

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of October 2, 2006

Board of Selectmen: Nancy Scovner, Chairman; Curtis Payne; Dominic Albanese

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary; Police Chief Richard Crate; Public Works Director Ken Daniels

Others: Henry Cross; Shirley Green; Dan Kiley; Joe Cote, Connecticut Valley Spectator

BUSINESS MEETING

I. CALL TO ORDER

Mrs. Scovner called the meeting to order at 5:00 pm.

II. APPROVAL OF MINUTES

Mr. Albanese moved to approve the minutes of September 18, 2006 as written; Mrs. Scovner seconded. Mr. Albanese and Mrs. Scovner in favor, Mr. Payne abstained, motion carried. Mr. Albanese would like it made clear that the Town has retained Trumbull-Nelson for the Whitney Hall construction project, but they do not get paid unless approved by Town Meeting.

Mrs. Scovner moved to approve the emergency non-public session minutes of September 24, 2006; Mr. Albanese seconded, vote unanimous.

Mrs. Scovner moved to approve the emergency non-public session minutes of September 25, 2006; Mr. Albanese seconded, vote unanimous.

III. COMMUNICATIONS

Building Inspector's Report of Building Permits 2001-2006:

The report illustrated, through use of a bar graph, new home permits issued over the past five years and total building permits issued over the past five years. The Board asked to receive updates of this report on a quarterly basis.

Town Clerk Report ~ August 2006 & September 2006:

While revenues are down from last year, the difference between the two years is less this month than last.

Tax Collector's Trial Balance ~ September 2006

Building Inspectors Report ~ September 2006**Community Development Director's Report ~ September 2006****IV. BOARD REPORTS****Historic Markers:**

Historic markers have been installed, with a small ceremony held at the Shaker Museum. Mrs. Scovner thanked the Highway crew for installing the signs.

Dr. Henry Brown Bridge Sign:

Mr. Daniels is awaiting NH Dept. of Transportation permission to mount a new sign directly on the bridge.

Conservation Commission:

The Commission meets next on Thursday, October 5, 2006. Mrs. Scovner will go in Mr. Payne's stead, as he will be unable to attend.

V. TOWN MANAGER'S REPORT

The Board reviewed the Town Manager's Report.

Stump Dump:

The Town has a proposed agreement with NH Fish & Game for the operation of a stump dump. The Town has until June 30, 2007 to use the current location on the Bog Road for a stump dump and until November 30, 2006 to develop a closure plan. The closure plan would involve the expenditure of some funds for capping and seeding the site. Mr. Schneider also anticipates having a plan for the next stump dump location by November 30, 2006.

Mr. Albanese moved to authorize Nancy Scovner to sign the agreement with NH Fish & Game, Mr. Payne seconded; vote unanimous.

The next step for the Town in terms of opening the Stump Dump is to obtain a permit to burn from Forests & Lands.

Whitney Hall Construction Project:

A presentation to PTA is scheduled at the Enfield Village School at 6:30 PM on October 4th. A presentation to the Enfield Village Association will be scheduled for the 12th or 19th of October.

Tax Increment Finance District:

The Planning Board will be meeting on Wednesday, October 11th. The Selectmen will attend this meeting to discuss the TIF district, zoning and other related issues.

2007 Budget:

Mr. Schneider has received most department requests and will discuss their requests over the next two weeks.

Henry Cross Property:

A couple of weeks ago, Henry Cross, Ken Daniels and Steve Schneider met with a representative from the Department of Environmental Services (DES) to discuss a remedy for the drainage

problems Mr. Cross is experiencing on his property. She has taken back the information she gathered to review it with one of her colleagues.

In the meantime, Mr. Daniels has put together a budget based on his initial presentation. This plan will reroute the water to its original path.

Mr. Cross expressed his appreciation for the efforts of Mr. Daniels and Mr. Schneider and for their attendance at the meeting with DES.

WCNH.net:

Things are moving forward, though there has been no feedback yet on what form they want the maps to take that will identify the connection of town facilities and beyond.

Emergency Plan:

The majority of departments have submitted comments to Captain Agan. Once necessary changes are incorporated into the plan it will be forwarded to a greater number of people for further comment.

ISO Rating:

Mr. Schneider needs to meet with Fire Chief David Crate to work on ISO issues to prevent a reduction in the Town's rating.

Strategic Plan:

Another meeting should be scheduled to follow a Selectmen's meeting.

Employee Compensation Review:

Twenty-three replies were received from employees in response to Mr. Schneider's compensation survey. He will review the results with staff over the next few days.

The Board discussed the compensation budget. Mr. Schneider will make a proposal to the Board of Selectmen for budget consideration.

Capital Improvement Plan:

The Board of Selectmen will receive a copy of research done into the Board's options for preparation of the plan. The authorization and responsibility is currently that of the Planning Board.

Upper Valley Lake Sunapee Regional Planning Commission:

Mrs. Scovner mentioned an email received from Sandra Akacem, a Town representative on the UVLSRPC board. UVLSRPC plans a 2-cent/capita increase in dues in 2007.

Energy Plan:

A bio-diesel tank is installed at the Public Works Facility and has just been refilled. It's working well in the highway vehicles.

VI. PUBLIC COMMENTS

Henry Cross & Shirley Green ~ NH Dam Division Funding:

Mr. Cross and Mrs. Green expressed concern that the State may not adequately fund the NH Dam Division, which controls the lowering and raising of the water levels at State owned dams. There has been discussion of on the State level of moving this responsibility to local municipalities. It was noted that this could be problematic since dams affect downstream communities.

