

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of April 7, 2008**

**Board of Selectmen:** Rebecca S. Stewart, Chairman; Donald J. Crate, Sr.; John W. Kluge

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Recording Secretary; Ken Daniels, Director of Public Works; Richard A. Crate, Jr., Chief of Police

**Others:** Dan Kiley; Richard Martin; Kim Withrow; Paul Currier; David Stewart

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mrs. Stewart called the meeting to order at 6:00 pm.

**II. APPROVAL OF MINUTES**

The Board reviewed the minutes of March 17, 2008. A typographical error will be corrected on page 4; the word "tired" should read "tried".

Mr. Kluge moved to approve the minutes of March 17, 2008 as corrected; Mr. Crate seconded, vote unanimous.

**III. COMMUNICATIONS**

**NH DES ~ Mickey's Roadside Café Inspection Follow-up:**

This Letter concerns mostly minor issues, only some of which the Building Inspector/Health Officer may need to inspect.

**Andover ZBA Public Hearing Notice:**

The Town of Andover is holding a hearing to put up a tower. Enfield is notified because it is located within 20 miles of the Town of Andover.

**National Grid Municipal Herbicide Use Notification:**

This notification is for a single stretch along the Enfield/Lebanon line near US Route 4. All abutting owners will also be notified. The herbicide application is scheduled to begin June 2, 2008.

**Village District of Eastman ~ Annual Report:**

A copy of the Annual Report is available for viewing.

**Mascoma Lake Association ~ 2007 Mascoma Lake Water Quality Report:**

The Board received a portion of the full report from the Mascoma Lake Association. The full report is available for viewing.

Mascoma Lake was in better shape in 2007 than in 2006 because there was less rain and run-off. The lake clarity improved as the year progressed. There are some conditions that should be monitored on an ongoing basis. There may be more the Town could be doing, but it's a matter of finding the resources. The lake quality is fine, but if it's neglected the lake could struggle.

Mrs. Stewart asked if there was money in the budget for lake testing. Mr. Schneider informed her there was.

**John Sachleben ~ Recommendation for Annual Report Distribution:**

Mr. Sachleben made recommendations to the Board of Selectmen for alternative ways to distribute the Town Report so a mass mailing to all property owners would not be necessary. He suggested 1) Publishing the entire document on the existing website. [This is currently being done]; 2) Send a postcard to all taxpayers about 2 weeks before Town Meeting announcing dates, times, etc. and the availability of the Annual Report on the website and at Town Hall; and 3) Do not send the Annual Report to non-resident property owners unless postage is paid by the requestor.

Mr. Kluge feels that if the Board made a blanket decision based on this request there would be more people that would be upset about the change.

The Board took no action on this issue.

**Town Clerk's Report ~ March 2008**

**Tax Collector's Trial Balance ~ January 1, 2008 through April 3, 2008**

**IV. BOARD REPORTS**

**Zoning Board of Adjustment:**

The ZBA met since that last Selectmen's meeting. The meeting moved along in good order.

**Planning Board:**

The Planning Board reviewed proposals for property on the Bog Road. The meeting went well.

There are two positions on the Planning Board for which the terms have expired: Tim Taylor and Craig Daniels. The Planning Board would like both individuals reappointed.

**Heritage Commission:**

The Heritage Commission discussed moving forward with the National Historic Register District application, which encompasses more than Main Street.

There was a house in Enfield Center that was demolished. The Heritage Commission and Historic Society asked for notification of pending demolitions of possible historic structures so they can take photos first. Mr. Schneider will talk to the Building Inspector.

**Conservation Commission:**

The Conservation Commission had a site visit at the old Shaker Bridge Motel property. It was a good meeting attended by the Sailing Club and other kayakers.

**V. TOWN MANAGER'S REPORT**

No report.

**VI. PUBLIC COMMENTS**

**Ambulance:**

Mr. Schneider mentioned the need to schedule a public hearing for the expenditure of funds from the Emergency Services & Equipment Capital Reserve Fund. Town Meeting approved the expenditure of \$112,000. Authorization is needed to expend funds from the Emergency Services & Equipment CRF to make up the difference.

