

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of September 20, 2010

Board of Selectmen: John W. Kluge, Chairman; Donald J. Crate, Sr.; B. Fred Cummings

Administrative Staff: Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police

Others: Dan Kiley

BUSINESS MEETING

I. CALL TO ORDER

Mr. Kluge called the meeting to order at 6:02 pm.

II. APPROVAL OF MINUTES

August 16, 2010:

On page 2, David Beaufait ~ Shaker Bridge Landing: change “now” to “know.” Mr. Cummings moved to approve the regular session minutes of August 16, 2010 as corrected, Mr. Kluge seconded. Mr. Cummings and Mr. Kluge voted in favor of the motion, Mr. Crate abstained as he was not present at the meeting, motion carried.

Mr. Cummings moved to approve the non-public session minutes of August 16, 2010 as printed, Mr. Kluge seconded. Mr. Cummings and Mr. Kluge voted in favor of the motion, Mr. Crate abstained as he was not present at the meeting, motion carried.

September 7, 2010:

On page 2, the name of Erica Faughnan will be added as the third new Enfield Village Association board member. Page 8, paragraph 8, change “images” to “imagines.” Mr. Cummings moved to approve the regular session minutes of August 16, 2010 as corrected, Mr. Kluge seconded. Mr. Cummings and Mr. Kluge voted in favor of the motion, Mr. Crate abstained as he was not present at the meeting, motion carried.

Mr. Cummings moved to approve the non-public session minutes of August 7, 2010 as printed, Mr. Kluge seconded. Mr. Cummings and Mr. Kluge voted in favor of the motion, Mr. Crate abstained as he was not present at the meeting, motion carried.

III. COMMUNICATIONS

Tax Collector's Comparison Report ~ August 2010:

This report is difficult to interpret; it's unclear statistically how we compare now with prior collections. The Tax Collector will be asked to provide the percent collected of the amount billed to better compare the collections from year to year.

NH Broadband Mapping Program:

The NH Broadband Mapping Project (NHBMP) will host a series of public forums, two of which will be held in our region: Tuesday, October 5, 6-8 PM, Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC), 10 Water Street, Lebanon; and Tuesday, November 2, 6-8 PM, River Valley Community College, Room 226, 1 College Drive, Claremont. At these forums the public can learn about the NHBMP's ongoing efforts to inventory and map broadband coverage available across NH and contribute their knowledge on where broadband is and is not currently available. Sessions will also be held in North Haverhill, Plymouth, Concord, Keen and other locations around the state September 28 – November 16. More information is available at www.iwantbroadbandnh.org or UVLSRPC at 448-1680.

Crystal Lake Estates Property Owners Association ~ Comcast Franchise Agreement:

The Board of Directors of the Crystal Lake Estates Property Owners Association sent a letter to the Board of Selectmen and Stephen Fitzgibbons of Comcast Cable reiterating the points they made at the public hearing on September 7th. Mr. Fitzgibbons responded to an email of the Selectboard minutes where the Selectmen thought there was an agreement with Comcast for a build-out to Crystal Lake Estates. Mr. Fitzgibbons indicated there was no solid agreement, but understood Comcast might have to be flexible.

Minimum Impact Expedited Application ~ 50 US Route 4, Map 14, Lot 16-1, Mascoma Lake, Dock Permit for land leased from DOT/Rail Transit**Teresa Lynch ~ Northern Rail Trail Main Street Crossing:**

The Board received correspondence from Teresa Lynch in support of an at-grade crossing on Main Street. She had previously signed the petition to keep the Rail Trail Bridge, but after riding the trail she has had a change of heart. She now believes that, if we have pedestrian crossing lines across the road and stop signs in both directions, this would be a very safe crossing. It would also allow access to the lake from the trail. She is now very much in favor of an at-grade crossing.

IV. BOARD REPORTS

Budget Committee:

The Budget Committee will have a kick-off meeting on Thursday, September 30.

Enfield Village Association (EVA):

Tomorrow EVA will be starting a public information facility at the EVA office. A sign will be put up on Route 4 directing people to the information office at the Copeland Block in an effort to get traffic off Route 4 to Main Street. There is an awareness that business is off. The Chinese

restaurant in the Copeland Block closed on September 15. EVA is working on other ideas to enhance traffic on Main Street.

Heritage Commission:

The Heritage Commission is holding historical walking tours on Sunday afternoons.

V. TOWN MANAGER'S REPORT

There was no Town Manager's Report.

VI. PUBLIC COMMENTS**Dan Kiley ~ Meeting Minutes:**

Mr. Kiley looked at the minutes of the TIF Committee and found there is nothing posted since April 2009. There are no Recreation Minutes since June 2009. There are no CIP Committee minutes since January 2008 and no Trustees of Trust Fund minutes since October 2007.

Mr. Cummings responded that there were no CIP Committee meetings last year or this year, so far. Ken Daniels was chairman of the CIP Committee and didn't call any meeting.

Mr. Kiley pointed out that the TIF Committee has been meeting and they're having meetings at 9 AM. He was informed by Jim Taylor that the TIF Committee had one meeting at 9 AM because USDA came and they won't come to a night meeting.

Mr. Crate asked why the TIF Committee is doing islands in the parking lot. Islands will complicate snow removal.

