

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of April 21, 2008**

**Board of Selectmen:** Rebecca S. Stewart, Chairman; Donald J. Crate, Sr.; John W. Kluge

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Recording Secretary; Ken Daniels, Director of Public Works

**Others:** Kim Withrow; Dan Kiley; Richard Martin; Paul Mirski

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mrs. Stewart called the meeting to order at 6:00 pm.

**II. APPROVAL OF MINUTES**

Mr. Kluge moved to accept the minutes of April 7, 2008 as printed; Mr. Crate seconded, vote unanimous.

**III. COMMUNICATIONS**

**Dartmouth Sailing Club Agreement:**

The Board received a copy of an agreement with the Dartmouth Sailing Club to launch their boats from the old motel property at the Shaker Bridge. This is traditionally where they launch in the spring. They won't be there much longer.

The Board discussed a better name for the property rather than the "old motel property". Mr. Crate suggested Shaker Bridge Landing; Mr. Kluge and Mrs. Stewart concurred.

Mrs. Stewart asked if this would conflict with the Enfield Sailing Club. She was informed that it would not; the Dartmouth Sailing Club will be off the property in a week or so.

**Paul Mirski ~ Enfield Representation in NH House:**

Tabled until Mr. Mirski arrives.

**Trustee of Trust Funds Report ~ First Quarter 2008**

The Board reviewed the Trustee of Trust Funds report and discussed the balances that will change in 2008.

Town Meeting approved the expenditure of \$112,000 from the Ambulance capital reserve fund (CRF). This will leave a balance of a little over \$1,000 that can be used toward the next ambulance.

The Emergency Services & Equipment CRF has a balance of \$36,706.28. A public hearing is scheduled for 7 PM this evening to withdraw \$5,000 toward the new ambulance.

The original intent of the Emergency Services & Equipment CRF was to pay for a generator for the Public Works Facility, but a grant was obtained for that purchase. The title and purpose of the fund was purposely left a little broader, which leaves us open to cover generators, ambulances or other emergency services or equipment with the funds.

The Board discussed Town Meeting approvals for deposits and withdrawals from various CRF funds, as well as expenditures for which the Selectmen are named as agents to expend.

Discussion ensued regarding the various accounts where the funds are held and the current financial market that will likely reduce interest revenues in 2007.

#### **IV. BOARD REPORTS**

There were no Board reports.

Mr. Kluge noted that at the last Selectboard meeting it was questioned how many members could be on the Planning Board. State statute allows no more than 7 members.

#### **V. TOWN MANAGER'S REPORT**

##### **Enfield Public Library:**

The Library Trustees and Library Building Committee had a meeting last Monday that will be discussed further later at this meeting.

##### **Shaker Bridge Landing:**

Ken Daniels and Mr. Schneider visited the Shaker Bridge Landing site. By the end of next week the barrier will be moved so there is only one way in and out, fencing will be put around the retaining wall and some parking will be set up.

Fred Paradis was able to get a trash barrel from Fish & Game. The sailing Club will work on getting a porta-john. The Sailing Club may begin some site work this weekend – primarily trash and other cleanup.

Mr. Kluge received a couple of emails about potential noise and traffic. Mr. Schneider does not foresee a problem.

Discussion ensued regarding the State's proposed plans for straightening of Main Street and establishment of a new underpass with a 13' 6" clearance and preservation of the old underpass that some consider to be of historical significance. It will be at least 2010 to 2013 before the project begins.

Mr. Crate relayed problems with people parking on the sidewalk opposite Sargent Street during the winter months. This has caused a problem for trucks attempting to turn onto Sargent Street. Mr. Schneider will talk to the Police Chief about this. Mr. Daniels noted that the Public Works Department needs to reroute the walk a bit to get it away from traffic so signs would be able to be set back far enough that they don't cause a problem themselves.

#### **VI. PUBLIC COMMENTS**

There were no public comments.

**VII. OLD BUSINESS****WCNH.net:**

Mr. Schneider was supposed to have costs today, but the conference call scheduled for today has been canceled and moved to next Monday. The Board discussed a recent Valley News article regarding a Vermont group that was denied Vermont State funding for their fiber project.

