

**Enfield Board of Selectmen
Enfield Center Town Hall
Enfield, New Hampshire**

MINUTES of August 3, 2009

Board of Selectmen: Donald J. Crate, Sr., Chairman; John W. Kluge; B. Fred Cummings

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Richard A. Crate, Jr., Chief of Police; Jim Taylor, Community Development Director; David Crate, Fire Chief

Others: Rob Malz, Lori Bliss Hill, David Saladino, Debra Truman, Tax Increment Finance Committee Members; Fred Wilbeck; Bob Cusick; Kurt Gotthardt; Celie Aufiero; Meredith Smith, Paul Mirski, Heritage Commission Members; Dan Kiley, Dwight Marchetti; Jerry Coogan, TFMoran Inc.; Shelly Hadfield, CDBG Grant Writer; Jake Reder, CEO Celdara Medical, Inc.; Mark Scarano, Executive Director, Grafton County Economic Development Council

BUSINESS MEETING

I. CALL TO ORDER

Mr. Crate called the meeting to order at 6:00 pm.

II. APPROVAL OF MINUTES

July 6, 2009:

Mr. Kluge moved to approve the regular session minutes of July 6, 2009 as printed; Mr. Cummings seconded, vote unanimous.

Mr. Kluge moved to approve the non-public session minute of July 6, 2009 as printed; Mr. Cummings seconded, vote unanimous.

July 23, 2009:

Mr. Kluge noted a typographical error on the Public Hearing notes of July 23, 2009, which will be corrected.

[Note: These are not official meeting minutes as there was no quorum of the Board of Selectmen present for this Public Hearing.]

III. COMMUNICATIONS

Trustees of Trust Funds Quarterly Report as of July 2, 2009:

The Town is earning an average of 2.1%; this is not good, but better than investment returns realized in 2008.

Motor Vehicle Registration Fees:

As of Saturday, August 1, 2009, motor vehicle registration fees increased. The Board received a copy of the schedule of fee increases. Most people will pay \$30 in increase registration fees. There is a sliding scale for trucks.

Town Clerk's Report ~ July 2009:

There was an increase in activity in the last month as people came in to register their vehicles early to avoid the registration fee increase that became effective August 1. July revenues are higher than they would have been because of the early registrations. The revenues for 2009 will likely come in very close to those that were projected.

Tax Collector's Report ~ July 2009

93% of the first issue tax billing has been collected. Traditionally, the Town has collected 93% - 95% at this time. People are managing to pay their taxes.

IV. BOARD REPORTS

Enfield Village Association (EVA):

Mr. Kluge reported that EVA has hired a director, Dolores Struckhoff. EVA has to decide what kind of relationship they want with the Board of Selectmen. EVA is determined to become a more economic organization.

Mr. Schneider has set up a lunch meeting with Ms. Struckhoff on August 20 to talk about how EVA and the Town will work together.

Recreation Commission:

Mr. Schneider reported that this week is the last week of the summer program. The staff will be surveying parents to see if an all-day program is wanted by the community.

There can be problems in the recreation leagues when children graduate to the next level, since parent volunteers will change. There's no consistency in running of programs. Perhaps there's a way for the Town to help collect money and schedule fields. Parents that want to volunteer can be assisted by the Recreation Department.

There is an Upper Valley Recreation League that the Town is trying to become a member of.

Mr. Kluge asked who would put in the time to do this.

Mr. Schneider responded that the Recreation Director would take this on. The Town may be able to help in securing insurances. Registration fees could still cover the costs under the Town's umbrella. There may be an easier way for the leagues to handle registrations as well. Rather than having a couple of Saturdays in a row or a Tuesday night for registration in

programs it may be possible for the Town to accept registrations and collect fees during a 3-week period.

V. TOWN MANAGER'S REPORT

The Town Manager had no separate report this evening.

VI. PUBLIC COMMENTS

Dwight Marchetti ~ Shaker Bridge Boat Launch:

Mr. Marchetti asked if the Town has been receiving complaints about the boat launch parking. Is the lot designated for boat parking?

It was noted that the boat launch parking area is being overrun by beach goers and there are boats being parked on NH Route 4A.

Mr. Schneider has received a couple of phone calls and Ken Daniels has received an email about this issue.

The boat launch is actually a Town road. The town may have to adopt an ordinance, pave and stripe the area and post a sign that restricts parking to vehicles with boat trailers. Currently parking restrictions are unenforceable.

Police Chief Crate reported no complaints to the Police Department, but believes that is probably due to the weather. There is beach parking across Route 4A. The State won't put in a crosswalk because it's too dangerous. Before the Town makes a decision the Town needs to determine the easiest way for boaters to get in and out with trailers as well as what is safest for beachgoers.

