

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of October 4, 2010

Board of Selectmen: John W. Kluge, Chairman; Donald J. Crate, Sr.; B. Fred Cummings

Administrative Staff: Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works

Others: Dan Kiley, Sam Eaton, Bart Thurber, Jim Danforth

BUSINESS MEETING

I. CALL TO ORDER

Mr. Kluge called the meeting to order at 6:02 pm.

II. APPROVAL OF MINUTES

Mr. Crate moved to accept the minutes as printed, Mr. Kluge seconded. Mr. Cummings was not yet in attendance. Mr. Crate and Mr. Kluge in favor, motion carried.

III. COMMUNICATIONS

DES Restoration Plan Approval ~ Cavicchi, NH Route 4A, Wetland File #2009-0360

DES Restoration Plan Approval ~ Lary, Eastman Hill Rd., Wetland File #2009-0989

NH DOT Shaker Bridge Ornamental Lighting Estimate: \$21,142

Town Clerk Report ~ September 2010:

Revenues are close to what they were last year at this time.

Tax Collector's Report ~ September 2010

IV. BOARD REPORTS

Tax Increment Finance Advisory (TIF) Committee:

Proposals for the Main Street Sewer Extension Project were received. The bids ranged from \$39,000 to \$108,000. The TIF Committee accepted the lowest bid. The engineer has worked with this contractor before in Eastman.

Saturday, the TIF Committee held a public presentation of the Huse Park Project. The consensus of those present was to not spend the money for a complete reworking of Huse Park. The TIF Committee has decided to table the plans for Huse Park and to focus on the Route 4 sewer extension.

Mr. Kluge heard there was a consensus for spending some funds on Huse Park.

Mr. Kiley said there was talk of finishing the paving and repair of the culvert under the park.

Mr. Taylor explained that the TIF Committee met after the presentation. They want to pass the decision making over to the Board of Selectmen. There's some approved TIF funds in the budget. The Selectmen are asked to determine which Huse Park improvements should be completed. The TIF Committee could not come to a consensus about what to do.

Mr. Cummings got a phone call from Richard Crate, Sr. Mr. Crate is one of the individuals that spearheaded the development of the Veterans Memorial Park. He has offered to serve on a de facto committee to determine what to do for improvements. Mr. Cummings recommended the Board let him run with it for a little bit and report back to the Selectmen. The committee could include Mr. Crate and maybe 2 others to report back by the November 1st meeting. Mr. Cummings wants to see the pavement completed.

Mr. Taylor explained that the TIF Committee members are happy Mr. Cummings stopped by and chatted with them.

Mr. Cummings recommended the Board create an ad hoc committee and let Richard Crate spearhead it with 2 other people and hopefully get the paving done and perhaps a couple of other things. He's impressed with that they did at the Veterans Memorial Park.

Mr. Crate said he will abstain from voting. He'll only say it will probably be a couple of Lions Club members who were in it from the beginning.

Mr. Kluge asked if Mr. Cummings thought an ad hoc committee was better than the Selectmen deciding.

Mr. Cummings wants them to work with Jim Taylor. Are there any two people that would be recommended?

Mr. Crate doesn't know, but three individuals were instrumental in the planning and construction of the Community Building: Don Daniels, Ken Wheeler and Ken Hill.

Mr. Kluge thinks it's a nice idea. He's not sure the Selectmen should put on the committee those individuals with the largest voices. He wants a well balanced group.

Mr. Crate replied they were not the largest voices but they were there in the beginning and brought the plan to the Town.

Mr. Cummings feels it will be a balanced group.

Mr. Cummings moved to appoint Richard Crate, Sr. to head the ad hoc committee and three others with his approval to determine the cost of paving and what we need to do, Mr. Kluge seconded. Mr. Cummings and Mr. Kluge voted in favor of the motion, Mr. Crate abstained, adding that it is not that he doesn't support it, motion carried.

Mr. Cummings will contact them.

Mr. Kluge asked how the TIF Committee is with this.

Mr. Taylor said they were fine with it, at least the 3 members that were there were OK with it.

It was noted that it is the general feeling of many that the TIF District was established for the purpose of putting in a sewer extension on US Route 4. Eighty-six people at the 2010 Town Meeting approved adding Huse Park to the plan, which the TIF Committee then focused on. This upset a lot of people. Mr. Cummings had heard about this and wanted to give the TIF Committee a heads up. While he tried not to take a position since the Selectmen will make the decision in the end, he thinks the Town should move forward with the sewer.

Mr. Kluge agrees that seems to be the consensus. The Town should use its funds wisely.

Budget Committee:

The majority of the discussion centered on regional organizations. Sam Eaton reported that the Budget Committee appointed a sub-committee to go over the process of funding regional organizations. The sub-committee developed a grant application. They recommended calling it a Community Service Grant Program and adding it as a separate line within the budget.

A copy of the form that was developed was distributed to the Board for review.

Mr. Cummings pointed out that all of the information requested in the application is provided to the United Way. This is a huge step forward for the Town.

Mr. Eaton added that the Budget Committee will dedicate a sub-committee to review the applications and make a recommendation to the Budget Committee for funding.

Mr. Cummings noted the Selectmen have the authority to expend the budgeted funds as they deem appropriate.

Bart Thurber explained the general policy. In the past the Town has spent roughly 1% of the budget on regional organizations. The sub-committee felt it would not exceed 1% but it's up to everyone to decide if that should go up or down. The sub-committee established a vetting process to discourage presentation of individual warrant articles each year.

