

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of October 16, 2006

Board of Selectmen: Nancy Scovner, Chairman; Curtis Payne; Dominic Albanese

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary; Richard Crate, Jr., Chief of Police; Ken Daniels, Director of Public Works

Others: Joe Cote, Connecticut Valley Spectator; Kurt Gotthardt, Dan Kiley

BUSINESS MEETING

I. CALL TO ORDER

Mrs. Scovner called the meeting to order at 5:00 pm.

II. APPROVAL OF MINUTES

Mr. Albanese moved to approve the regular session minutes of October 2, 2006 as written; Mrs. Scovner seconded, vote unanimous.

Mrs. Scovner moved to approve the on-public session minutes of October 2, 2006 as written; Mr. Albanese seconded, vote unanimous.

III. COMMUNICATIONS

UVLSRPC correspondence re: Authorized spokespeople:

Mr. Albanese wished to reiterate that communication has to come through Ken Daniels and Sandy Akacem, Enfield representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

Trustees of Trust Funds 3rd Quarter 2006 Report

ISO correspondence re: Class rating:

This correspondence is follow-up to information the Town sent to ISO. Mr. Schneider hopes to meet with the Fire Chief this week.

Wetlands Permit by Notification and Standard Dredge & Fill Application ~ Gradijan, Crystal Lake Road, replacement of existing retaining wall & culvert

Upton & Hatfield correspondence re: Esler v. Town of Enfield:

The Town received notification that it won this case.

Mrs. Scovner reported that the Town also won the Bacon v. Town of Enfield case. Jim Taylor is going to check with the Town's attorney to see if the Town can recover any of its attorney's costs on this suit.

DES correspondence re: Application for Site Specific Permit:

Mr. Schneider stated that the Town has until November 2nd to offer comments. Construction has not started. This subdivision project has gone through the Town processes.

IV. BOARD REPORTS**Planning Board:**

Mr. Schneider and Mr. Albanese attended the October 11th meeting of the Planning Board. There was good discussion regarding the Tax Increment Finance district and zoning issues and there will be more in the future. Mrs. Scovner noted that the Planning Board wants to retain the services of a planner for this project.

Conservation Commission:

With stewardship of the Bicknell Brook property on Grafton Pond Road, Mrs. Scovner believes the three lots to be subdivided and sold as building lots will not harm the integrity of the protected land. She believes that individuals residing nearby will be a protection not a hindrance to conservation.

Mr. Albanese asked that it be confirmed that money is included in the budget for surveying the building lots.

V. TOWN MANAGER'S REPORT

Mr. Schneider reviewed his report dated October 13, 2006.

Budget:

Mr. Albanese will forward a list of budget items for Mr. Schneider to look into.

Henry Cross Property:

The State will be encouraged to respond to the Town's request for assistance. In the meantime, Ken Daniels has an estimate in the budget for 2007.

WCNH.net:

Two weeks ago, Burlington Telecom contacted the consortium and asked if the consortium might want to join with them. Burlington Telecom does things differently than PacketFront. The city of Burlington is a provider unlike our current plan, which is open to other providers.

The question that must be asked is does the Town of Enfield want to be a provider in this industry. A visit will be made to Burlington to look at their set up. The Burlington model would be less expensive than the PacketFront model, \$1,500 to \$1,800 vs. \$3,000 to hook up a home.

A bit of money might need to be spent to prepare a white paper on which way we want to go – Burlington or PacketFront.

There are a couple of questions to be answered. Should the Town be a provider? Which technology can be supported for 30 years?

Emergency Plan:

Captain Wayne Agan will have the document ready for the next step before he leave the Town's employ at the end of the month.

Stump Dump:

The Stump Dump will officially be open tomorrow.

Employee Compensation Review:

Mr. Albanese asked for a blank copy of the survey sent out to employees, along with the results.

Energy Plan:

The Highway Department is now working on its third tank of bio-diesel fuel. Mr. Daniels stated that if it continues to work as it has, the department could switch over.

Police Report:

Police Chief Crate reported on the projects the department is working on: reviewing policies and procedures which are undergoing revisions, the 2007 budget process, the hiring process for which advertisements will be run soon, a training calendar with the intent of returning to monthly training, and highway safety. The department is looking at a Main Street crosswalk, and a 4-way stop at the High Street/Main Street/Shaker Hill Road intersection. Accident data and visibility data is being collected.

Community programs with the Recreation Commission are on hold.

Planners of a group regarding pandemic flu inoculation attended a meeting at DHMC. Plans should be to the State by February 2007.

DWI arrests have increased. Calls for service are at an all time high.

With the 2006 budget the only real concern is overtime, but with the current short-staffing Chief Crate expects this line to go over. Telephone is also over. All of the officers have cell phones. This can be useful for people to be able to call officers directly.

Officers Holland and Bergeron received medals of merit for a bombing investigation.

Unicel honored Sergeant Kenneth May and the Enfield Police Department as part of the Hometown Heroes Program that acknowledges individuals that show "courage, strength and neighborhood spirit that are vital to protecting the American way of life."**. The award included a check for \$250, which will be donated to Special Olympics. (**<http://www.rccw.com/aboutus/community/heroes/>)

An article in the Connecticut Valley Spectator regarding the possibility of unionization of the Enfield Police Department was easily misread. Mr. Albanese would like it made clear in future articles that Police Chief Crate and Town Manager Schneider will be working on this issues. Mr. Albanese will not be involved in the process.

Community Building Handicap Ramp:

The Town has received a proposal from LJ Dalton Builders for a handicap ramp at the Community Building. The proposal includes everything, including 1-1/2" tube-type railing, but is exclusive of stone facing. Stone facing could be added later. Mr. Daniels will approach the gentleman that is going to do the stone base for the building sign at the front of the building.

