

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of July 24, 2006

Board of Selectmen: Nancy Scovner, Chairman; Curtis Payne; Dominic Albanese

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary

Others: Officer Roy Holland; Police Chief Richard Crate; Sergeant Scott Thompson; Ken Daniels, Director of Public Works; Marcia Cornell, Recreation Director; Dan Kiley; Joe Cote, Connecticut Valley Spectator; Carolyn Lorié, Valley News

BUSINESS MEETING

I. CALL TO ORDER

Mrs. Scovner called the meeting to order at 5:00 pm.

II. APPROVAL OF MINUTES

June 19, 2006:

The Board signed the non-public minutes of June 19, 2006 as amended at the July 10, 2006 meeting.

July 10, 2006:

Mr. Albanese moved to approve the minutes of July 10, 2006 as written; Mrs. Scovner seconded.

Mrs. Scovner requested the following changes: III. Communications, Water/Sewer Unpaid Balances Report, add the word "on" so the second sentence reads "...place liens on the subject" and change "at this point" to "in prior years"; V. Town Manager's Report, Sale of Property, delete the work "into" from the first sentence.

The Board voted unanimously to approve the minutes of July 10, 2006 as amended.

III. WELCOME BACK ROY HOLLAND

Mrs. Scovner welcomed Roy Holland back from his tour in Iraq, followed by a standing ovation by those present.

Officer Holland presented the Board of Selectmen, Chief Crate and the residents of Enfield with a U.S. flag that was flown over the U.S. base in Ramadi, along with a certificate of authenticity.

Mrs. Scovner thanked Officer Holland for a job well done.

Chief Crate thanked Officer Holland for the service he has provided the Town of Enfield and our country. Chief Crate applauded Officer Holland's level of commitment, integrity and sense of duty.

The flag and certificate will be appropriately displayed.

IV. COMMUNICATIONS

MVHI Memorandum of Understanding:

Mrs. Scovner moved to accept the Mascoma Valley Health Initiative Memorandum of Understanding as presented; Mr. Albanese seconded, vote unanimous.

Permit By Notification ~ Seasonal PWC lift, Shaker Blvd./Mascoma Lake, MacDonald

Community Development Director Report ~ June 2006

Trustees of Trust Funds Quarterly Report as of June 30, 2006

Robert Barry, NH DOT ~ Notice of Retirement

Director of Community Development Notice of Zoning Violation

Notice of First EEE-Positive Mosquito of the Season

Attorney Opinion ~ Collection of Attorney's Fees:

Mr. Albanese explained about the Town's inquiry into collecting attorney's fees when possible and the difficulty in getting attorney's fees awarded by the courts.

V. BOARD REPORTS

Recreation:

Marcia Cornell reported on the Summer Program. Eighty children were signed up with an average of 50 to 55 attending on a daily basis. Mrs. Cornell requested 2 new hires to accommodate the large number of children. Steven Schneider looked over the Recreation budget and approved the new hires. Two students, trained by Gail Taylor, signed up for lifeguard duties and will fill in for vacations.

About 30 children have signed up for swim lessons. The second session begins July 31st.

The raft at Shakoma Beach was a great project for Aaron Picard and Troop 44. The lifeguards have found mold building up on it. The raft is also located between the boat buoys and the marker line. Depth of the water needs to be taken under consideration. Ken Daniels and Marcia Cornell will work on that issue. One lifeguard will often sit out on the board to better keep track of the kids out on the raft.

Ken Daniels' team has done a great job of repairs. There have been problems with the teeter-totter and the springs breaking. Springs are expensive to replace, so they are working on a solution.

Mrs. Cornell has been talking to the skateboarders in Town. She recognizes the need to provide recreation for the older kids. The Summer Program is only for children through grade 4. The skateboarders have been using the tables at Huse Park.

Discussion ensued regarding the purchase of new tables and the need to keep the Budget Committee informed of expenditures that are postponed and the reason for postponement.

The possibility of a skateboard park was discussed, including the space limitations at Huse Park, the possibility of using other Town owned property or the purchase of new property for that purpose. Mrs. Cornell suggested the possibility of having the kids become involved in fundraising efforts.

Mr. Schneider pointed out that Whaleback is building a facility, to which Mr. Albanese responded that maybe the Town could facilitate transportation.

