLVED: That the officers are authorized to designate employees who are permitted to act as agents or representatives to pick up the bag(s).

Mr. Albanese seconded, vote unanimous.

**CONFERENCE****I. TIM LENIHAN – BID ON AND CONSERVATION OF LAND FOR SALE BY TOWN**

Mr. Lenihan reported that the Watershed Council is inviting donations to try and put together a bid for the property behind Lakeview Condominiums that has been put up for sale by the Town. The Conservation Commission has voted to donate \$5,000 toward the bid. The next regularly scheduled meeting of the Conservation Commission is December 7<sup>th</sup> as which time they will hold a public hearing to discuss this expenditure. This public hearing will allow for public comment. It is the consensus of the Commission that the land be made available for public use. The Watershed Council will bid on the property and then put it into conservation with Upper Valley Land Trust.

The Conservation Commission has the right to spend the money, but must do it properly. The Commission currently has \$11,000 in the Conservation Fund. The Commission can't bid on, or own the property. If another party outbids the Watershed Council, the Conservation Commission pledge means nothing.

Mr. Lenihan is also writing a grant application that is due in November. There's \$200,000 in available funding.

Mr. Albanese received an email from Meredith Smith regarding old Shaker piping located on the property behind Lakeview. Supposedly the area is full of Shaker artifacts.

Mrs. Scovner received a letter from Bill Martin regarding the bid process and sale of the land behind Lakeview Condominiums. She will not read the letter until the bids are closed.

**II. NON-PUBLIC SESSION**

Mr. Albanese moved to enter non-public session at 5:56 PM, RSA 91-A:3 II (c), Mr. Payne seconded. Roll call vote: Mr. Albanese – aye, Mr. Payne – aye, Mrs. Scovner – aye. Motion carried.

Mr. Payne moved to come out of non-public session at 6:30 PM, Mrs. Scovner seconded, motion carried.

**III. ADJOURNMENT**

Mr. Albanese moved to adjourn at 6:30 PM, Mr. Payne seconded, vote unanimous.