

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of June 15, 2009**

**Board of Selectmen:** Donald J. Crate, Sr., Chairman; John W. Kluge; B. Fred Cummings

**Administrative Staff:** Steven Schneider, Town Manager; Wendy Huntley, Finance  
Assistant/Benefits Coordinator, Richard Crate, Jr., Chief of Police

**Others** Dan Kiley

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Crate called the meeting to order at 6:00 pm.

**II. APPROVAL OF MINUTES**

Mr. Kluge moved to approve the public minutes of May 18, 2009 as printed; Mr. Cummings seconded, vote unanimous.

**III. COMMUNICATIONS**

DES Permit by Notification ~ Dana & Kristi Fenner, 91 Nichols Drive: repairing existing concrete pad.

**IV. BOARD REPORTS**

**Planning Board:**

Suzanne Laliberte moved to comply with RSA 155-E regarding the Conkey Pits. Jim Taylor will continue to monitor the site for 2 years.

**Enfield Withdrawal Study Committee:**

Mr. Cummings reported that the last meeting laid the groundwork. At the next meeting they will really get into discussion of an Enfield withdrawal. A sub-committee formed on its own to see what Enfield would want to do if Enfield withdraws. There was some discussion of creating a new school district with Grantham and Springfield. Mr. Cummings expressed concern about withdrawing from one cooperative school district only to enter another. The purpose of the Enfield Withdrawal Study Committee is to see if it's feasible to withdraw. Mr. Cummings feels they may e getting in too deep.

Mr. Cummings strongly encouraged everyone to attend the Enfield Withdrawal Study Committee meetings.

The Committee consists of School Board members and Selectboard representatives from the District towns. Sam Sweet, the individual that started the petition, was also added as a non-School Board and non-Selectboard member.

Mr. Schneider noted that anyone can submit a minority report, so any number of reports can go to the Board of Education for consideration. There will be no Town vote until after it goes to the Board of Education.

Mr. Cummings can't imagine any other towns in the School District will vote to let Enfield leave. There are some people that are pre-disposed to pulling out regardless of what the Committee decides.

## **V. TOWN MANAGER'S REPORT**

Mr. Schneider noted that it's the slow season. This is the time of year that if we're going to make changes, now is the time.

### **Audit Committee:**

The Audit Committee, consisting of Steve Schneider, Bob Cusick, Lee Carrier, Wendy Huntley and Alisa Bonnette, came up with a game plan to move forward.

Bob Cusick is a CPA and is familiar with the process. He pointed out that auditors need to write up something. The Town of Enfield doesn't have the manpower to do everything recommended by the auditors. Some recommendations may be things we can live without doing.

There will be some formalizing the things we already do. The auditors recommend documentation of policies.

### **Employee Benefits:**

Before we get into the budget, this is the time of year to talk to our insurance provider and to get rates on different plans. We can then look at what the results are for different plans and/or different providers.

### **Budget:**

This year Mr. Schneider wants to focus on formatting the budget in a way that makes more sense. He would like to come up with a document with anecdotes and descriptions of what the dollars do. We can create a document that's easier to comprehend and work with. The existing format provides a great deal of detail, but creating a condensed format that's easier to use is important.

Mr. Schneider invited comments or suggestions from the Board.

Mr. Kluge wondered when the Board would get back to the long-range planning process.

Mr. Schneider replied that long-range planning can be revisited at any time. He can provide Mr. Cummings with all of the information on what has been done to-date. He believes the Environment/Energy and Recreation/Culture portions are what remain to be looked at.

## VI. PUBLIC COMMENTS

### **Curtis Payne ~ Enfield Cable Access Channel:**

Mr. Payne reported that progress is being made. It's a matter of time for editing. His business is booming, making it more difficult to devote time to the editing process.

### **Dan Kiley ~ Enfield Withdrawal Study Committee:**

Mr. Kiley asked if the members of the sub-committee are members of the Enfield Withdrawal Study Committee (EWSC).

Mr. Cummings replied that some are and some are not members of the EWSC.

It was noted that the sub-committee would be more correctly referred to as an Ad Hoc committee.

The next meeting of the EWSC will be held in the high school library at 6:00 PM on Tuesday, June 2, 2009.