Mr. Schneider noted that the State has a crosswalk across NH Route 4A in their Shaker Bridge replacement plans.

The easy solution is to take away the "no trailers" sign in the upper lot. The problem is that if a car is parked in the wrong spot it can be very difficult to maneuver a trailer.

Mr. Marchetti noted that other lakes have off-site parking for boat trailers. There needs to be some designation. Most fishermen know about backing up trailers, but others don't. A vehicle in the wrong spot can cause problems. This is something to think about down the road; do some planning so it's taken into consideration.

Bob Cusick ~ Lockehaven Drainage:

Mr. Cusick said the Public Works Department did a nice job on the rocks and grass on the Lockehaven drainage project, but at the bottom there is brown, muddy water that looks terrible. Could dirt be mounded higher around it so you can't see it?

Mr. Crate replied that once vegetation grows up you won't see it. Vegetation should also clear up the water.

Bob Cusick noticed that bales of hay are straining off a lot of silt.

Mr. Schneider noted that the project was not done as the Town had originally wanted to do it, with a sediment pond that paralleled Hawley Drive, but this was all the State would allow.

Kurt Gotthardt feels there's a need for more mulch hay and seeding. There was a massive blow-out due to heavy rains. He suggested Ken Daniels take a look at it.

Kurt Gotthardt ~ Sewer Line Replacement:

Mr. Gotthardt asked when the Town will decide who will pay for the sewer line replacement.

This will be decided at the Special Town Meeting.

Dan Kiley said the sign in front of the Community Building is blank today. Will the Special Town Meeting be advertised on the sign? He was informed by Mr. Schneider that the Special Town Meeting will be posted on the sign this week.

Mr. Crate closed the meeting to Public Comments at 6:58 PM.

VII. OLD BUSINESS

Lamppost Issue / Enfield Village Association (EVA):

Mr. Schneider stated that at the last meeting the Board had a discussion of the EVA project. There has been some correspondence from EVA to the Town, which Mr. Schneider shared with the Selectmen, and to Mr. Marchetti, regarding the program, including the process followed and their belief that the Town was informed. The program involves 10 lampposts and plaques to be affixed to them. Based on the arch of the plaques they will be higher on the posts that originally planned.

Mr. Kluge felt the email from EVA explaining the program was comprehensive.

Mr. Marchetti acknowledged that Lee Carrier, who wrote the email on EVA's behalf answered a lot of his questions. Mr. Marchetti is still concerned that both former and current Selectmen were unaware of the program. It has always been the practice of the Board of Selectmen to control town property. It has always been the decision of the Board of Selectmen to discuss affixing a name to Town property. The Selectmen do not know the names of the individuals that will be affixed to the posts. Mr. Marchetti would hate to see the Selectmen's stewardship lost. The plaques will be there forever.

Mr. Cummings would like to have Mr. Schneider talk to EVA about not putting the baskets on.

Mr. Cusick pointed out that people have purchased those baskets; the Town did not. He was at Town Meeting when it was discussed. Now to say there's a problem with the plaques going on, the donations will have to be returned.

Mr. Schneider noted that it's been longer than two years in the planning process.

Mr. Kluge said this may even predate the current Town Manager. The Board has to recognize that we have a volunteer organization working very hard. He must disagree with Mr. Cummings.

Mr. Cummings feels there will be more of an uproar if the plaques are allowed to go up.

Police Chief Crate suggested that, except for the numbers, this is little different than individuals buying bricks for the Veterans Park. Did the Selectmen see each name?

Mr. Cummings pointed out that the Veterans Park Committee came to the Board about the program before it was put into action.

Mr. Cusick said that it was in EVA newsletters.

Meredith Smith asked if the Board checked with Rebecca Stewart who was the Selectmen's Representative for some time. She also noted that the project has been going on for 3 or 4 years. Gene Talsky may have been the EVA Director at that time.

Mr. Marchetti said that if someone can show him any discussion or approval by the Board of Selectmen he would be satisfied. All he is asking is that it was discussed and approved by the Selectmen.

Mr. Crate suggested that if the Selectmen approved it now it should suffice.

Mr. Kluge moved to hereby approve the plaques to be placed on the lampposts in support of the Enfield Village Association; Mr. Cummings seconded the motion for discussion purposes. Vote unanimous in favor of the motion. The Selectmen will review the list of names.

2010 Budget:

The Board was provided a copy of the proposed 2010 Budget process schedule. They were asked to think about their goals and what they want to achieve. We're in good shape in regard to our expenditures. It can be difficult to expend budgeted funds in a given year due to the fact that the budget is approved in March. We did our legwork in February and made hard choices. Employees got their raises, which amounted to about \$15,000. We got a new cruiser and have \$50,000 in contingency funds. We should be in good shape.