Mr. Cummings would like the TIF Committee at the next Selectmen's meeting. Do they have a whole new drawing?

Jim Taylor said the TIF Committee will hold a meeting on Saturday, October 2nd at the Community Building to present the new drawing to the public.

Mr. Cummings stated that the Town still owns Huse Park so before the TIF Committee does anything they need to get the consent of the Selectmen.

Mr. Taylor replied that if he can get a copy of the plan that's going to be presented he'll forward it to the Selectmen. The TIF Committee has discussed the plan and there are multiple conflicting ideas. The ball field can stay where it is or be reoriented. Mr. Taylor does not think the project is any closer to finalization.

Mr. Crate contends that when the TIF District was sold to the Town it was going to be for infrastructure.

Mr. Taylor explained that the TIF Committee is looking at maybe using TIF funds as matching funds.

Mr. Kluge asked about the Committee membership. He was informed the members are Deb Truman, Ken Hill, Rob Malz, Lori Bliss Hill and David Saladino.

Mr. Crate heard that when Huse Park was given to the Town it was to be for recreation only and was given to the Fire Wards in Town.

Mr. Taylor found that information. When the Fire District transferred from the District to the Board of Selectmen in the 30's it came under the Selectmen's control.

Mr. Crate understood it was under the Fire Ward's control in the 60's.

Mr. Taylor will look into this again.

VII. OLD BUSINESS

Comcast Franchise Agreement / Build-out:

There was nothing new to report.

Main Street Sidewalk:

Mr. Cummings asked if Jim Taylor had followed up with the Enfield Village Association (EVA) about the sidewalk stamp.

Mr. Taylor responded that Blaktop will saw out the patch and will check to be sure it's stable underneath it. There were going to try to find an old stamp. They will do cold patch on the bridge approaches. Mr. Taylor had the State out to inspect it. The problem area is not part of the expansion joint. The State was also informed about the hole in the road.

VIII. NEW BUSINESS

Budget Preparation:

Mr. Cummings discussed the organization of Public Works, Planning & Zoning positions now that Jim Taylor is the Public Works Director. The possibility of shifting some duties to another employee was entertained. Mr. Cummings would like to have some budget numbers to present to the Budget Committee should this shift in positions take place.

Mr. Taylor was asked if he could continue to serve as the Planning/Zoning Administrator in addition to his duties as Director of Public Works. He informed the Board that he did not think he could continue to do all of the work.

Mr. Crate wanted to be sure that Steve Schneider was aware of this discussion and remains involved in the decision making regarding these positions.

Mr. Kluge asked that Jim Taylor inform the Board if the proposed shifting of positions is not doable.

Mr. Taylor replied that Mr. Schneider had looked into the possibility of having Upper Valley Lake Sunapee Regional Planning Commission assist with the Planning function, perhaps one day a week. In this capacity they would review plans, meet with developers, do noticing, etc.

Mr. Crate reiterated the need to keep Steve Schneider involved, stating that Mr. Schneider should be around before this is brought to the Budget Committee.

Mr. Cummings thinks this is in line with what has been discussed previously.

Police Chief Crate arrived. He informed the Board that department heads were given until October 1st to submit their budget requests. Each department was asked to cut where they could and to not increase their budgets by more than 2%. They were to look for ways to save on equipment purchases, such as leasing vs. purchasing, entering joint contracts with other towns, etc.

Mr. Cummings does not want to go to Town Meeting with requests for pieces of equipment. He'd like to see them in the budget. We don't have to be bare bones, but we do have to be creative.

Chief Crate said health insurance is going to be another concern. The Police budget will be bare bones. He wants to look at where we're over and where we're under. The Part-Time line is over. The Department hasn't replaced its high school intern.

Administrative Items:

The Board reviewed and approved the following documents: Reappointment of those Inspectors of Election appointed in August, 2010 in accordance with RSA 658:2 and Veterans Tax Credit.

IX. OTHER ITEMS

Shaker Hill Streetlight:

Chief Crate mentioned that Kurt Gotthardt brought up a streetlight that was out on Shaker Hill Road near the Outing Club. Chief Crate is opposed to removing that light due to its location at the intersection of Serendipity Lane. Currently there is an exterior light on the Outing Club and the home across the street has a light as well, but the streetlight that is out should have the bulb replaced.

Mr. Crate also noted that the Board had agreed previously to put a light at the end of Stevens Street and would like that light put in.

Mr. Cummings remembers that as well.

Chief Crate will follow up with National Grid.

Stump Dump:

Mr. Crate asked what the hours are for disposing of material (brush, leaves and branches) at the Public Works Facility.

Mr. Taylor said they can be brought during regular hours and Saturdays from 8-4 when the Transfer Station is open. Loads of brush and branches have to be inspected. Leaves can be brought in at any time.

Mr. Crate asked if there was a sign posted because people aren't aware of the hours. Mr. Crate also asked if it's open on Saturdays and Wednesday evenings.

Mr. Taylor will have to ask Andy MacDonald, Transfer Station Operator, if they can accept material on Wednesday evenings.

CONFERENCE

I. ADJOURNMENT

Mr. Crate moved to adjourn at 6:45 PM, Mr. Cummings seconded, vote unanimous in favor of the motion.