Jen Petersson of the United Way, Shannon Hastings Fox, previous Enfield Human Services Director and Diane Heed, current Enfield Human Services Director, were invited to participate. These individuals were instrumental in informing the sub-committee how the United Way vets organizations and what the Town needs. Medicaid has gone up by 50% in NH, from 82,000 to 127,000 in the last 10 years. The sub-committee discussed the needs of the communities. Fuel Assistance was able to fill the fuel needs of needy Enfield residents through Tri-County CAP.

Mr. Thurber discussed the information and process they determined for the grant program. Eligibility is modeled after the United Way. The sub-committee will review the applications along with the Human Services Director, but ultimately the Board of Selectmen and Budget Committee have to pass the funding amount.

Several agencies were underfunded by the United Way this year so it is expected they may be looking to the Town for increased funding.

A number of factors will be considered in the grant program including the benefits to Enfield residents, the number of Enfield residents served by age group, etc., the organizations history of providing services to Enfield residents and the financial need to help Enfield residents.

Mr. Kluge liked the work done by the sub-committee in developing a clear process for the funding of regional organizations.

Mr. Cummings mentioned that funding for 2011 might be .85%, while the next year might be 1.5%. The plan is to include a line item in the budget for the full amount for all regional organizations, then to distribute the money as the Board of Selectmen and Budget Committee determines. This year approximately \$50,000 will be put into a single line then a breakdown of distribution to be provided to organizations will be determined. This process should unify everyone at Town Meeting by having each organization go through the same process.

Mr. Cummings moved to adopt the Community Service Grant Program as presented, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Thurber added that Advance Transit is being treated as a separate entity. Advance Transit doesn't submit to United Way and is open to everyone rather than to specific segments of the population. It's a different type of service. Mr. Thurber suggests perhaps bringing it to Town Meeting.

Mr. Cummings believes that if Advance Transit charges for service they lose some grant funding. Mr. Cummings would like to include funding for Advance Transit in the budget.

Mr. Thurber said Advance Transit is federally audited and funding is based on ridership from Enfield.

V. TOWN MANAGER'S REPORT

None.

VI. PUBLIC COMMENTS

None.

VII. OLD BUSINESS

Comcast Franchise Agreement / Build Out:

Attorney Kate Miller requested direction from the Selectmen on how they wished to proceed with the Comcast Franchise Agreement.

Mr. Crate would like to wait until the next meeting when Steve Schneider has returned.

Mr. Kluge thinks there's a need to meet with her.

Mr. Cummings feels the need to take a hard line approach with Comcast. The whole purpose of this process is to try and improve what we have for the Town.

VIII. NEW BUSINESS

Water/Sewer Hookup Requests:

The Board considered a request for water and sewer hookup for the Dow property on Baltic Street. Mr. Dow received a Shoreland permit and has an engineered plan. There has been no building permit filed yet.

Mr. Kluge sees no reason not to grant the request for a water and sewer hookup if Mr. Dow has received a Shoreland permit.

Mr. Kluge moved to approve the Dow request for water and sewer hookup on Map 37, Lot 30-1 on Baltic Street, Mr. Cummings seconded, vote unanimous in favor of the motion.

The Board considered a request for water and sewer hookup for the Richard Holmquist building at 67 Main Street, Map 31, Lot 36-1. This property would be served by the Main Street sewer extension currently in progress through the TIF Committee.

Mr. Taylor informed the Board that Mr. Holmquist would be hooking up to water as well as sewer so would pay roughly \$3,000 in water buy-in fees.

Mr. Kluge moved to approve the Holmquist request for water and sewer hookup on Map 31, Lot 36-1 at 67 Main Street, Mr. Cummings seconded, vote unanimous in favor of the motion.

Shaker Boulevard Complaint:

Mr. Kluge received an email complaint about a property located on Shaker Boulevard that has a large volume of trucks, trailers, truck parts, excavators, bon fire, splitter, etc. in the yard. Mr. Taylor has looked at the issue and unfortunately, while the property is a mess there is nothing illegal taking place. The numerous vehicles on the property are all registered.

Budget Preparation:

Mr. Cummings had asked Mr. Taylor to discuss with Phil Neily about the distribution of responsibilities and related costs for the Building, Planning and Zoning duties. Mr. Neily was in favor of the concept but did not feel it was his place to come up with a dollar amount. Mr. Cummings will send Steve Schneider an email about this subject.

IX. OTHER ITEMS

Jim Danforth:

Jim Danforth introduced himself to the Board. He is running for the Senate. He asked the Board if they received semi-annual or quarterly financial reports from State agencies. He was informed the Town did not.

Property at Shaker Bridge:

Mr. Crate asked what is going on with the property at the Shaker Bridge.

Mr. Taylor informed him that nothing is happening at the moment. Pictures have been taken weekly.

Mr. Crate suggested reviewing it again as there is stuff back down there, including new things that haven't been seen before.

Shaker Bridge / Rail Trail:

Mr. Crate reported that the bid requests have gone out for the Shaker Bridge project.

It was noted that Teresa Lynch's letter in support of an at-grade crossing was in the Valley News.

CONFERENCE

I. ADJOURNMENT

Mr. Crate moved to adjourn at 6:58 PM, Mr. Cummings seconded, vote unanimous in favor of the motion, meeting adjourned.