Mr. Cross and Mrs. Green encouraged the Board of Selectmen to write to the State, including the governor, representatives and committee members, to request adequate funding for the NH Dam Division so it can maintain current services.

Mrs. Green informed the Board of the role NH Lakes Association plays at the State level, including proposals of legislation. NH Lakes Assoc. also sends out a weekly report of which committees bills have been assigned to, with contact information for the members. Mrs. Green will keep the Selectmen updated on the progress of the Dam Division funding.

Mr. Albanese moved to ask the Town Manager to write a letter on their behalf, to legislators, the governor, and other appropriate individuals, strongly encouraging them to maintain the status quo for raising and lowering of lake levels, Mr. Payne seconded, vote unanimous.

VII. OLD BUSINESS

Sale of Property:

The Board considered the sale of surplus property. Mr. Schneider met with the Lakeview Condo Board a couple of weeks ago to discuss the transfer of the 25 acres of the land on which their septic system is located, which is part of a much larger parcel. They responded that they do not need to own the property to protect the Association since they have an easement. If the property were sold, it would include the easement.

Dan Kiley asked if the Town doesn't have to go through eminent domain for access. Mr. Schneider replied that it is not necessary and would be a taking for private purposes; it is the Board's decision, of course. Mr. Payne and Mr. Albanese voiced objections to eminent domain proceedings.

Mr. Albanese moved to add the 167 acres to the list of surplus properties for sale in 2006, Mrs. Scovner seconded, vote unanimous.

Whitney Hall Project:

The Board discussed the separate costs to the proposed project, which include design development, construction and construction administration.

The Town is currently in the design development stage; some things need to be done now, others can wait. Mr. Albanese expressed a willingness to negotiate an agreement with the architect to be pending Town Meeting approval.

While the Board of Selectmen is agent to expend from the Whitney Hall Renovations capital reserve fund and therefore authorized to expend those funds for their intended purpose; anything expended now has not had direct authorization by Town Meeting.

Financial planning was discussed, as well as the desirability of public hearings to present the project and discuss funding. A public hearing was planned for November to discuss project finances, but the Board also would like to hold a hearing before that date to discuss the scope of the project. The architect will need to do more work in order to prepare a more accurate estimate and contingency for presentation in November, so some additional expense may be incurred for this work to be completed. Mr. Schneider reported that there is about \$5,000 remaining in the 2006 budget.

Mr. Albanese pointed out that a Town Meeting handout informed the voters that the \$35,000 in the budget would be offset by funds withdrawn from capital reserve, thereby reducing the available funds for this project from the Whitney Hall Renovation capital reserve account.

The Board discussed the content of a letter to the editor of the Connecticut Valley Spectator in response to recent letters submitted by residents. The final draft of the Board's letter to the editor will be sent for inclusion in the next issue of the Spectator.

The Board asked that everything presented at the previous presentation be posted on the Town's website, including plans and photos.

Mrs. Scovner wished to clarify that while the Facility Committee selected Trumbull-Nelson as the construction manager, they did look into three other builders. They chose Trumbull-Nelson because they use more local people, are more efficient and it's a company with which the Town has had experience. Mr. Albanese noted that while they used the word "hire", any expense for the service of Trumbull-Nelson are contingent upon Town Meeting approval. The Town has "retained" Trumbull-Nelson for this project.

The Board set a date for the public hearing for presentation of the Whitney Hall Construction Project for Monday, October 23, 2006 at 6:30 pm. in the Whitney Hall Auditorium. Tours of the building will be held both at the beginning and end of the evening, at approximately 6:30-7:00 pm. and 8:00 – 8:30 pm.

VIII. NEW BUSINESS

Administrative Items:

The Board reviewed and approved the following items: yield tax warrant, property tax refund.

Blanche Decker:

Mr. Schneider received a call from Blanche Decker regarding the ditch on the Main Street side of her property. He will forward her concern to the District 2 office of the NH Dept. of Transportation.

Old Business List:

The Board reviewed a draft format for an Old Business List that would be used for tracking items that need to be followed up on. The Board approved the format.

IX. OTHER ITEMS

Sewer Rates:

A Valley News headline reported an increase in the sewer rate for Lebanon users. Ken Daniels was asked to report on how this will affect Enfield and what the Town is doing to be sure it's protected.

National Historic Register:

Mr. Albanese discussed an email from Meredith Smith regarding a proposed application to place Whitney Hall on the National Historic Register. Mr. Albanese asked that Marjorie Carr research this issue and present the Board with the pros and cons of this application. If Whitney Hall is on the National Historic Register will that limit the uses of the building in the future?

Tax Rate Setting:

Mr. Albanese asked that the Budget Committee, or at least the chairman, be invited to the tax rate setting meeting and inquired when that meeting might take place. He was informed that the meeting is not expected until next month.

Motor Vehicle Accident:

Mr. Albanese heard a rumor that a Town vehicle was involved in a motor vehicle accident. Mr. Schneider replied that, no, while a Town vehicle was there it was not involved in the accident.

CONFERENCE

The Board took a short break from 6:25 - 6:35 pm.

Non-Public Session:

Mrs. Scovner moved to enter non-public session at 6:35 pm, RSA 91-A:3 II (c), Mr. Payne seconded. Roll call vote: Mrs. Scovner – aye, Mr. Payne – aye, Mr. Albanese – aye, motion carried.

Mrs. Scovner moved to come out of non-public session at 7:00 pm, Mr. Albanese seconded, vote unanimous.

Adjournment:

Mr. Albanese moved to adjourn at 7:00 pm, Mr. Payne seconded, vote unanimous.