Kim Withrow asked if accepting the delivery of the ambulance on April 24<sup>th</sup> would be OK. The Selectmen were fine with that.

A public hearing was scheduled for the date of the next Selectmen's meeting.

Mrs. Stewart mentioned that this would be a good opportunity for local papers to see the delivery of the new ambulance.

The meeting was closed to public comments.

**VII. OLD BUSINESS**

**Village Road Rehab Schedule:**

Ken Daniels informed the Board that before the Shaker Hill Road Bridge and road reconstruction took place, Wells and Union Streets were scheduled to be redone. They were included in the Capital Improvement Plan, but have been pushed out two or three years.

Mr. Crate inquired about Maple Street. Mr. Daniels explained that significant roadwork was going to wait until municipal sewer work was to be done, so the road is only torn up once. The sewer work is awaiting progression of the "Ironman Development", which will require sewer. While the winter weather has severely impacted the Public Works Budget, Mr. Daniels will have crews go in and do what they can.

In the Village, work is on the books now for drainage and reconstruction of Brown Street and shimming and overlay on another road.

**Septage:**

Mr. Schneider reported that Enfield could accept septage if it could be watered down enough so it doesn't have too great an impact on the Lebanon wastewater treatment plant operations. If it is OK with Lebanon and the logistics can be worked out septage could be accepted by mid-summer.

Mr. Daniels recommends using the Lower Shaker Village Pump Station as a dump station rather than Shedd Street. The LSV Pump Station has a couple of 4500-gallon tanks so if the septage needs to be pre-treated it could be done there before it enters into the system.

The Town has a septage agreement with Lebanon. Lebanon is first on the list of allocated septage; Enfield is second, then other towns. That's for dumping at Lebanon's facility, of which Enfield owns a percentage. Some talks with the City of Lebanon would be needed.

**Non-motorized Boat Launch:**

The Conservation Commission had their site visit. The property is bigger than it appears. The exposed area comprises only about 25% of the space.

The retaining wall and stairs are in rough shape. The retaining wall is shoreline protection issue because of its proximity to the shoreline.

Mr. Schneider provided a summary of the Sailing Club's plans for the property, including parking, boat storage, repair of the existing ramp from the parking area and access to the rail trail.

The Sailing Club does want a larger storage space than previously requested. They are now looking for 20' x 50' instead of 20' x 38'. It would be tucked back in by the hedgerow, perpendicular to the shore. This is where they would store their boats.

The Conservation Commission had a lot of good questions and they've provided the Mr. Schneider with "terms of agreement" for the Board to consider.

Dartmouth Sailing Club will probably ask for permission to launch there. They've used it in the past, just for a couple of weeks.

Discussion ensued regarding parking, traffic patterns, picnic tables and the need for a name for the park. Mr. Schneider is debating the picnic tables. He's a bit nervous about making this a park vs. a boat launch. He doesn't know if the Town is ready for it to become a real park. Trash cans definitely, port-a-john perhaps, picnic table not sure.

Mrs. Stewart said that until the launching place settles out she would rather hold off on picnic tables.

**WCNH.net:**

Mr. Schneider received a financial analysis for what it would take to get fiber in Enfield and the proposed route for the main fiber line. The consultants need to do some tweaking to the proposal. They included a bit more wireless than expected. WCNH.net wanted the majority of the network to be fiber vs. wireless.

The overall cost for the eight communities is about \$20 million. Enfield's portion would be about \$2 million. It would be no cost to the taxpayers except for connection of municipal buildings to the backbone. Providers on the network would pay a fee that pays the \$20 million.

Mr. Schneider has shared the proposal information to some individuals, such as Bob Cusick, who is eager for high-speed Internet and has a financial mind, to see if he can find anything we've missed that might not be financially sound.

Two years ago the State allowed municipalities to bond for this. Mr. Schneider explained the legislation and the potential for changes that eliminate some of the hoops through which municipalities must jump.

**Whitney Hall Storage:**

Mr. Schneider provided a number of storage options for the Library's seasonal collection. Whatever is decided upon must be secure and accessible to Library staff. Some items in the current storage room will be relocated to the balcony storage area this month.