Transfer Station Update:

We averaged 50 to 60 people on Sunday. Each time 3 or 4 of them were out-of-staters. We want more data on the time people are there to better target the time the Transfer Station is open.

Mr. Kluge asked how the crew is holding up.

Mr. Schneider responded that the response is mixed, but they're there and appreciate working.

Shaker Bridge Sewer Line Replacement:

The Board received a copy of the PowerPoint presentation made at the July 23, 2009 Public Meeting. The presentation doesn't specifically recommend an option. Discussion is expected to center on financing. How will we finance the project: user fees, taxes, reserves?

Mr. Schneider prepared a matrix to break out how sewer user payments would affect taxes. He provided financing options for 20, 15, 10 and 5 years, as well as the total annual tax impact on a property valued at \$200,000. Mr. Schneider explained the matrix.

Because the project will be bonded the Town has to approve the full amount of the bond. We need to resent payment options to the voters. A 15 year bond saves \$90,000 and only raises the tax rate by less than a penny. Anything less than 15 years has an effect on the tax rate that may be difficult.

TIF District funds cannot be used for this project.

Mr. Gotthardt's understanding is that the Water and Sewer Departments are separate entities.

Mr. Schneider explained that they are Town departments that are supported by user fees rather than tax dollars.

Mr. Gotthardt asked if there are articles of agreement that say how future improvements are paid for. If there's a break do users have to pay for that?

He was informed that they are still Town departments. User fees pay for the system. The Selectmen are the Water & Sewer Commissioners.

Mr. Kiley pointed out that the sewer users aren't getting anything they wouldn't have otherwise. The State is moving the bridge and they have to do this.

David Saladino expressed concern about engineering costs. Have they sharpened their pencils?

Mr. Schneider stated that when the project was first proposed, CLD put most of the engineering dollars on the sewer side of the project. The engineering costs don't reflect the change of having the water side of the project eliminated.

Because of the scale of this project he feels a Request For Proposals (RFP) for engineering might be recommended. There may be a possibility of savings with an RFP.

Ms. Aufiero inquired about the size of the pipe; 8" seems very small.

Mr. Schneider explained that the boring will be bigger, but the sewer pipe will be 8". The size of the pipe is sufficient for the total capacity that the Town can send to Lebanon. We are currently using 1/3 of that capacity.

Mr. Aufiero thought it was limiting the Town.

Mr. Schneider replied that the Town is limited by what Lebanon will accept. The pump station will require new motors, but not new pumps, to handle the change in elevation.

Mr. Schneider stated that on Monday, August 10, we will open with a public hearing. We'll have a presentation and discussion, then close the public hearing. The Moderator will then open

the Special Town Meeting. More discussion can take place if necessary. A paper ballot vote is required and the polls must remain open for 1 hour.

We have a portable PA system available. There should be plenty of space in the Community Building for the meeting.

If the bond is approved we submit our information to the NH Department of Environmental Services (DES).

Mr. Kluge asked what if DES doesn't approve it.

Mr. Schneider responded that depending on the results of the meeting, the Town can hold another Special Town Meeting in time for the September meeting of the Governor and Council. Otherwise the Town has until spring 2010.

Mr. Schneider had a meeting last month with the State to discuss the rail trail span. He met with Paul Mirski, Meredith Smith and Steve Johnson (engineer) and Alex Vogt. Mr. Schneider understands the State has no preference regarding a bridge vs. an at-grade crossing. They looked at ways of salvaging one or both of the bridge abutments, both of which involved an at-grade crossing. The State will not face new bridge abutments with the old Shaker stone. If one abutment is salvaged the other can be used to create a sitting wall or the like.

Just the bridge portion of the project is estimated at \$1 million. The State is looking for this to become a high-speed rail corridor. Though this bridge won't support a train, the grading would.

An at-grade crossing would open up the space in a way it hasn't been.

Mr. Mirski made a proposal for a Rail Trail at-grade crossing. He explained that the NH Department of Transportation (DOT) plans to remove the present railroad bridge/underpass on Main Street in the first phase of the building the new Shaker Bridge. The present railroad bridge, eligible for National Historic Register status, is to be removed. The DOT proposed two solutions for accommodating the Rail Trail: one would involve building a new rail trail bridge that is relocated to fit with the proposed straightened Main Street; the second option would be demolition of the existing railroad bridge and create an at-grade crossing. Both of these plans would lose all traces of the historic railroad bridge.

