

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of June 19, 2006

Board of Selectmen: Nancy Scovner, Chairman; Curtis Payne; Dominic Albanese

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary

Others: Dan Kiley; Kurt Gotthardt; Henry Cross; Ken Daniels, Director of Public Works

BUSINESS MEETING

I. CALL TO ORDER

Mrs. Scovner called the meeting to order at 5:02 pm.

II. APPROVAL OF MINUTES

June 5, 2006:

Mr. Albanese moved to approve the minutes of June 5, 2006 as printed; Mrs. Scovner seconded, vote unanimous.

May 1, 2006:

Mr. Albanese moved to unseal the non-public minutes of May 1, 2006; Mrs. Scovner seconded, vote unanimous.

III. COMMUNICATIONS

Community Development Director Report ~ May 2006

Mr. Albanese mentioned that if the Selectmen's representative on a board can't make it to a meeting they should email the other Selectmen so someone else could attend in their stead.

The Board briefly touched on the chairmanship of the Conservation Commission. It was agreed that an alternate member could not serve as chairman of a committee.

Police Dept. letter of commendation

Anonymous letter

IV. BOARD REPORTS

Planning Board:

Mrs. Scovner reported on conceptualls heard by the Planning Board, including development of new building lots at Lower Shaker Village and a proposal to build 6 more houses on Fitzgerald Drive.

Mr. Gotthardt noted that there's a proposal for 6 houses on Shaker Hill Road in the vicinity of the rifle range, and Joe Mandel of Twigs Bakery will potentially take over the old Headrest space on Main Street for a commercial kitchen with no retail space.

Budget Committee:

Mr. Albanese and Mr. Schneider are preparing for a Budget Committee to be held on July 6th at 6:00 PM in the Whitney Hall Auditorium.

Mascoma Valley Health Initiative:

Mr. Payne reported that the Health Initiative has a memo of understanding they would like approved by the Selectmen. This memo of understanding would provide support for grant applications.

V. TOWN MANAGER'S REPORT

The Board received a copy of the Town Manager's Report for June 2006.

Henry Cross Property:

Mr. Schneider is hoping to have someone from the State Department of Environmental Services out to view the Cross property. DES may be helpful with any issues the town will be concerned with during remediation of drainage problems affecting this property.

Regional Telecommunications Network:

A meeting was held with close to a dozen service providers including TDS, SegNet and Verizon. TDS is very interested in being a part of this, which could provide them opportunity to expand their service area.

Oak Grove Street:

The NH Department of Transportation is taking trees, with a diameter of 4" or greater, off the bank on Oak Grove Street. They will do this clearing on the property closest to Main Street up to Route 4. This tree removal could have a significant impact on the appearance of the area. Mr. Schneider asked DOT if the Town could put something in. The Town will be allowed to put in the ground cover of its choosing.

Stump Dump:

The Stump Dump is open for business and will remain so until further notice.

Strategic Plan:

A strategic planning work session will be held at 9:30 AM on Saturday, June 24th at the Public Works Building. Topics will include the organizational side of Town administration and the development of future goals.

Employee Compensation Review:

Mr. Schneider is preparing a scope for review of Town's employee compensation plan.

Public Works Update:

Mr. Daniels provided a report of Public Works projects for June 2006.

Mr. Albanese asked about trees that have been planted at Huse Park. Mr. Daniels explained that trees were planted along the Community Building parking lot and rear of the church building to provide protection from the ball field. Trees were also planted along the riverbank.

In answer to an inquiry, Mr. Daniels said that no trees have been planted in the outskirts of Town. Mr. Albanese wondered if it would make sense to give the Conservation Commission guidelines for tree planting and then get their recommendations for locations to plant trees within those selected parameters; just ask for their input.

Mr. Albanese asked why the Town of Hanover pulled out of the joint paving bid. Mr. Daniels explained that the cost to them of staying in the group was higher than pulling out and bidding independently.

Mr. Daniels explained that all of the Iworq modules are up and running. It's now just a matter of fine tuning. The work order portion is up and functioning.

The containment tank for Public Works is a pre-cast structure and is ready for delivery as soon as the Town is ready to receive it.

The seasonal grounds worker has been hired. Interviews are being set up for the heavy equipment operator position.

Mr. Albanese asked that the Budget Committee be notified if there are any budgeted projects that aren't going to be completed in 2006. Mr. Schneider replied that everything still looks good and should be completed.

Mr. Daniels explained that the Community Building ramp will be postponed somewhat. Discussion ensued regarding the Selectmen's approval at a past meeting of the construction of the ramp and location of handicapped parking on the Lebanon side of the building. Mr. Daniels noted that with the budget provided only the ramp is likely to be completed in 2006.

Mr. Albanese suggested submission of a Public Works report to the Budget Committee.

Green's Tree:

A new 14' tree has been planted and is thriving.

Mr. Albanese asked that the sale of Town Property be added to Mr. Schneider's monthly report.

Both Jim Taylor and Ken Daniels will submit reports regarding the sale of property, specifically addressing issues brought up by the Selectmen at their last meeting.

VI. PUBLIC COMMENTS**Kurt Gotthardt ~ Trees:**

Mr. Gotthardt asked if there's any chance of getting some trees planted in the older cemeteries.

Mr. Daniels replied that some trees have been planted at Countryside Cemetery.

Mr. Albanese responded that he's heard that trees in cemeteries can cause problems with grounds maintenance. Mrs. Scovner has heard that the tree roots can become a problem. And Mr. Daniels noted that felling trees can cause stone damage.