**Whitney Hall Windows:**

Mr. Schneider spoke with Dave Guay of Dave's Glass Barn about the Plexiglas for the stained glass windows. He will provide a quote. A cherry picker or scaffolding will be needed.

**Mud Pond Road:**

An opinion was sought from Local Government Center Legal Services regarding the access and protections for Class VI roads. Mr. Schneider summarized the three options, aside from doing nothing, that are open to the Town:

- 1) Establish weight restrictions that would limit the use to snowmobiles;
- 2) Reclassify to trails, per RSA 231-A
- 3) Abandon the road

The last two options require a vote of Town Meeting. The only option that can be done now is establishing a weight limit. The Board expressed concern about the use of the road by property owners if a weight limit is established. The section to be posted could include Canaan Road beyond the Paro property and Mud Pond Road beyond the Snow property. Weight limits and what that would mean to property owners will be looked into.

**VIII. NEW BUSINESS****Library:**

There was a meeting with the architect regarding the plans for the new Library. The first step is to do soil borings to determine where to locate the building. The original layout takes a bit of parking and it's been requested that consideration be given to maximizing the parking spaces. Discussion also took place about using Tax Increment Finance (TIF) funds for some of the site work and parking. If the Town is going to use TIF funds then parking should be maximized, aiming for 50 spaces.

Mr. Crate asked about the use of the phone building lot now that Verizon has been sold. Mr. Schneider replied that he spoke to FairPoint a couple of times. They have other issues to deal with right now, but were open to further discussion.

Mr. Schneider pointed out that there would be a lot of little things that will happen outside of the Building Committee. Mr. Schneider won't look at every detail, but will look at ways to maximize our dollars. A contract with the architect needs to be signed. The Town's attorney is reviewing the contract.

The Board discussed fundraising, which is designed as a 2-year process. The first year they will focus on grants, large donors, etc. The Trustees and Committee identified naming opportunities, including the history reading room, the garden and children's room. There was also discussion at the Library meeting about raising funds beyond the construction for maintenance, etc. This would limit impact on the Town's budget.

They also discussed at the Library meeting how to make the building green, the potential for alternative energy systems and management of the project over all. Assignment of a construction manager has not been cast in stone. Mr. Kluge thinks a construction manager can save money in the long run and should be involved sooner rather than later.

The Building Committee will meet once a month at regular Library Trustee meetings.

Mrs. Stewart asked if TIF money is used is that part of the Town's agreed amount or in addition to it? Mr. Schneider responded that it is not part of the \$400,000 approved at Town Meeting, it would lessen the amount they have to raise. It might also allow a higher level of materials, such as lighting to match the downtown lights, etc.

**Conservation Commission Membership:**

The Board of Selectmen received a letter of interest from Jeffrey Wells.

Alan Strickland, Conservation Commission Chairman, would like Jeffrey Wells to be appointed in some capacity. Dwight Marchetti's term and Joan Fishman's term are expiring. While Mr. Marchetti has been in Florida for the majority of his term he is planning on being at the May meeting. This is also when the Commission is most active.

Mr. Kluge moved to appoint Jeffrey Wells as an alternate member of the Conservation Commission; Mr. Crate seconded, vote unanimous.

Mr. Crate moved to reappoint Joan Fishman and Dwight Marchetti to the Conservation Commission; Mrs. Stewart seconded, vote unanimous.

**Energy Committee:**

The Board received a letter of interest from Wendell Smith.

Mr. Kluge asked what the purpose of the Energy Committee is. Mr. Schneider told the Board that the purpose is to identify Energy Saving practices for the Town and to identify ways for the Community as a whole to be better stewards of energy. The community portion is educational and suggestions can result in action on the Town's energy uses.

Mr. Crate moved to appoint Wendell Smith as an alternate on the Energy Committee; Mrs. Stewart seconded, vote unanimous.

Mr. Kluge mentioned that Becky Powell was interested in the committee. She will be notified of the next meeting.

Mrs. Stewart informed the Board that the Energy Committee members are extremely interested in how the Town handles its trash.

Mr. Kluge asked if we have an up-to-date analysis of how long the Lebanon Landfill will last. Mr. Schneider replied that it would be 5 to 40 years depending on how aggressively the City opens up new space.