Mr. Albanese asked that a letter be sent to the Lions Club to inform them of the upcoming project.

VI. PUBLIC COMMENTS**Kurt Gotthardt ~ Community Building Handicap Ramp:**

In answer to a question from Kurt Gotthardt about rusting, Mr. Daniels explained that the railing would be galvanized coated pipe in mounted bases.

VII. OLD BUSINESS**Whitney Hall Construction Project:**

Successful presentations were made to the PTA and Enfield Village Association. A larger presentation is scheduled for October 23rd. The Board discussed adjustments to the PowerPoint presentation used at the earlier presentations, including:

- More information on the library
- Clarification that the vault is an existing structure
- A slide that speaks to the selection of the architects and how the Committee arrived at the selection of Trumbull-Nelson as construction manager
- 2 or 3 compelling reasons for the library expansion
- More pictures of the library and fewer of the town offices
- Maintain the same total number of slides, but with more emphasis on the Library to create a better balance
- A slide that addresses funding
- A slide that lists up-coming meetings
- A slide that informs the audience of previous feedback obtained by the Committee, including the mention of an alternative plan
- A slide that lists the next steps in the process

CIP Committee:

The Planning Board no longer wants to be charged with preparing the Capital Improvements Program. The Town has options, including rescinding the vote that authorized the Planning Board to prepare the CIP, thereby making any CIP a document prepared by office staff and presented to the Board of Selectmen, or appointment of a CIP committee that must include at least one member of the Planning Board. The Board would like to discuss this at a later meeting. It might be beneficial to ask the Budget Committee their feelings on the subject.

VIII. NEW BUSINESS**Pilot PAYT Program for Non-residents:**

The Board considered a pilot Pay-As-You-Throw program to serve non-residents. This program is specifically developed to address those residents of neighboring communities that have to come through Enfield to get anywhere, such as those residents on May and Maple Streets. The program would involve the purchase of special trash bags for disposal at the Enfield Transfer Station and can be done on a trial basis.

Dan Kiley suggested that by implementing this program the Town of Enfield would be in competition with private business since non-residents would otherwise have to pay someone to haul their trash. The Selectmen disagreed as they are simply allowing these on individuals to bring their trash to the Enfield Transfer Station instead of having to drive all the way to the Lebanon Landfill.

Mr. Albanese moved to try the Pilot Pay-As-You-Throw Program for non-residents for a 12-month period at a cost of \$3.00 per bag and to revisit this program at the end of the 12-month trial; Mr. Payne seconded, vote unanimous.

A separate revenue line should be established in order to track the revenue from this program.

MS-5 Annual Town Financial Report:

The Board signed the MS-5 Financial Report as prepared by the Town's auditors.

Ambulance Agreement:

The Board reviewed the agreement with the City of Lebanon for ambulance services at a cost in 2007 of \$201 per call responded to based upon the call volume in the Year 2006, and at a cost in 2008 of \$217 per call responded to based upon the call volume for the Year 2007.

Mrs. Scovner moved to authorize Steve Schneider to sign the ambulance agreement; Mr. Payne seconded, vote unanimous.

UVLSRPC ~ Proposed Amendments to the 2006 to 2008 Statewide Transportation Improvement Program:

The Shaker Bridge construction has now been moved to 2011.

Water/Sewer Service Connection:

Mrs. Scovner moved to allow a water and sewer service connection for 6 Flanders Street, Map 33, Lot 15; Mr. Payne seconded, vote unanimous.

Petitioned Warrant Articles:

The Board received petitions for articles on the 2007 Town Meeting warrant relative to wetlands. Mr. Schneider will forward these petitions to the Town's attorney for review. It is unclear if these petitions are legally binding.

Inspector of Election:

Sally Cross has declined her reappointment as an Alternate Inspector of Election. Mrs. Scovner moved to appoint Judy Finsterbusch as an Alternate Inspector of Election, Mr. Albanese seconded; vote unanimous.

Election Warrant:

The Board signed an Election Warrant for upcoming November 7th elections.

IX. OTHER ITEMS

Mr. Albanese received a complaint about garbage barrels next to 78 Main Street. As well as the pedestrian sign posted at 78 Main Street; can it be moved closer to the bridge? Mr. Daniels explained that the sign belongs to the State and must be posted a certain number of feet before the crosswalk.

CONFERENCE**Kurt Gotthardt ~ Lakeview Property:**

Mr. Gotthardt stated that the current assessment for Map 7, Lot 21 indicates road frontage [which the property does not have], has the Board decided on a true value?

Mr. Schneider stated that there is no requirement to sell. The Town reserves the right to reject any and all bids.

Mr. Albanese also pointed out that it's not what someone pays for the property, but the taxes paid going forward.

Mr. Gotthardt asked the Selectmen what kind of use they were looking for. Residential? Development? The property is located in the conservation zone.

Mrs. Scovner pointed out that if you remove the easement area from the calculation you could have 13-14 houses at most.

Mr. Gotthardt noted that, regardless of tax dollars collected, people have shown they want to maintain the rural character of the community.

Mr. Albanese suggested that Mr. Gotthardt could join up with others to bid on the property.

Mrs. Scovner stated that there is no established access. She would love to save every tree, but the Town needs the tax dollars. Discussion followed regarding the tax impact of development.

No public hearing was held prior to the Board's decision to sell this and other properties. Mr. Gotthardt suggested that a public hearing would be a good idea, particularly for larger parcels or controversial parcels. The Board agreed. Discussion ensued regarding the transparency of the process resulting in the Board's decision to sell surplus properties and the Board's intent to hold a public hearing the next year that surplus property is considered for sale.

Adjournment:

Mr. Payne moved to adjourn at 7:12 PM, Mr. Albanese seconded, vote unanimous.