

**Enfield Board of Selectmen
Enfield, New Hampshire**

MINUTES of May 15, 2006

Board of Selectmen: Nancy Scovner, Chairman; Curtis Payne; Dominic Albanese

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Secretary

Others: Richard Crate, Jr., Chief of Police; Ken Daniels, Director of Public Works; Joe Cote, Connecticut Valley Spectator; Kurt Gotthardt

BUSINESS MEETING

I. CALL TO ORDER

Mrs. Scovner called the meeting to order at 5:02 pm.

The June 5, 2006 meeting will start an hour later than usual at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Albanese moved to accept the regular and non-public session minutes of May 1, 2006 and the regular session minutes of May 8, 2006 as printed; Mr. Payne seconded, vote unanimous.

III. COMMUNICATIONS

NH Department of Transportation ~ Construction Funding Delay:

The State Bridge Aid program has experienced significant cost overruns in projects that were under construction or completed. Therefore the funding for the Shaker Blvd. bridge over the Knox River has been rescheduled from FY 2008 to FY 2010.

NH Dept. of Safety ~ Portable Radio Allocation:

Thirty-three radios have been allocated to the Fire Department and 13 radios have been allocated to the Ambulance Dept. by the NH Dept. of Safety.

Mr. Albanese stressed the need to track these radios in the Town's inventory. In the past, Peter Giese served as the Town's communication equipment coordinator.

Chief Crate explained the difficulty with coordination with the Fire Department.

Mr. Daniels explained that the Public Works Department is now considered a first responder. Mr. Daniels recommended the coordination of grant applications to the maximum benefit for all departments.

Mr. Albanese offered the full support of the Board of Selectmen in the coordination and oversight of grants and Town equipment.

Robert & Jean Keene ~ Letter of Commendation ~ Andy MacDonald:

The Board of Selectmen received a letter from Robert & Jean Keene regarding the excellent work Andy MacDonald has been doing at the Transfer Station. Mr. Schneider reported that Fred Paradis also stopped in to commend the Town on the running of the Transfer Station. The Board of Selectmen has also heard positive comments from other sources.

Mr. Albanese moved to thank Andy MacDonald for the great job he's done at the Transfer Station. The Board of Selectmen is grateful to him and other employees that work at the Transfer Station. Mr. Payne seconded the motion, vote unanimous.

Building Inspection Report ~ May 2006

Planning Board Letter ~ BSP Fire Cistern

IV. BOARD REPORTS

Planning Board:

Mrs. Scovner reported that Kurt Gotthardt brought up the issue of lights on Route 4. Mr. Gotthardt explained that there are large floodlights on utility poles that are shining on businesses, some on the opposite side of the street from the light, in opposition of the site plan regulations. Jim Taylor will be checking on this, including checking with the Police Department regarding safety issues.

Mrs. Scovner reported an additional unit in an apartment building on Flanders Street, and a Flea Market will open where the former paintball business was located on Route 4.

V. TOWN MANAGER'S REPORT

Community Building ~ Smoking:

The Board received a complaint about smoking in the Community Building, along with past minutes and a memo from Health Officer, Phil Neily, for background information.

Mr. Schneider checked the building the day after a complaint was made and while the building smelled stale, it did not smell of smoke.

Discussion ensued regarding when the problem could be at its worst, such as when members of the Lions Club are entering or leaving the room in which smoking is allowed.

Mr. Schneider will contact Ken Hill informally and relay the concerns about smoking.

Mr. Albanese also suggested that smokers outside stay away from the handicapped ramp and maybe use the front porch, which is less often used.

Town Facility Committee:

The next meeting will be held May 30th at 5:30 PM. Mr. Schneider will prepare the Conservation License Plate Grant for the Board's consideration.

Regional Telecommunications Network:

A meeting of the West Central NH Regional High Speed Communications Consortium (WCNH) will be held at the Community Building on May 25th.

There has been discussion with the Hanover school district regarding their interest in participating in this venture.

Mr. Schneider has been charged with heading up the Utilities Subcommittee of the Applications Committee. He will be reaching out to utilities to get their involvement.

Public Works:

The Selectmen were provided with a report from the IWorq program, with details of a number of ongoing Public Works projects. Mr. Daniels explained the report. Water & Sewer inventory and the majority of Highway inventory has been entered into the system. The program allows the Public Works department not only to track use of materials, but labor and other costs associated with the installation.

Mr. Albanese asked if the program could tell how long work orders have been open, so the average time can be calculated. Mr. Daniels explained that the program does provide a start and completion date for each work order. Data has been carefully entered to work out problems with the new program and to get the maximum information possible out of the program.

Mr. Schneider toured the Town's roads today and the Town's bridges and dams are fairing well. Mr. Daniels reported just one culvert blockage on Boys Camp Road.

The Town will continue to participate in the Public Works mutual aid program with other municipalities in the state. The Town will be sending concrete barriers, vehicles and personnel to Goffstown.

Mr. Daniels explained that the cost of asphalt has far exceeded projected increases and the Highway Department is prioritizing the work they'll be able to do with the budgeted dollars. Mr. Albanese asked that the Budget Committee be provided a report of what will get paved with the existing budget and what could have been paved with the budget requested by the Department.