Mr. Crate closed the Public Comments period at 6:39 PM

## VII. OLD BUSINESS

### **Shaker Bridge Project:**

- **Rail Trail Bridge at Main Street:** Mr. Schneider received a call from Alex Vogt, Project Manager, asking if the Town would be in favor of an "at grade" crossing.

Mr. Crate stated that the crossing at Baltic Street is an "at grade" crossing and has worked well.

Mr. Schneider noted that the Town's recommendation would not necessarily be carried through. Discussion would also take place with the NH Department of Resources and Economic Development and the Rail Trail Commission. If there's a bridge, the Town would need to relocate sewer lines due to the location of the new bridge abutments.

At the last Heritage Commission meeting this project was discussed. Mr. Schneider invited them to come before the Selectmen to share their perspective.

From a sewer perspective, the Town would not need to relocate the sewer lines if an "at grade" crossing is put in. If a bridge is put in the sewer lines would have to be relocated at an estimated cost of \$60,000. It will also add a few manholes to the Town's inventory, but that won't be a big issue.

The Heritage Commission had a spirited debate on the historic value of the bridge. Realignment of Main Street will make it completely different from the way it is now.

Meredith Smith reported that the Heritage Commission took a vote and wants to keep the bridge. All are eligible for the National Register.

Mr. Schneider said the State is aware of the abutments and understand their importance. They will relocate the abutments where we want them.

Mrs. Smith said they can use the stones from the existing abutments to face the concrete of the new abutments so it looks like what is there now.

Discussion ensued regarding the need for engineering to face the new abutments with the existing stones.

Mr. Schneider said that facing the new abutments with the old stones is a suggestion the Town can offer. The Selectboard agreed, though Mr. Kluge noted that consideration must be given to the budget.

Marjorie Carr stated that the abutment stones have much meaning to many people in Town. She asked what had become of the stones at Baltic Street.

Mr. Daniels informed Mrs. Carr that the stones at Baltic Street were blown. The construction of the abutments at Baltic Street was not the same as that at Main Street.

Celie Aufiero wanted the Selectboard to be aware the Heritage Commission has worked to make Main Street enticing. They are working toward the Museum because that is also historic.

Mr. Kiley asked if at "at grade" crossing is a better thing to have at Main Street.

Mr. Schneider replied that it would be less expensive.

Mr. Kiley asked, money aside, what's better?

Mr. Schneider spoke with the Police Chief. Because of the significant snowmobile traffic at the lake there would be snow on the road at an "at grade" crossing. Chief Crate felt snowmobile club members are very respectful and follow the law. Those that are independent may be a problem. There might also be a problem with cross country skiers.

Mr. Crate stated there has been no problem at Baltic Street.

Ms. Aufiero added that there is less traffic at Baltic Street.

Mr. Crate felt that if the bridge is going to stay there is no problem with asking the State to reuse the stone.

Mr. Schneider said that originally it was planned as an "at grade" crossing. He will contact Alex Vogt and let him know if the bridge stays that the Town would like to reuse the granite from the existing abutments.

- **Sewer Line Replacement:** Mr. Schneider reported that an article appeared in the paper that Enfield is "going for broke." He felt the article was a little misleading as it said the Town had secured \$1 million in funding when it's really only \$550,000 in stimulus money.

The reporter had asked if we'd spoken to the State since the State is discouraging people who are going after stimulus money from seeking State funding for the same project. Mr. Schneider pointed out that the Town is not seeking additional funding from the State, but is seeking federal funds.

Mr. Cummings asked if Mr. Schneider had spoken to DES to see if what the report said is true. The reporter felt that going for State funds would negate the stimulus funding.

Mr. Schneider responded that the reporter was under the impression the Town was seeking State funds, which is not the case. Mr. Schneider will double check to be sure seeking additional federal funds would jeopardize the stimulus funds.

Mr. Cummings pointed out there are benefits to doing the project all at once by laying the sewer line and future water line under the lake. A temporary line has been discussed, but with an estimated cost of \$400,000, which must be borne by the Town, it is nearly the cost for the option of going under the lake.

Ms. Aufiero mentioned that NH Fish & Game won't let the Town put a well on State property.

Mr. Schneider replied that the Town is not looking to Fish & Game land, but that a developer at the end of Evenchance Road will let the Town search for a water source on a portion of his undeveloped land.