Cemetery:

Mr. Albanese attended the last Cemetery Trustee meeting. Mr. Albanese stated that while someone may have said this is a group the Town doesn't need, he'd have to say they do a lot.

Ken Daniels is going to change the deeds so it's easier for heirs to use the lots.

The Cemetery Trustees were OK with the trust funds report provided to them.

The grounds crew, when string trimming around the cemetery stones, is hitting the stones with the string and leaving grass stains. This will be addressed.

There's a large tree in the Shaker Cemetery that is of some concern to the Cemetery Trustees. Mr. Daniels is not concerned yet, but would consider removing it if its condition deteriorates.

Mr. Schneider reported the Shaker Museum has some potential interest in the cemetery. Mr. Albanese replied the Cemetery Trustees are good with that. Details would have to be worked out with the bank that owns the property.

Planning Board:

The Planning Board had some conceptals that mean a bit more building in Town.

Ken Daniels was unanimously appointed to the Upper Valley Lake Sunapee Regional Planning Commission.

Tomasz Jankowski, formerly of Ironman Development, rented some of his office space on Route 4 to a gentleman that sells modular homes. A model modular home will be set up in the parking lot, with no water or sewer.

Mr. Conkey is repairing some of his land and will be selling lots.

Regional Telecommunications Network:

Mr. Schneider met with the WCNH group. The communities with professional managers want to get together with elected groups. A meeting is tentatively scheduled at the Community Building on August 30th, probably at 7:00 PM, to discuss potential costs.

Selectmen's Meetings:

The Selectmen will meet next on Thursday, July 27th at 5:00 PM, followed by a Town Facility Committee meeting at 5:30 PM.

VI. TOWN MANAGER'S REPORT**Public Works Report:**

Ken Daniels provided the Selectmen with a written report of major Public Works projects.

2006 Paving – The contract work has been completed: Warren Road, Livingstone Lodge Road, Bud-Mil Road, Sloan Road, and a portion of Lockehaven Road. Striping will be completed soon.

Truck Bid – The new trucks are expected in October.

Oak Grove St. – This work is completed. There are a couple of items to finalize on the wetlands permit. The road is now on a monthly survey schedule. A grid has been placed on the road and at the rivers edge of Route 4 to monitor for creep and to allow the State to be alerted in a timely fashion. The total cost of the Oak Grove Street came in around \$55,000; below the \$60,000 budgeted for the project. There have been a couple of calls received asking for weight limits on that road. Mr. Daniels suggested that the road be posted “no trucks” for a six-month period so the soils under the road can be monitored without the additional impact of truck traffic. Because this is regulatory in nature, the Board of Selectmen must make the decision. A written recommendation regarding posted weight limits on Oak Grove Street, as well as speed limit posting on Lockehaven, will be provided to the Selectmen at a later meeting.

Whaleback Mountain Road Bridge – This project has been completed at a cost of about \$31,000; \$40,000 was budgeted.

Containment Tank – This project is on hold, but will be completed in 2006.

Consumer Confidence Report – This report was sent out the last week of June to all water users, and has been posted on the Town's website.

Community Building Ramp – Mr. Daniels explained, that if the ramp were to be built as he would like, it would look like a foundation wall, with a cap and wrought iron rail and then faced with stone, much like the wall in front of the library. There's a budget of \$28,000 for site work at the Community Building. He needs to obtain estimates.

Lockehaven Road Drainage – The base maps have been completed, as has 60% of the fieldwork. Mr. Daniels drew a sketch of the drainage area on the dry erase board to explain the extent of the drainage area that drains into the lake at Henry Cross' property. The drainage area

is about 1,000 acres. There is a pre-existing drainage ditch of significant size along Lockehaven Road on the backside of the stonewall. The water used to run in this drainage ditch, but complaints from John Sinclair, (property now owned by Battis) resulted in the work that now directs the water onto Henry Cross' property.

Mr. Schneider stated that the goal is to have the water settle at a rate that doesn't drain silt into Crystal Lake. The purpose of the sketch is to illustrate the breadth of the project and the number of properties affected.

Options were discussed, including a retention pond on the Battis and Cross properties that would allow silt to settle and limit or prevent siltation in Crystal Lake. Mr. Daniels' intention is to sit down with the Battis' and Cross' to go over the options and get their input. A retention pond as discussed at this meeting would prevent access to the Battis and Cross properties from Hawley Drive. Both properties would still have access from Lockehaven Road.