Oak Grove Street repairs are on hold for the next few days, until the water recedes. All of the wires have been moved, with the exception of cable television wire, in order to allow the project to move forward. Mr. Daniels still hopes to have the repairs completed by Memorial Day.

Whaleback Mountain Road Bridge has been permitted, with conditions. Mr. Daniels has arranged for Morrill to do that project. Morrill has quoted \$31,000, which in addition to the \$8,000 cost from Pike is still within the budget of \$40,000.

Trees have been planted at Huse Park to protect the church. More trees have been planted behind the ballfield to keep balls from going into the river. A row of lilacs and ornamental trees have been planted at Countryside Cemetery.

Mr. Albanese inquired about the possibility of ledge at the Countryside Cemetery. Mr. Albanese's concerns will be brought to the attention of the Cemetery Trustees.

Blanket wetland applications are awaiting completion of the base maps.

Mr. Daniels has prepared a basic design for the Community Building handicap ramp.

Truck #10 will be sold later this year. It will first be used as a rock truck to save wear and tear on trucks that will remain in the fleet.

The Lockhaven drainage project is on hold until the rest of the topographical maps are completed. There is evidence of what appears to be an old ditch on the private property side of the stone wall. Mrs. Scovner noted that the Sinclairs were upset about the drainage on their property so the water was redirected causing problems on Henry Cross's property.

The Stump Dump has opened for business as usual. Mr. Daniels has reorganized the Stump Dump to address the concerns of the State Fire Warden. The State has forwarded a land use application to Mr. Daniels, something that previously had not been mentioned.

VI. PUBLIC COMMENTS

Kurt Gotthardt ~ Tree Plantings:

Mr. Gotthardt asked where Mr. Daniels is getting the trees the Department has been planting, and if any are on the Invasive Species List. He also asked about the grade stakes along the drive and what trees were planted.

Mr. Daniels explained that trees are coming from the State Nursery and there are no invasive species. The drive has been planted on one side with trees. Mr. Daniels believes them to be Silver Maple.

Public Forum was closed at 5:55 PM.

VII. OLD BUSINESS

WCNH:

Mr. Schneider has signed the contract with WCHN, which required a 50% down payment of \$6,823.50. Comments on this expenditure were solicited from the Budget Committee, but no responses were received. **Mr. Albanese moved to withdraw \$6823.50 from the Technology Capital Reserve Fund; Mr. Payne seconded, vote unanimous.**

Water Abatement:

Brenna McDonald requested an abatement of water charges for the first quarter of 2006. Her bill was nearly 5 times her average water bill for any quarter since she purchased her home in 2003.

She and the Water Department have been unable to find a cause for the problem. Her latest bill is again in line with previous bills.

Mrs. Scovner moved to charge Brenna McDonald \$102.00 for last quarter 2004 bill; Mr. Payne seconded, vote unanimous.

VIII. NEW BUSINESS

Tax Collector's Deed:

The taxes were paid on May 2, 2006 on a property for which a Tax Collector's deed was signed on Monday, May 1, 2006. The deed had not yet been recorded and is therefore void.

Administrative Items:

The Board reviewed and approved the following documents: Yield Tax Warrant, Veterans Tax Credit Application, and First Issue Property Tax Warrant.

IX. OTHER ITEMS

Public Hearing ~ Solid Waste Ordinance:

Mrs. Scovner opened the hearing at 6:07 PM.

The revised ordinance addresses the concerns of Phil Neily, Health Officer, regarding having the rubbish out within 24 hours of curbside pickup. The ordinance now also fines the occupant of a dwelling first, then the owner of the property.

Outside of the 24 hour window surrounding the scheduled collection, rubbish can be outside, but it must be contained and off the traveled way.

If rubbish is strewn about the contracted hauler can clean it up and bill the Town, or the Town can clean it up. In either case the ordinance allows for the dwelling occupant to be billed for the cost of cleanup. Alternatively, the Town could fine the occupant for littering.

Mr. Schneider explained that from the Police Department's perspective, the Town is not asking for enforcement, but if they become aware of a situation they can notify Phil Neily for follow up.

The hearing was called to a close at 6:13 PM.

Citizen Call:

Mr. Albanese received a phone call from Don Crate regarding the Highway Department. Mr. Schneider called Mr. Crate and dealt with the situation. Mr. Albanese considers the issue closed.

CONFERENCE

I. NON-PUBLIC SESSION

Mrs. Scovner moved to enter non-public session at 6:15 PM, RSA 91-A:3 II (a); Mr. Payne seconded. Roll call vote: Mrs. Scovner – aye, Mr. Payne – aye, Mr. Albanese – aye, motion carried.

Mrs. Scovner moved to come out of non-public session at 6:40 PM; Mr. Payne seconded, vote unanimous.

Mrs. Scovner moved to give Steve Schneider a 4.5% raise (2.0% COLA and 2.5% merit) retroactive to April 1, 2006; Mr. Payne seconded, vote unanimous.

II. ADJOURNMENT

The meeting was adjourned at 6:41 PM.