The Heritage Commission proposed a third option that would involve saving the north side railroad bridge abutment, thus preserving part of Enfield's history. The bridge abutment closest to the lake would be removed and replaced with an at-grade crossing, saving a million dollars and opening up a beautiful view of the lake and Cardigan Mountain. This approach would offer a scenic "gateway" to Enfield Village and encourage tourism.

Eventually, it is hoped that a waterfront park at the old motel site will be developed. EVA is planning on installing two docks on the river to accommodate visiting boaters coming to Enfield Village, which would be accessed via the rail trail. The at-grade crossing would certainly enhance both of these plans. Some have questioned the safety of an at-grade crossing, particularly for snowmobiles. The Heritage Commission suggests that slowing traffic down with an at-grade crossing, especially in the village area, actually makes for a safer option. The Patten

Bridge at-grade crossing has not been a safety issue. By slowing snowmobiles for the roughly one mile stretch between the Patten crossing and the proposed lakeside crossing is certainly a plus for those wishing to develop business in the village area.

The NH Division of Historic Resources endorses the plan proposed by the Heritage Commission.

Advantages to the Heritage Commission proposal:

- Preserves part of an important historic marker
- Provides a scenic gateway to Enfield Village
- Enhances future recreation and tourism plans for the area
- Slows snowmobile traffic in village area
- Works to assist economic development in the village

It was also noted that perhaps the money saved could be used for other improvements, such as sidewalks on both sides of the new bridge and improved lighting on the bridge.

Mr. Crate doesn't understand how one abutment can be retained, yet still have an at-grade crossing.

The plan was for the trail to go around one side of the abutment, but if it's not feasible, in the end we lose the abutment.

Mr. Crate would prefer an at-grade crossing.

Mr. Kluge thinks the Selectmen agree that they don't want the bridge. They agree with the benefits of opening up the view to the lake.

Mrs. Smith suggested perhaps a bandstand be located at a future park at that site.

VIII. PUBLIC HEARING ~ CDBG APPLICATION

Mr. Schneider informed the Board of an application to sponsor a Community Development Block Grant (CDBG) grant for a business at Centerra in Lebanon.

Mr. Kluge expressed his displeasure that an article about this project appeared in the Valley News before comprehensive information was provided to the Board of Selectmen.

Shelley Hadfield, Grant writer, explained that Community Development Block Grant funds are available to municipalities for economic development, public facility and housing rehabilitation projects and feasibility studies that primarily benefit low and moderate income persons. The purpose of the public hearings required for CDBG funding is to solicit the view of citizens on community development; furnish the citizens with information concerning the amount of funds available and the range of community development activities which may be undertaken under the Community Development Act.

For the year 2009, there will be approximately \$4.5 million available for housing and public facilities projects, \$2.25 million for the first round in January, and the same for the second round in July. The same amount will be available for economic development. Economic development

applications are submitted on a rolling basis until the funds are used up. Approximately \$500,000 is available for Emergency Grants and \$100,000 for Feasibility studies. The Town of Enfield is eligible for up to \$500,000 a year for public facility/housing rehabilitation, up to \$500,000 a year for economic development projects, as well as up to \$500,000 a year in emergency funds. Feasibility Study funds are available for up to \$12,000 per year

Shelley Hadfield distributed a handout describing the proposed project. (ATTACHMENT A)

Mr. Cummings moved to open the public hearing at 7:15 PM, Mr. Kluge seconded, vote unanimous.

The proposed application to the Community Development Finance Authority is for \$180,000. The funds will be used to finance a portion of the Celdara project at DRTC. Specifically, to purchase a specialized piece of equipment to aid Celdara in their research and development projects. The equipment will be owned by GCEDC and leased to Celdara. CDBG requires a minimum of a 1:1 match to the requested CDBG funds. The funds invested by Celdara to develop and equip its new laboratory space will be a match for the requested CDBG funds. CDBG requires that at least 60% of the new jobs created by this CDBG project will be filled by persons from low-and moderate-income families. For every \$20,000 granted, a minimum of 1 full-time job (or the equivalent) job must be created.

Mr. Schneider said that Mr. Scarano called him and asked if the Town could be a sponsor for CDBG grant funds. The Town is eligible for up to \$500,000 in CDBG funds each year. We have no plans to use these funds in 2009. The Town would be a sponsor. Dartmouth Regional Technology Center (DRTC) handles the lease of the equipment. The Town is not impacted at all. We can act as a helper to a business in the Upper Valley and the job creation is a factor.

Mr. Cummings asked if there are other municipalities doing this. He was informed that Grafton County and the City of Lebanon are also assisting.