Mr. Cummings noted that there are 23 potential pollution sources within the existing wellhead protection area and the water is very hard. He is in favor of a good quality water source and preparing now for a future water source.

The Board discussed the pros and cons of a temporary line vs. running lines under the lake. Stimulus money can't be used for a temporary line.

Ms. Aufiero suggested treating the water from the McConnell well.

Mr. Daniels replied that the Town still has 23 potential pollution sources in that wellhead protection area.

Mr. Cummings asked if the Board agreed that under the lake is the way to go.

Mr. Kluge said it makes sense financially.

Mr. Crate said it depends on what the State says.

Mr. Schneider said if the Town can get most of the funding it can absorb the remainder internally. If the Town needs to raise \$500,000 a special town meeting would be needed.

#### **Summer Meeting Schedule:**

The Board briefly discussed Mr. Cummings proposal to meet just the first Monday of July and the first Monday of August. It is anticipated that regular business can be completed without a problem. Strategic planning can be done in early fall. And a meeting can be called with just 24 hours notice if required.

Mr. Cummings move to hold 2009 Selectboard meetings in July and August on the first Monday of the month only, Mr. Kluge seconded; vote unanimous.

The August meeting will be held at Enfield Center Town Hall.

### **VIII. NEW BUSINESS**

#### **Solid Waste: Algonquin Road, Foster Circle:**

The Selectmen adopted a Solid Waste Ordinance on March 2, 2007, to deal with village issues, but it can be used as a tool to deal with solid waste issues around the Town. When issues arise, letters, along with a copy of the ordinance, are sent to the neighborhood. There are teeth to the ordinance.

The issue at Algonquin road has become an ongoing problem. Some of the residents have expressed their frustration that nothing has improved. Trash is being strewn all over the road by animals. Mr. Schneider has met with neighbors to try to determine who has been putting the solid waste out there. This has not solved the problem.

Last year the Town experienced a problem on Lake Street. Northeast Waste was willing to put a 55 gallon Toter out there, chained to a tree to keep it on the site.

Mr. Cummings asked how many bags on Algonquin Road were getting destroyed. He was informed that it has sometimes been more than Glynn Green can fit in his truck.

Mr. Cummings asked if it would make sense to put something enclosed or a dumpster out there.

Mr. Schneider responded that the land the trash is accumulating on is private property. It might be as simple as finding a place to put a Toter or two.

Upon inquiry, Mr. Neily stated that the number of people putting trash at the end of Algonquin Road varies, but there are potentially 11 residences.

Shirley Green noted that there are some very responsible residents on Algonquin Road.

Mr. Crate asked if this was a problem in the winter as well. He was informed that it has happened in the winter.

Upon his inquiry, Mr. Crate was informed that a Toter can hold about 5 kitchen trash bags.

Mr. Crate suggested signage to tell others not to leave their trash there.

Mrs. Green suggested adding to a sign what items are not supposed to be left curbside, as well as the Transfer Station hours.

Mr. Crate asked if Toters placed at the side of the road would be a problem with winter plowing.

Ken Daniels replied that it might if the Toters were placed within the Town's right-of-way. The Langleys, who own property on the corner of Algonquin Road expressed willingness to try two Toters on their property.

Mr. Schneider stated that Foster Circle is a newer issue for the Town and the office has received several calls. He expressed the need to inform residents that the Toters are available to them.

Mr. Schneider has also heard a number of comments from residents about Sunday Transfer Station hours, so he suggested the possibility of Sunday hours during the summer months. He would like to research this further and return with information for the Board's consideration.

Mr. Cummings stressed that he like to discuss the Transfer Station hours during this meeting rather than put it off until later.

Mr. Kluge pointed out the need to look at the issue carefully in light of the Town's tight budget.

Mr. Schneider will contact Northeast Waste this week; they have been responsive in the past. If the Town can get a Toter or two out on Algonquin Road they will contact the residents. Other alternatives that fit the needs of the neighborhood will be investigated, if a suitable location can't be found.

Regarding Foster Circle, notices have been sent to residents. People are questioned what it's all about. Some are renters or here at odd hours.

Shirley Green added that sometimes the person using a cottage isn't the owner, but a renter of family member.