Kurt Gotthardt ~ Acoustics:

Mr. Gotthardt asked if there was any chance that the Town can get some sound buffer panels for the Ilene P. Reed Training Room, some fabric panels to cut down on the bounce; there can be problems hearing people on the other side of the room.

Mr. Albanese replied that it can be looked at for the next budget.

Kurt Gotthardt ~ DPW Property/Conservation Area:

Mr. Gotthardt explained that there is a portion of the Public Works property that has had a conservation easement placed on it, but that the boundaries are not clearly marked. He asked permission to locate and mark the boundary of the easement area.

Mr. Daniels pointed out that the conservation easement was placed on a portion of the property when the McConnell well was put in.

Mr. Gotthardt is concerned about taking soil out of the vertical bank and the proximity to the conservation easement.

Mr. Daniels explained that the easement area had been staked out. The boundary is beyond the ribbons that are now located in the trees. The Public Works Dept. has used the ribbons in the trees as the conservative boundary for the conservation area.

Mr. Albanese expressed concern about an individual on public land and the additional work this project would place on Town employees.

Mr. Gotthardt stated that the stakes are no longer there and the ribbon is not the line. Where is the line?

Mr. Daniels responded that the stakes were on the other side of those flags.

Mr. Albanese feels that unless Mr. Gotthardt has a particular complaint, this is a non-issue. Mrs. Scovner & Mr. Payne agreed.

Kurt Gotthardt ~ Solid Waste Ordinance:

Mr. Gotthardt quoted from Section 3 of the Solid Waste Ordinance regarding storage of items outside for more than 7 days. He is interpreting this as a junky yard ordinance.

Mr. Albanese replied that the ordinance is about household garbage.

Mr. Schnedier stated that it is not meant to be a junkyard ordinance. It's meant to address household garbage. The intent is not to be heavy-handed. Mr. Schneider will make sure the ordinance doesn't conflict with existing ordinances.

Mr. Payne said it does not conflict, but can be misinterpreted.

Henry Cross ~ Lockhaven Drainage:

Mr. Cross asked to be notified as soon as the Town has DES scheduled to view the drainage issue on Lockhaven Road and his property.

Boy Scouts ~ Shakoma Beach Raft:

Aaron Picard, along with four other Scouts, constructed a 10' x 10' raft for Shakoma Beach. They also spent time cleaning up and raking the beach area. The Selectmen commended the Scouts on a job well done. The Scouts saved the Town quite a bit of money. Pictures of the Scouts, Selectmen & Mr. Schneider were taken and will later be posted on the Town's website.

Possible community projects for other Scouts in the future were discussed, such as trail work.

VII. OLD BUSINESS**Retreat ~ Strategic Plan:**

Saturday, June 24th, Public Works Building, 9:30 AM

Whitney Hall:

Mr. Albanese liked what was submitted by the architect for Town Office and Library space. The voters will ask if alternatives were explored. The Board should look at alternatives before making a final decision.

Another issue that needs to be looked at more closely is the size of the library. People may have a problem with adding just 1,000 square feet to the Town Offices but tripling the size of the library. What's the size of the Lebanon libraries?

The Selectmen need to be able to show that what is being requested for Town Office and Library space is needed.

VIII. NEW BUSINESS**Administrative Items:**

The Board reviewed and approved the following documents: 2006 Dog Warrant, Property Tax abatements, Yield Tax warrants.

2007 Budget Goals:

Mr. Schneider requested direction from the Board regarding Budget goals to smooth the fall budget preparation process. The Board asked Mr. Schneider to prepare an analysis of the Town's government.

The Board discussed planning and tools for determining a vision for the Town.

Town Calendar:

Mr. Schneider proposed the preparation of a Town calendar in lieu of the typical newsletter. The goal is to provide useful information in a format the residents will want to hold onto. The Town calendar would be a once a year publication and include board meeting dates, town meeting dates, and other information. This calendar can be mailed to every taxpayer.

Mr. Albanese stated that this may not eliminate the newsletter altogether.

Mrs. Scovner mentioned that the Town could sell ads to pay for it.

IX. OTHER ITEMS

Tax Increment Finance (TIF) District:

The Board discussed the creation of the TIF District, the affect the Ironman Development had on the creation and continued success of the TIF District, and the planning questions that still need to be answered regarding zoning and planning for the future within the district. TIF Districts can be a valuable tool.

Summer Meeting Schedule:

Because of the holiday weekend, the Board will meet the 2nd and 4th Mondays in the month of July; July 10th & 24th.

Mrs. Scovner asked if the Town wanted to close the Town Offices for Monday, July 3rd as well as Tuesday the 4th.

Mr. Schneider responded that it would have a minimal financial impact. The Public Works Department will have a light crew that week. The biggest impact would be the Police Department.

Mr. Albanese and Mr. Payne were not in favor of closing the Town Offices on Monday, July 3rd.

CONFERENCE

I. NON-PUBLIC SESSION

Mrs. Scovner moved to enter non-public session at 6:50 PM, RSA 91-A:3 II (c); Mr. Albanese seconded. Roll call vote: Mrs. Scovner – aye, Mr. Albanese – aye, Mr. Payne – aye. Motion carried.

Mrs. Scovner moved to come out of non-public session at 7:23 PM.

Mrs. Scovner moved to deny two abatement applications as submitted by Bill and Laware; Mr. Albanese seconded, vote unanimous.

II. ADJOURNMENT

The meeting was adjourned at 7:25 PM.