Mark Scarano, Executive Director, Grafton County Economic Development Council (GCEDC) introduced himself. GCEDC is a business development organization serving businesses in Grafton County. They would like to see every municipality apply for CDBG funds because it means jobs.

Jake Reder, CEO, Celdara Medical, Inc., introduced himself. He is not only CEO of Celdara, but Director of New Ventures, Dartmouth Medical School. He informed those present that the Upper Valley doesn't have large investors as they do elsewhere. They identify new therapies and diagnostics. These are who we help.

The owner of the equipment and lease of equipment will be through GCEDC.

Mr. Mirski noted that there is not return to the Enfield community.

Mr. Scarano replied that there will be a return in the terms of the larger regional economic development.

Mr. Mirski asked if priority would be given to employment applicants from this community. He

was informed by Mr. Scarano that employee hires would be based on merit only. They are working with local colleges to have more local training opportunities.

Mr. Mirski asked if the town can apply for up to \$500,000 in CDBG grant funds each year, is any weight given to the number of grants the Town gets over time. Does the number of grants awarded in the past make future grants unlikely? Mr. Scarano informed him that on January 1 the Town starts again at zero.

Dan Kiley pointed out that Enfield isn't getting anything out of this. They want the fast track in Enfield, but talk previously indicated that they wouldn't bring the incubators to Enfield because it's too far from Lebanon.

Mr. Reder said they would have loved to have had the opportunity to find lab space in Enfield, but there isn't the infrastructure for such a venture. He was completely agnostic about where they set up, but the business model includes daughter companies; they'll go where the infrastructure is, where the buildings are. It takes time, investment and patience.

Mr. Mirski would like them to look here for space.

Mr. Schneider thanked Mr. Scarano; when he came to talk to the TIF Committee he gave a realistic picture of how Enfield fits in to the college and hospital development. Currently our facilities don't provide what multi-million dollar investment requires. This is news our TIF Committee needed to hear to consider what's needed to support biotech. The purpose of the grant is to be a part of and support this local venture and employment opportunities.

Celie Aufiero pointed out that the Town will be involved in all kinds of things related to this grant, such as staff time. The money goes through the Town. She would like the Town to look ahead.

Mr. Schneider replied that the Town would have very little involvement. The Town is not writing or administering the grant.

Ms. Hadfield pointed out that there are funds in the grant for a grant administrator and administrative funds to cover the Town's costs.

Mr. Schneider added that he would not suggest taking this on if it was going to add to what we're already doing.

Mr. Wilbeck asked if the Town actively looks for businesses to improve the tax base. He was informed by Mr. Schneider that it's a delicate matter. We don't want to sponsor businesses on private property.

Mr. Wilbeck noted that the Shaker Bridge Motel closed with nothing to replace it. Mr. Crate told him that the building was old, the owners were not making money and they wanted out of the business.

Mr. Gotthardt asked if the GCEDC does job fairs in the high schools.

Mr. Scarano replied that they do not. The company will be doing the hiring. The GCEDC is by nature a business development group. They do not write grants for wastewater, etc., though those are needed. Their concern for business is workforce development and skills of our workforce.

The Employment Security Office is busy with layoffs and approaching businesses to share information of openings.

The CDBG required that 60% of those employed be from low to moderate income families. Often when people think of high-tech they think about high salaried positions, but they're often tech positions. Finding workers is important.

Businesses and economies don't recognize borders. It will impact us all and we'll all be better in the future whether directly or indirectly.

Mr. Cummings moved to close the public hearing at 7:38 PM, Mr. Kluge seconded, vote unanimous.

Mr. Cummings moved to support submission of the Economic Development grant and to authorize the Town Manager to sign, submit and execute any documents that may be necessary to effectuate the CDBG application, Mr. Kluge seconded, vote unanimous.

Mr. Cummings moved to open the second public hearing regarding the Enfield Housing and Community Development Plan at 7:39 PM, Mr. Kluge seconded, vote unanimous.

Ms. Hadfield explained that the Housing and Community Development Plan is one that the Board adopted in 2001. The Housing and Community Development Plan must be reviewed and re-adopted every three years. This project conforms to the Town of Enfield's Housing and Community Development Plan's objectives of promoting the retention and expansion of employment opportunities.

There were no comments from the public.

Mr. Cummings moved to close the public hearing at 7:40 PM, Mr. Kluge seconded, vote unanimous.

Mr. Cummings moved to adopt the Town of Enfield Housing and Community Development Plan as presented, Mr. Kluge seconded, vote unanimous.

Mr. Kluge moved to open the third public hearing regarding the Enfield Antidisplacement and Relocation Assistance Plan at 7:41 PM, Mr. Cummings seconded, vote unanimous.