Mr. Schneider summarized that he will look into Toters and signage, as well as Sunday Transfer Station hours, perhaps from mid-May until Labor Day each year. We may be able to maneuver the schedule a bit without affecting the budget too much. Mr. Schneider will also be sure the Greens, Langleys and Adams' are fully apprised of what's happening. It's primarily a matter of education; that this has an impact on the neighborhood.

Mr. Green mentioned that there is a trash can at the boat ramp and from time to time he's seen residents drop trash there.

Mr. Cummings asked if the Town could put a dumpster at the ramp.

Mr. Neily said there was one there years ago, but the State pulled it.

Mr. Schneider added that once word gets out some people will take advantage. As long as we're aware of the situation we'll take steps to correct the problem.

#### **Sale of Property:**

The Selectmen received a copy of property owned by the Town that might be considered for sale.

There are several pieces of property that could be sold; the most significant being the two building lots subdivided from the Grafton Pond Road property. One of these lots is 2 acres, the other 5 acres.

The Board recently took a vacant lot on Hickory Overlook. Vacant land is typically held for three years and a day before being sold so the Town can keep the full value. Property sold before that time allows the Town to get back taxes and administrative fees, but anything paid over that goes to the former owner. Town Boards and Commissions can be asked to submit recommendations on this parcel.

Mr. Crate doesn't think this is a good time to sell property as prices are down.

Mr. Crate asked if the subdivided lots on the Grafton Pond Road property affect the Bicknell Brook Trail. He was informed that they do not.

In the past property has been sold by auction and sealed bids. There has been some discussion of soliciting a realtor.

Mr. Cummings stated he does not think this is the time to sell property.

Mr. Schneider pointed out that the Town has budgeted revenues from the sale of property. So far, about half of the anticipated revenue has been realized from 2008 property sales. There would be an impact on the Town's budget if property is not sold. Perhaps if the Town goes through a realtor the Town could get a better idea of its value. There is still value for land. The Town received \$11,000 for land on Ibey Road and \$61,000 for land on Boys' Camp Road from 2008 sales.

Mr. Cummings asked if the Town went through a realtor could the Town reject bids.

Mr. Schneider replied that the Town could. He suggested going out for a Request for Proposals (RFP) for a realtor.

Mr. Kluge would like to give a realtor a try. An auction may be a bare bones kind of process.

Mr. Schneider agreed that auction results depend on who's in attendance. He will prepare an RFP for realtors.

Mr. Crate stated that he is not in favor of selling property at all. He recommended we hold onto all property.

Mr. Cummings inquired about an occupied condo owned by the Town.

Mr. Schneider stated this is an ongoing issue. The previous owner has made significant payments. She originally owed about \$13,000. The balance (before the 2009 1<sup>st</sup> issue tax bill) is about \$1,500. Police Chief Crate and Phil Neily have gone and made attempts to get her to pay in full. The Town has been successful to a point. It hasn't gone as smoothly as Mr. Schneider had hoped it would. It should be resolved in the next few weeks. We want her to pay the remainder owed and retain the property.

Two properties, one on Meadow Lane and a neighboring property on NH Route 4A, have been put out to bid. There has been no significant response. If the only land sold in 2009 is by a realtor, these two properties are not worth the advertising cost.

Ms. Aufiero commented on the Graham Road property. This property has room only to park a car and gain access to Spectacle Pond. The Conservation Commission has recommended keeping the property. The property is wet.

Mr. Crate recommended looking at the Graham Road property.

Mr. Schneider stated that sales of property typically take place in late summer or early fall. He'll send out an RFP to realtors to see what they have to say and go from there.

**Huse Park TIF Project:**

The TIF Committee will be meeting Wednesday at the Public Works Facility with the landscape architect who will also meet with the Board of Selectmen.

Mr. Crate asked if a map has been done of this proposal.

Mr. Schneider replied that a map won't be done until they meet with the Selectmen and have community meetings. This is the beginning of the project. They are taking the summer to do this and hope to present it to the Selectmen in late summer or early fall.

**Solid Waste Committee Update:**

Mr. Daniels reported that the Solid Waste Committee is coming along. They met with a supervisor of solid waste at DES to reiterate financing and long term solid waste storage. The Committee is currently in education mode. They will be fine tuning their mission statement to develop parameters. They may send out random survey to a limited number of residents.