**Paul Mirski ~ Enfield Representation in NH House:**

Mr. Mirski explained the history behind redistricting of the State and the resulting regional representatives that serve Enfield. Enfield is still not represented in 2008 as a 2006 amendment provides. Mr. Mirski would like the Town of Enfield to get behind the suit being brought by the New Hampshire Legal Rights Foundation (NHRLF). If the suit is successful about 85% of the States communities will have their own representative vs. the current approximate 40%.

This is not a request for money, but it's important to have some Town's sign on and show support for it. It's conceivable that some deposition might be made. It's important for Enfield to sign on to give the suit some weight.

Mr. Kluge asked why the legislature was not in favor. He was informed that it's political. Anyone service may be affected.

It's been Mr. Mirski's experience that representatives elected at the local level aren't elected based on party and the House becomes letter political.

Mrs. Stewart feels the more representation, the better. She would be in favor of supporting the suit.

Mr. Kluge moved that the Town of Enfield become a petitioner in this project of the NHLRF; Mr. Crate seconded, vote unanimous.

## **IX. PUBLIC HEARING ~ EXPENDITURE OF CAPITAL RESERVE FUNDS**

Mr. Kluge moved to open the public hearing at 7:12 PM; Mr. Crate seconded, vote unanimous

Mrs. Stewart read the notice of the hearing, the purpose of which was to discuss the expenditure of Emergency Services & Equipment Capital Reserve Funds (CRF) for a new ambulance.

The full cost of the ambulance after trade-in is \$117,000. \$112,000 was approved from the Ambulance CRF at the 2008 Town Meeting. The remaining \$5,000 is proposed to come from the Emergency Services & Equipment Capital Reserve Fund.

Delivery of the new ambulance is scheduled for April 24<sup>th</sup> at 11 AM.

Mrs. Stewart opened the floor for public comments and questions. Being none, Mr. Crate moved to close the hearing at 7:14 PM; Mr. Kluge seconded, vote unanimous.

Mr. Kluge moved to expend \$5,000 from the Emergency Services & Equipment Capital Reserve fund for the purchase of the ambulance; Mrs. Stewart seconded, vote unanimous.

### **Administrative Items:**

Estate of Edith McGarry Deed: Property owned by the Estate of Edith McGarry was taken for unpaid property taxes and then redeemed by the estate in 1997. The attorney at that time neglected to record the redemption deed. The original 1997 deed was located, but it did not include a phrase that exempts the transfer from real estate transfer taxes as provided in State law. The Board signed an additional page to be recorded with the original 1997 redemption deed to exempt the transfer from real estate transfer taxes.

The Board reviewed and approved the following documents: Planning Board Appointments previously made, Applications for Current Use, Gravel Tax Levy, Certifications of Yield Taxes Assessed, Notice of Intent to Excavate.

## **X. OTHER ITEMS**

### **Tax Deeding:**

The Board received a memo from the Tax Collector regarding four properties that are up for deeding: 1) to be discussed in non-public session; 2) Only a very small amount is owed; 3) a small amount is due on this vacant piece of land. All of the required notices have been sent and she has received no response; 4) this is a condominium.

Ms. Higbee, Tax Collector, recommends sending one more letter from the Board of Selectmen to the owner of the second property up for deeding and she believes the owner will pay the amount due in short order.

Mr. Crate suggested sending one last letter to each one. If no response is received by the next meeting the Board should take the property. Mr. Kluge recommended that be clearly stated in the letter. The Board agreed unanimously to proceed with one last letter.

**Next Meeting:**

Monday, May 5, 2008, 6:00 PM. Whitney Hall Conference Room

**CONFERENCE**

**I. NON-PUBLIC SESSION**

Mrs. Stewart moved to enter non-public session at 7:27 PM, RSA 91-A:3 II (c) & (d); Mr. Kluge seconded. Roll call vote: Mrs. Stewart – aye, Mr. Kluge – aye, Mr. Crate – aye, motion carried.

Mr. Crate moved to come out of non-public session at 7:48 PM; Mr. Kluge seconded, vote unanimous.

**II. ADJOURNMENT**

Mr. Crate moved to adjourn at 7:48 PM; Mrs. Stewart seconded, vote unanimous.