Shelley Hadfield explained that if any displacement takes place as a result of this project, the Uniform Relocation Act must be followed, which requires that any displaced household or business in a project using any federal funds must be found comparable housing in a comparable neighborhood at a comparable price. There will be no displacement as a result of this project. Under the certification section of the application, the town will certify that the Residential Antidisplacement & Relocation (RARA) plan is in place, and in the event that it is discovered

that this specific project does displace persons or households, a displacement implementation plan must be submitted to CDFA prior to obligating or expending funds.

Ms. Aufiero asked about what this plan is. Copies were available to the public and that there will be no displacement as a result of this project.

Mr. Cummings moved to close the public hearing at 7:42 PM, Mr. Kluge seconded, vote unanimous.

Mr. Cummings moved to adopt the Town of Enfield, Antidisplacement and Relocation Assistance Plan, Mr. Kluge seconded, vote unanimous.

IX. NEW BUSINESS

Huse Park Landscape Design:

Mr. Schneider explained that the Tax Increment Finance (TIF) Committee was here regarding the site design of Huse Park. TFMoran Inc. was hired to assist the Committee develop a possible park design. There are a lot of little things that need attention.

Jerry Coogan explained that some of the issues that needed to be addressed were expansion, control of parking and creating a multi-use park.

The concept plans were designed to include improved definition of parking, enhancement of recreation space and landscaping, sidewalk/pedestrian improvements, pedestrian scaled lighting and improvements of the Route 4/Main Street intersection.

An on-line survey was posted on the Town's website and was available to residents. 107 responses were received. Mr. Coogan reviewed the survey results.

Three conceptual plans were distributed.

TFMoran did a site analysis. They reviewed the availability of on-site parking and off-site parking, including the Methodist Church, Town Offices, Mickey's Roadside Café and Anne's Place. They considered views into the park as well. All of their findings were shared with the TIF Committee.

Concept A: TFMoran looked at the ball field and did a correct orientation for a little league ball field. This plan maintains the basketball court and pavilion building in their current locations. A fenced tot lot is included between the pavilion building and the ball field and a skateboard park is included where the playground now stands. This plan includes 80 parking spaces and green pavers. Green pavers are grassed areas that can be used for overflow parking. It also includes a bandstand and pedestrian walkways along Route 4.

Concept B: This plan includes the little league ball field orientation. This plan includes the pavilion building, basketball court and skateboard park near the ball field. A fenced tot lot is included near Main Street. A water feature is included near the historic entrance to the park. This plan includes 78 parking spaces. The Main Street entrance is relocated closer to Mascoma

Savings Bank. Speed bumps are used to slow traffic within the park. A deck is provided on the west side of the Community Building for bands and other activities.

Concept C: This plan includes a river walk and open lawn with paths and benches. A skateboard park was omitted from this plan. A fenced tot lot is located near Main Street and a berm is located between the tot lot and the street to reduce noise. The basketball court is relocated near the ball field, which is positioned with the little league ball field orientation. This plan includes 55 parking spaces.

The three concepts, A, B & C were reviewed with those present. The final plan may end up with a combination of all three concepts. The TIF Committee will hold a public meeting to obtain public input.

Lori Bliss Hill stated that the TIF Committee has reviewed the three plans and the members of the Committee all have different opinions. She wouldn't focus on the river walk, but the survey conducted showed interest in that feature. Mrs. Hill has bits from each plan that she likes. The Committee is far from selecting a final plan and they are not doing that right now.

Debra Truman noted that parking is a major issue at the Community Building. The last plan has a long walkway from Whitney Hall to the park. The additional sidewalk is liked.

David Saladino said the TIF Plan, as it stands now, does not include this project. Town Meeting will be asked to revise the TIF Plan to allow inclusion of Huse Park.

Jim Taylor explained that the TIF Committee is here to explain the process. The Selectmen received copies of each plan and will take time to review them.

Mr. Kluge has deep concerns about any plan that does not include a skateboard park. Here is a potential solution to an existing problem.

Mr. Coogan noted that the bank and other abutters are enthusiastic about working with the TIF Committee.

Mr. Schneider inquired as to when dollar amounts would be put on these plans. TFMoran is working on preliminary cost figures now. Mr. Schneider pointed out that costs need to be part of the discussion because there's a limited pot of money from which to draw.

Mr. Coogan noted that the Upper Valley Lake Sunapee Regional Planning Commission has identified this site as a top Park & Ride location.

Police Chief Crate asked if there had been any discussion with the school or Recreation Commission. He was informed that the process is open to them. The Recreation Director has been contacted.