Mr. Schneider said we could probably include a survey on our website.

Mr. Crate would be interested in who the survey will be sent to.



Mr. Daniels noted that the last Solid Waste Committee sent out a lot of surveys and received perhaps 10% to 20% back.

**Administrative Items:**

Mr. Kluge moved to authorize the Selectboard Chairman to sign the NH Electric Coop Pole Location Plan, Mr. Cummings seconded; vote unanimous.

The Board reviewed and approved a Property Tax abatement application.

**IX. OTHER ITEMS**

**Next Meeting:**

Monday, June 15, 2009, Whitney Hall Conference Room

**Deputy Health Officer Appointment:**

Phil Neily has found a Deputy Health Officer: Don Pfaefflin, Health Officer in Orange. It is the hope of the health officers in the school district towns that there will be some overlap.

Mr. Cummings moved to appoint Don Pfaefflin as the Deputy Health Officer in Enfield, Mr. Kluge seconded; vote unanimous.

**Cemetery Maintenance Expendable Trust Fund:**

The Cemetery Trustees would like to expend about \$3,000 from the Cemetery Maintenance Expendable Trust Fund for a season summer grounds worker. The Board of Selectmen is agent to expend. Mr. Daniels explained that the Public Works Department lost its floater position. They would like to hire someone to work 24 hours/week in Cemeteries and 16 hours/week in Solid Waste & Grounds. This individual would be teamed up with the other 2 grounds workers.

Mr. Schneider said that at the next meeting the Selectboard could hold a public hearing to discuss the transfer of funds.

Mr. Daniels stated that they would like to hire this individual for the school vacation period.

Mr. Schneider added that the school has a program for placing students in jobs and the Town has been working with one student that they would like to hire. The Cemetery Trustees are in support of this plan.

A public hearing will be held June 15, 2009.

**Septage:**

Mr. Crate has brought up on the past that Enfield residents often have to pay more to have their septage dumped in Plymouth or Franklin because the Lebanon Wastewater Treatment Center won't accept it.

Mr. Daniels explained that the inter-municipal agreement between Enfield and Lebanon puts priority on Lebanon septage. Enfield septage is given second priority. There might be times when Lebanon has already reached its daily quota from Lebanon residents and is not able to accept septage from Enfield.

Mr. Crate said that Enfield residents should not have to pay more to have their septage taken to Plymouth or Franklin. The Town should go to the State or Governor's Office if this cannot be resolved with Lebanon.

Mr. Schneider has spoken to Lebanon and it shouldn't be an issue.

**Enfield Village Association (EVA):**

Mr. Kluge asked who the Town representative is to EVA. He was informed that there wasn't one.

Mr. Crate believes it would be a good idea to have representation on EVA.

**CONFERENCE**

**I. MARY LOU CADREACT**

**Pool Credit Calculation:**

Mrs. Cadreact was unaware that the pool credit was for topping off at the beginning of the year only. She had been keeping track of all water used to top off the pool during the summer season and requesting her pool credit at the end of the season. She asked the Selectmen to reconsider how the pool credit is calculated to include the topping off of the pool throughout the season, rather than only once at the beginning of the season.

The Selectmen received a copy of the pool credit policy that states the no credit will be given for periodic filling of the pool. Mr. Kluge feels the rules are clear.

The amount of water used for backwashing was discussed. It is not believed to use a large amount of water.

Mr. Cummings believes that if there are extenuating circumstances, such as a leak, that would require a substantial amount of water to refill the pool, that another credit would be considered. Ken Daniels agreed.

Mr. Cummings asked Mrs. Cadreact to keep track of the amount of water used for backwashing this year as he is curious how much water is actually used.

**II. NON-PUBLIC SESSION**

Mr. Cummings requested a non-public session to discuss personnel matters.

Mr. Cummings moved to enter non-public session at 7:44 PM, RSA 91-A:3 II (c), Mr. Kluge seconded. Roll call vote: Mr. Cummings – aye, Mr. Kluge – aye, Mr. Crate – aye, vote unanimous, motion carried.

Mr. Kluge moved to come out of non-public session at 7:59 PM, Mr. Cummings seconded; vote unanimous

**III. ADJOURNMENT**

Mr. Kluge moved to adjourn at 7:59 PM, Mr. Cummings seconded; vote unanimous.