

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of June 15, 2009

Board of Selectmen: Donald J. Crate, Sr., Chairman; John W. Kluge; B. Fred Cummings

Administrative Staff: Steven Schneider, Town Manager; Wendy Huntley, Finance
Assistant/Benefits Coordinator, Richard Crate, Jr., Chief of Police

Others: Dan Kiley

BUSINESS MEETING

I. CALL TO ORDER

Mr. Crate called the meeting to order at 6:00 pm.

II. APPROVAL OF MINUTES

Mr. Kluge moved to approve the regular session minutes of June 1, 2009 as printed; Mr. Cummings seconded, vote unanimous.

Mr. Cummings moved to approve the non-public session minutes of June 1, 2009 as printed; Mr. Kluge seconded, vote unanimous

III. COMMUNICATIONS

Planning Board Public Hearing Notice ~ Richard Colt Phase III Site Plan Amendment

Shoreland Impact Permit 2009-00892 ~ John Graham, Spectacle Pond:

Mr. Schneider explained that the Grahams are adding a deck and garage. The Town has given them a permit contingent on the Grahams meeting the State requirements.

Town Clerk's Report ~ May 2009:

Mr. Schneider pointed out that revenues are down about \$15,000 when compared to the month of May in 2008. The forecast is that overall revenues will be down \$50,000 for 2009.

Tax Collector's Report ~ May 2009:

Taxes are due July 1st.

Upper Valley Land Trust ~ Monitoring of “Bicknell Forest”

Mr. Schneider reported that every year Upper Valley Land Trust walks the property. This year he walked the property with them and everything looked in good shape. Some trees are blazed and there is some surveying debris that still needs to be cleaned up, extra stakes and such, which had been for calculating property lines.

NH Dept. of Safety ~ State Matching Funds Granted under Disaster FEMA-1787-DR-NH, declared September 5, 2008:

A check for \$311.48 was given to the Town from FEMA for rain damages suffered in 2008.

NH DES ~ Peter Weatherdon, 47 NH Route 4A, Map 18 Lot 36 re: Shoreland Permit Application:

The Weatherdons need to conform to State specifications regarding impervious and pervious areas.

NH DES Wetlands & Non-Site Specific Permit 2008-02783, Shaker Landing Condominium Association, Landing Road, Map 11, Lot 43 re: replenish existing beach with sand**Comcast Notice of Change of Service:**

Mr. Schneider informed the board that Comcast will no longer be offering the Golf channel and will be lowering the installation fees and additional outlet fees. Mr. Crate questioned whether Comcast had responded to the request for elderly discounts? Mr. Schneider responded that he hadn't heard.

Federal Energy Regulatory Commission ~ Motion to Intervene of the Connecticut River Watershed Council in Northeast Hydrodevelopment, LLC / Mascoma Lake Dam**Application:**

Mr. Schneider explained that as abutters, the Town of Enfield was being notified of Lebanon's intentions with the dam.

Wetlands Bureau File #2009-00848, NH Route 4A ~ Approved Seasonal Dock:

Notice that shows that John Keane's deck on Mascoma Lake was approved. Mr. Schneider added that it was unknown if the stairs to the dock were also approved. General discussion of the campers on Mr. Keane's lot ensued as it appears there are two campers and only one is allowed for regular use. Mr. Schneider stated that verbal communication with the Keane's is difficult as they live in NY during the week and come to the lake on weekends.

IV. BOARD REPORTS**Enfield Withdrawal Study Committee:**

Mr. Cummings reported that the committee is chugging along. He should have a better idea of the cost of withdrawal soon. The sub-committee formed to see what Enfield would want to do if Enfield withdraws, have been looking at properties such as the Dana Robes property and the state property across the street from it. The sub-committee is starting to layout plans for building requirements and wants.

Mr. Cummings reviewed that the Committee consists of School Board members and Selectboard representatives from the District towns. Sam Sweet, the individual that started the petition, was also added as a non-School Board and non-Selectboard member.

Mr. Schneider added that anyone can submit a minority report, so any number of reports can go to the Board of Education for consideration. There will be no Town vote until after it goes to the Board of Education.