Cleaning Bid – Draft documents have been prepared and are awaiting input from the Police Department. Mr. Daniels is developing a time frame for the bid structure. The project is currently on the back burner. It was suggested that Mike's Cleaning Service be used to clean the Community Building for the next 2 or 3 months, because another party recommended Mike's and Mike's is an Enfield business. This will be discussed further at the next meeting.

Stump Dump – The Town's commercial burn permit has been revoked. The Town will accept yard waste and brush as long as possible. It will cost about \$800 per tractor-trailer load to haul the material off the site. The Town has burned at inappropriate times in the past. The problem has recognized and rectified. It was suggested that Mr. Schneider contact Doug Miner and inform him the Town would like to go back to burning and will be sure, in the future, to burn only at the proper times as designated by Fish and Game. In the meantime, it would be prudent to look at alternatives. The Board wants to continue to operate a stump dump whether on this site or another. Mrs. Scovner suggested an offer to the State to purchase the property where the Stump Dump is currently located. It's understood that the State would require an easement across the property to access acreage behind the stump dump.

Town Manager's Report:

Mr. Schneider received a call from Mr. Hettleman. He and his wife would like the property at the end of Blacksmith Alley for additional parking for their lot. This would require the squaring off of the lot line at the end of Blacksmith Alley. Mr. Albanese would like to look at a written proposal. Any such proposal needs to be run by the Town's attorney and snow removal operations need to be considered.

VII. PUBLIC COMMENTS

Dan Kiley ~ Signs:

Mr. Kiley has begun to see signs for businesses around town that are not on the business site. There's a new one at the top of High Street and Farmer's Market signs in various locations.

Mr. Albanese replied that this would have to be turned over the Jim Taylor, Community Development Director.

Mr. Schneider has spoken with the Enfield Village Association about the need for signs that indicate what businesses are located on Main Street; one sign on US Route 4 and one on NH Route 4A.

Mr. Albanese extended thanks to Phil Neily and Ken Daniels for taking care of the planter issue, there is now a greater clearance from the curb.

Mr. Kiley also noticed a new “no parking on the sidewalk” sign at Twigs Bakery. He hadn’t ever seen anyone park on the sidewalk there, so wondered about the sign. Apparently there have been problems on the opposite side of the street.

Mrs. Scovner suggested budgeting for replacement signs for the Dr. Henry Brown Bridge. While the existing signs were adequate at the time of the dedication, given the short notice for producing them, the existing signs are flimsy and crooked. Mr. Daniels suggested a brass plaque mounted on the bridge itself. Mr. Albanese agreed if the cost is not too high.

VIII. OLD BUSINESS

Lloyd Hackeman Notice of Intent to Excavate:

Mrs. Scovner moved to allow Lloyd Hackeman to excavate on the subject property (Map 40 Lot 9-1) with the conditions: the excavation is to be minimal and incidental to the clearing of a building lot and a building permit must be secured by March 31, 2007; Mr. Payne seconded, vote unanimous.

IX. NEW BUSINESS

September Meeting Schedule:

The Board of Selectmen will meet on September 5 and 18, 2006.

Proposed 2007 Municipal Calendar:

A 2007 Municipal Calendar was proposed in lieu of the typical Town newsletter. The calendar would include regular meeting dates of Town Boards, as well as dates of other events of interest to residents, including, but not limited to, events of the Enfield Historical Society and Enfield Village Association (Farmers Market, Shaker 7 Road Race, etc.). There are plans to have some entries of a lighthearted nature. Where space allows, short articles may be printed and/or pictures included. The Board approved the concept. Work will continue on the calendar and when it gets closer to the final copy, the Selectmen will receive a copy for review.

X. OTHER ITEMS

Bicknell Brook Trail Property:

Mr. Albanese asked Ken Daniels if the trailer and pipes at the Grafton Pond Road property would be moved. Mr. Daniels replied that the trailer should be gone by Friday. The pipes will also be removed, though no date was specified when this would be done.

CONFERENCE

I. ADJOURNMENT

Mr. Albanese moved to adjourn at 6:25 PM; Mrs. Scovner seconded, vote unanimous.