As for lighting the windows, we can either use extension cords or have outlets installed. It is not know how many outlets there are at the front of the building.

Mr. Stewart asked where the Town was at with replacing the Plexiglas. He was informed that would be worked on.

**VIII. NEW BUSINESS**

**Shoreland Protection:**

Mr. Schneider provided the Board with information on the new Shoreland Protection rules and the affect this will have on Enfield property owners. The Town should consider an application for an urbanized exemption for properties along the Mascoma River from the Baltic Mill dam to where the river empties into Mascoma Lake. Mr. Stewart and Mr. Kluge recommended proceeding. Mr. Crate voiced no objections.

**Employee Compensation:**

Mr. Schneider provided the Board with a copy of a memo to employees outlining changes in benefits. Changes have been implemented as discussed with the Selectmen during the budget process.

Mr. Schneider noted that Dartmouth/Hitchcock did away with COLA this year and is basing wage increases strictly on merit pay. In previous years Enfield based the majority of increase on merit with only a small portion on COLA.

**Recreation:**

Unfortunately, the budget for a year 'round part-time Recreation Director was cut. The Recreation Department should act as the facilitator for recreation programs. This may require a change to our building charges. Mr. Schneider met with Dave Carr a couple of times about allowing groups to use the Community Building. The Town needs some kind of compensation for lights and heat, but the current fee plan charges for each meeting.

Mr. Kluge assumes the Town will continue to have youth programs. He was assured it would. The Summer Program is a ½ day program for five weeks. The School has a summer program that's a full day all summer. The Town may be able to piggyback with the school program for field trips, etc.

**Committee Memberships:**

The Board of Selectmen received a letter of resignation from the Planning Board from Sandra Akacem.

Paul Mirski submitted a letter of interest in appointment to the Planning Board. There are no regular member positions available if Tim Taylor and Craig Daniels are reappointed, but the Selectmen have the option of appointing Mr. Mirski as an alternate member.

Mr. Crate moved to reappoint Tim Taylor and Craig Daniels to the Planning Board; Mr. Kluge seconded, vote unanimous.

Mr. Crate moved to appoint Paul Mirski as an alternate on the Planning Board; Mr. Kluge seconded, vote unanimous.

Mr. Crate spoke with Mr. Clough about serving as Cemetery Trustee. Mr. Crate moved to appoint Gordon K. Clough, Jr. as Cemetery Trustee; Mr. Kluge seconded, vote unanimous.

John Burrirt expressed interest in serving on the Energy Committee. Mr. Crate moved to appoint John Burrirt to the Energy Committee as an alternate; Mr. Kluge seconded, vote unanimous.

**Administrative Items:**

The Board reviewed and approved the following documents: Current Use Application, Gravel Tax Levy Certifications of Yield Taxes Assessed, Property Tax Abatements, Land Use Change Taxes, Junk Yard License Renewal ~ Chase's Auto Salvage, MS-2 Report of Appropriations Actually Voted, Veteran's Tax Credit Application and Gravel Intents

**IX. OTHER ITEMS**

Mr. Schneider informed the Board that he would be out of Town for a few days next week.

**CONFERENCE**

**I. PAUL CURRIER ~ MUD POND ROAD**

Mr. Currier came before the Board to discuss Mud Pond Road.

Can Mud Pond Road, a Class VI road, is subject to gates and bars. As such, it can be gated, but the gate cannot be locked.

Discontinuing the road requires a vote of Town Meeting; the land reverts to the abutting landowners and is not longer available for public access. Mr. Kluge feels the Town will be strongly opposed to losing access to these roads.

The Board discussed possible solutions to the problem of large trucks damaging Class VI roads. Is it possible to make a gate narrow enough that it restricts the larger vehicles? Can signs be posted limiting access?

Mr. Schneider will look into this further to see if State law allows the Selectmen to regulate the use of Class VI Roads in this way.

## **II. ADJOURNMENT**

Mr. Crate moved to adjourn at 7:41 PM; Mr. Kluge seconded, vote unanimous.