Zoning Board of Adjustment:

Mr. Kluge reported that Curtis Payne has been added as an alternate to the board.

Conservation Commission:

Mr. Schneider reported that a representative from the State came in to do an update on Storm water ordinances and made recommendations how to upgrade the current Town ordinances regarding storm water to help control run off.

V. TOWN MANAGER'S REPORT

Business to Business Reception:

Mr. Schneider reported that the Business to Business reception at the Community Building was attended by 40 – 50 people. The Town wasn't the sponsor of this meeting but did administrative work for it. A questionnaire was handed out regarding wishes on creating Commerce Department for Enfield or merging with other cities/towns. There may be another Business to Business meeting in the fall.

TIF Committee meeting:

Mr. Schneider reported that the TIF Committee met with a Landscape Architect to discuss general issues to be concerned about. One concern is the Community Building and ball park, how to separate the areas better. One idea is to perhaps rotate the baseball diamond.

Mr. Schneider also reported that the League of Women Voters (including Enfield, Lebanon, Hanover, Norwich, White River Jct.) met last fall and are meeting again June 29th at the Bugbee Senior Center in White River Jct., to discuss transportation issues. Dave Saladino is planning on attending the meeting with Mr. Schneider.

Mr. Kluge offered to attend as Selectmen Representative.

Mr. Schneider also informed the Board that he had attended the New Hampshire Planning Association mobile workshop discussing transportation issues. Mr. Schneider took the tour through Lebanon and Enfield. The tour stopped at Main St. and Route 4 in Enfield and then went to the Rail Trail and walked to the boat launch. The tour showcased the Lake in a positive way. All the recent improvements were well received.

VI. PUBLIC COMMENTS

Dan Kiley ~ Enfield Withdrawal Study Committee:

Mr. Kiley asked how the sub-committee was created as it is regulated by the RSAs.

Mr. Cummings responded that Barbara Tremblay would be better able to answer the question.

General discussion followed regarding the committee and its functions.

VII. OLD BUSINESS

Shaker Bridge Project ~ Sewer Line Replacement:

Mr. Schneider reported that he had polled the State and grant writers and other managers to see if we could use local funds to match the Federal Funds. The answer was no. We need to use a special meeting if we want to move forward on moving the sewer line.

Mr. Schneider is working on providing information regarding obtaining a 30 year note for \$500,000 and what the impact that would be on the water/sewer users, or if the Town as a whole were to take on a note for the \$500,000 for 20 years. If the Town as a whole took on the debt, it would be about 1/3 of what we're paying on the DPW facility.

Mr. Schneider may ask the Bond Bank, Mascoma Bank, and Lake Sunapee Bank for numbers on obtaining a loan. The plan is to have the information out to the public with a few public hearings before holding a Special Town meeting in the fall.

General discussion ensued regarding how the question would be asked at Town Meeting regarding having the water/sewer users responsible for the loan or the whole Town.

Mr. Cummings asked that the State be contacted to verify if DES would allow the Town to sink a temporary line at the bottom of the lake.

Mr. Kiley asked why the water users would be responsible for the payment of a sewer line.

Mr. Schneider explained that when the drilling is being done for the sewer line, drilling will also be done for a water line. The drilling price for just the sewer was only about \$90,000 less than for drilling for both so for the long term it makes sense to drill one time.

Mr. Kluge requested that the Board be given all the numbers so as to be better informed to answer questions from the public.

Solid Waste ~ Transfer Station hours:

Mr. Schneider spoke about how he has polled other area towns and they do have Sunday, summer hours usually May 1st thru September 30th. One option for the Town of Enfield would be to shift days for employees to work Wednesday thru Sunday. Another option would be to utilize a summer helper and having them work the transfer station on Sundays from 10am-2pm. This option would cost between \$152 and \$215 each Sunday.

Mr. Cummings asked if there was money in the current budget to absorb the additional cost of utilizing a summer helper.

Mr. Schneider responded that it would depend on the revenues we receive from the state.

Mr. Kluge commented that it's tough to tell people they have to work every weekend.

Mr. Cummings agreed, however, having the transfer open to the residents is a town service and would like to know what the demand is for use is on a Sunday.