Mr. Coogan pointed out that there is a Safe Routes to School program that may help fund sidewalks.

Police Chief Crate noted that the size of the ball field may mean junior high games have to move elsewhere.

Mr. Schneider asked if the new field is comparable to the existing field. Dan Kiley said the current field has 2 sets, one for little league and one for junior high. The new field is for little league only. Mr. Schneider feels the suggestion to talk to the school is a good one.

Paul Mirski feels that Concept C has a net loss of parking vs. the other two proposals. The connection to space available at Town Hall and elsewhere is a given with any plan. Mr. Mirski is completely opposed to it being a Park & Ride as this will take space away from users of the park.

Mr. Mirski favors the river walk and suggested thought be given to obtaining a right-of-way from the Carl Patten Bridge along the river to Whitney Hall then to the lake. It would be a great asset to the community. We have a terrific opportunity. It would be great to travel along the complete downtown. He asked the TIF Committee to consider the idea.

Mr. Coogan responded that Plan C builds on the concept of shared parking with abutters. Mr. Mirski contends that those considerations exist regardless. In the end, what is the net gain on the site?

Bob Cusick feels this is good work. What's needed is to decide what we want in Huse Park. Do we want a little league park? Do we need a skateboard park, basketball court and playground? How does this fit in? Then incorporate a river walk. Mr. Cusick would not make a presentation without a skateboard park. He believes these are great plans, but we have to fit in those four items.

Mr. Kluge asked what our obligations for a full size baseball field are. The school has the opportunity to provide that. We're doing well with little league space.

Celie Aufiero is in favor of a bandstand. In past Community Profile meetings one thing they wanted was a bandstand to allow for summer concerts and holiday gatherings. This kind of structure would lend a great deal to activities in Town especially for adults. The Town has plenty of fields. She hates to see a bandstand take a backseat.

Ms. Aufiero also thinks there are a lot of people that have not been tapped for this, that input has been very limited.

Mr. Schneider responded that he does not think anything has been decided. The Selectmen will talk again in September and the public will have the opportunity for further input.

Ms. Aufiero asked how this came up. She was informed by Mr. Schneider that Huse Park is in the TIF District. The money the Town appropriated for Huse Park improvements got used up on some lighting and the handicapped ramp. Using TIF funds give the Town the opportunity to complete the project.

Ms. Aufiero would like to see more people have input. She was informed by Mr. Taylor that it's still early in the process. He would encourage more people to complete the on-line survey that can be found on the Town's website.

Rob Malz added that the TIF Committee meets infrequently. They looked at what they could do for the Town. Townspeople would like the center of Town dressed up. People like the idea of a river walk and skateboard park. The Committee doesn't have all the answers, but is trying to present alternatives.

Ms. Truman expressed appreciation to Ms. Aufiero for her input.

Mr. Kluge asked if the TIF Committee foresees this as using up all of the TIF funds. Mr. Schneider responded that he didn't know whether this project would use up the TIF funds, but that it certainly could. The existing funds would support a \$600,000 to \$700,000 loan.

Mrs. Hill said the plan was to retain 15% to 20% for water and sewer projects.

Fire Rescue Vehicle:

Fire Chief David Crate spoke to the Board about acquiring a used fire rescue vehicle. With the economy the Fire Department has been putting off the purchase of a new rescue rig for 2 or 3 years. The old rescue truck is pretty tired. A 1997 unit with 4-wheel drive, similar to what the department has now has become available. They could get by with this vehicle for a few years. The current 350 has some major repairs that are needed. The department also can't foresee the taxpayer paying for a new \$250,000 or \$300,000 unit.

Fire Chief Crate spoke to Dingee about retro-fitting the 1997 unit. It doesn't have a cascade fill station as required by the NFPA. It's about a \$5,000 piece of equipment that prevents tanks from exploding. Between the price of the unit and the cascade fill station the cost will be approximately \$25,000 to put this unit into service. They will need to transfer the radio from the old unit to the new one. Dingee's work will amount to about \$10,416, with the remaining cost being for the unit itself. So the total cost should not exceed \$25,000 including purchase and retro-fitting the unit and it should provide a few years of service.

The Fire Department has been getting 10 years out this type of vehicle. They need a bigger unit, but they're also looking at the need for new engines in the near future.

Mr. Cummings pointed out that gear is only good for 7 years, according to guidelines; after that time you can have problems if someone gets hurt.

Mr. Schneider stated that the Town has \$286,000 in the Fire Department capital reserve fund (CRF), but Town Meeting vote is required. This information will be confirmed as Mr. Crate thought the Selectmen were agents to expend the Fire CRF. There is approximately \$16,600 in the Emergency Services & Equipment CRF and the Selectmen are agents to expend this fund.

Mr. Cummings recommended that Fire Chief Crate find \$9,000 in his budget and take \$16,000 out of the Emergency Services CRF.

A public hearing will be held August 17, 2009.

Fire Chief Crate reported that the other Fire Wards are agreeable to this proposed purchase. The Selectmen also voiced agreement.

Mr. Crate asked what the Town would do if there was an emergency for which funds were needed. He was informed that undesignated funds could be used, though this requires Budget Committee and State approval.

Sargent Street Drainage:

Fred Wilbeck came before the Board to discuss Sargent Street drainage issues that are negatively affecting his property by flooding his garage. He provided pictures to the Board for viewing.

Mr. Wilbeck stated that there used to be a berm on each side of the street, but that was taken up. Now water floods his property.

Mr. Crate explained that Richard LaCroix is going to continue the ditch to the mailboxes and direct it to the drainage basin and this should rectify the problem. There is already a piece of equipment on site to do the work. The ditch is not complete, but there are plans to do so.

Mr. Wilbeck feels there is too much water for the ditch to contain it.

Mr. Crate disagrees. He also feels that a berm would direct water onto Mr. Wilbeck's lawn. He feels the ditch will correct the problem.

Mr. Wilbeck asked if Mr. Crate had any idea when the drive would be paved. Mr. Crate did not know, but he did know they are going to ditch it.

Route 4 Streetlights:

Mr. Hawthorne owns the Enfield Garage and is currently paying for three streetlights. He has requested that the Town take over these streetlights.

Mr. Kluge stated that there are currently 2 regular streetlights and one square one.

Mr. Crate feels the Board could approve the one on the corner of Oak Grove Street, but not the other two.

Mr. Schneider said that the annual cost of the streetlights is not a lot of money.

Mr. Gotthardt pointed out that taking over these lights would open up the Board to every business with a light requesting the same.

Mr. Crate is OK with the light at the intersection if it's aimed at the intersection.

Police Chief Crate stated that the lights are in his parking lot, but the Police Department used it for sobriety check points. That's also an area that in winter time needs more lighting.

Mr. Crate proposed tabling this issue until the Board members have an opportunity to look at the lights.

Administrative Items:

The Board reviewed and approved the following documents: Inventory of Taxable Property Form will not be utilized, 2009 Special Town Meeting Warrant Certificate of Posting, Veterans Tax Credit.

X. OTHER ITEMS

Public Hearing & Special Town Meeting:

Monday, August 10, 2009, 6:30 PM, Enfield Community Building

Regular Meetings:

August 17, 2009, 6:00 PM, Whitney Hall Conference Room

September 8, 2009, 6:00 PM, Whitney Hall Conference Room

CONFERENCE

I. ADJOURNMENT

Mr. Cummings moved to adjourn at 8:49 PM, Mr. Kluge seconded, vote unanimous.

ATTACHMENT A**INFORMATION SHEET FOR HANDOUT AT PUBLIC HEARING
TOWN OF ENFIELD
COMMUNITY DEVELOPMENT BLOCK GRANT
AUGUST 3, 2009**

Grafton County Economic Development Council is requesting that the Town of Enfield applying for \$180,000 in Community Development Block Grants, Economic Development Funds to be sub-granted to GCEDC (less administrative costs). The funds will be used to purchase specialized equipment to be installed at the Dartmouth Regional Technology Center (DRTC) to support the research and development work being conducted by Celdara Medical, a new tenant at the facility.

Celdara Medical builds academic and early-stage inventions into high-potential medical companies. In the fall of 2009, Celdara is relocating to the DRTC incubator in Lebanon where it will invest its own funds to establish a laboratory and work space to further the development of early-stage businesses emerging from high-potential medical discoveries at Dartmouth Medical Center.

CDBG requires a minimum of a 1:1 match to the requested CDBG funds. The funds invested by Celdara to develop and equip its new laboratory space will be a match for the requested CDBG funds. Celdara is in need of a specialized piece of equipment to continue its SBIR funded research into Scleroderma, matching experimental therapies with patients and vice-versa. The equipment will be owned by DRTC and leased to Celdara.

CDBG requires that for every \$20,000 granted, a minimum of 1 full-time job (or the equivalent) job must be created. Of those 9 jobs to be created, at least 61% must be available to low-moderate income persons who hold a high school diploma but not a college degree.

Representatives present to answer questions:

Mark Scarano - Grafton County Economic Development Council, Executive Director.

Jake Reder, CEO, Celdara Medical, Inc.

Shelley Hadfield, CDBG Grant Writer