Mr. Cummings moved to shift the work week for the transfer station personnel to Wednesday thru Sunday to see what the Sunday usage of the transfer station would be before adding an extra expense of a summer helper, Mr. Kluge seconded; vote unanimous.

Mr. Schneider will get back to the Board regarding staffing.

Solid Waste ~ Algonquin Road:

Mr. Kluge asked what the status was with the trash issue on Algonquin Road.

Mr. Schneider answered that Ken Daniels has been in contact with Northeast Waste and that having the Transfer Station open on Sundays should help this situation.

VIII. PUBLIC HEARING ~ Expenditure of Cemetery Maintenance Expendable Trust Funds
(Account balance as of 12/31/2008 \$11,815.99)

Mr. Cummings moved to open the Public Hearing at 7:14pm. Mr. Kluge seconded; vote unanimous.

Mr. Schneider explained the purpose of this is to pay one summer helper to maintain cemeteries doing such things as mowing. The summer helper would work with the current two man grounds crew. The request is to transfer \$3,000 from the Cemetery Expendable Trust Funds. The young man in mind to fill this position has been volunteering for the Town through a school program.

Mr. Kiley asked if the Town had ever thought to use a private firm.

Mr. Schneider answered that a few years ago RFPs were sent out and the numbers came back very high.

Mr. Cummings moved to close the Public Hearing at 7:20pm. Mr. Kluge seconded; vote unanimous.

Mr. Cummings moved to transfer funds as requested. Mr. Kluge seconded; vote unanimous.

IX. NEW BUSINESS

Hazard Mitigation Plan:

Mr. Schneider reported that Richard Crate, Chief of Police, Ken Daniels, Director of Public Works, Phil Neily, Building/Health/Fire Inspector, Jim Taylor, Planning and Zoning Administrator, and the Regional Planning Group all worked on updating the Hazard Mitigation Plan. It was a detailed process.

Mr. Cummings moved to approve the plan, Mr. Kluge seconded; vote unanimous.

Certified Ambulance Group Revenue Recover Program:

Mr. Schneider spoke about the meeting of the FAST Squad he attended that discussed preliminary figures and costs to charge for Ambulance transports. During the meeting, process and fees were discussed and are listed in detail on the last two pages of the packet.

Mr. Kluge asked what the Fast Squad's position was on this.

Mr. Schneider answered that the Fast Squad is looking at options.

Mr. Kluge then asked if we contract with a company for billing, then they take on all the administration?

Mr. Schneider thoughts were that there would still be some administrative tasks that would need to be done by the Town's personnel.

Health Officer Report ~ Mascoma Lake / Algae Blooms / Cyanobacteria:

Mr. Schneider spoke about how this is not a normal year. The Town is receiving four or five calls a day regarding Mascoma Lake. Most of the calls are from out-of-towners who vacation here. Pictures were taken of a bloom in the lake on Saturday and it is hoped that these can be used to educate the public. The thought is that one shouldn't swim in a bloom, but that the rest of the lake should be fine. There is a red sign up at the beach to alert swimmers. The state will continue to come weekly to test till the bloom is gone.

Mr. Schneider also explained that the bloom in the lake does not affect ground water or wells around the lake as ground water flows to the lake and not in reverse.

Smith Pond Dam ~ Public Information Meeting June 30, 2009:

Mr. Schneider expressed that it is the State's goal that the Town take over the dam, but not the maintenance of the dam.

CIP Committee Vacancy (Regular Member):

Mr. Schneider reported that Richard Martin declined his appointment and that the opening will be publicized.

II. NON-PUBLIC SESSION

Mr. Cummings moved to enter non-public session at 7:40 PM, RSA 91-A:3 II (a), Mr. Kluge seconded. Roll call vote: Mr. Cummings – aye, Mr. Kluge – aye, Mr. Crate – aye, vote unanimous, motion carried.

Mr. Cummings moved to come out of non-public session at 8:15 PM, Mr. Kluge seconded, vote unanimous

III. ADJOURNMENT

Mr. Cummings moved to adjourn at 8:15 PM, Mr. Kluge seconded, vote unanimous