

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of June 7, 2010

Board of Selectmen: John W. Kluge, Chairman; Donald J. Crate, Sr.; B. Fred Cummings

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Richard A. Crate, Jr., Chief of Police

Others: Dwight Marchetti, Dan Kiley, Curtis Payne

BUSINESS MEETING

I. CALL TO ORDER

Mr. Kluge called the meeting to order at 6:00 pm.

II. APPROVAL OF MINUTES

A typographical error was found in the minutes of May 17, 2010. Mr. Crate moved to accept the minutes of May 17, 2010 as corrected, Mr. Kluge seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

Letter of Resignation:

Judy Kmon resigned from her position as ballot clerk effective at the end of June. Mrs. Kmon will be recognized at Town Meeting for her contributions to the Town.

Grafton County Commissioners New Correctional Facility Financial Impact Information:

The jail project has been scaled back. They are going out for a \$35 million bond. The existing structure is a 19th century structure.

Mr. Kluge noted that it's out of our hands anyway.

Mr. Schneider added that it's not a large impact on Enfield taxpayers.

IV. BOARD REPORTS

Enfield Village Association:

EVA and volunteers did a lot of clean up on Main Street and the parade route before Memorial Day. They planted flowers, cleaned up the flag pole area and lights. They are planning fundraising, doing grant writing and have 2 to 3 new members.

V. TOWN MANAGER'S REPORT

There was no separate Town Manager's Report.

VI. PUBLIC COMMENTS

Dwight Marchetti ~ Sewer Force Main Replacement Project:

Mr. Marchetti is unsure what the excavator weighs that they are using on the sewer line replacement project, but he has seen two instances of it going from one side of Shaker Bridge to the other. He expressed concern for safety. One day when it was coming across the bridge there were 3 or 4 cars following closely behind. Maybe the contractor should be told to stop traffic when the excavator is crossing the bridge.

Mr. Crate also pointed out the lack of traffic control when they are blocking a lane of traffic.

Mr. Schneider has spoken to the Police Chief about the traffic issue there. He's seen the loader go across the bridge a couple of times and will check with the engineer to see if they're pushing the weight limits of the bridge.

Mr. Crate said they can cross the bridge even if they're overweight but that they're liable should anything occur.

Mr. Schneider has spoke to the Police Chief about traffic control and also about parking obstructing views on Bridge Street.

VII. OLD BUSINESS

State Budget:

The State Budget is not finished, a rarity in NH. A legislative bulletin last week explained how far they've gotten on the budget. It's up in the air with where they go with the budget. The Town may or may not lose \$25,000 - \$30,000 of revenue.

Mr. Cummings arrived at the meeting at this time.

Huse Park/TIF:

Last Tuesday, June 1, the Tax Increment Finance (TIF) Advisory Committee had a lengthy meeting with the engineer that won the bid, CLD Engineers. There are three big projects that they are looking at: Huse Park, 300' Main Street sewer extension and US Route 4 sewer extension. The spoke first about the Main Street sewer extension and the specifications for that project so they can go out to bid. They have a meeting with Lee Carrier and the homeowner about

their costs. The value of the property will increase due to the improvement project, a benefit to the TIF District.

They then spoke with the engineers about the Huse Park project and what people did and didn't like about the previous plan. The plan printed in the 2009 Annual Report isn't what is going to be constructed. Some changes will happen. They will set up a meeting with the bank and let them know how the Library project and Huse Park project may impact them seasonally. They've spoken to the Library folks about the traffic, but the Huse Park/TIF project is firmer than the Library project.

With the Route 4 Sewer project there are concerns we may be doing too many projects at once with the TIF Committee. When TIF was sold to the public the Route 4 extension was a major project. The engineer had helped with preliminary plans done 5+ years ago. Alternatives were discussed, including gravity fed all the way or a pump station. The least expensive was the alternative that ran the extension within the Route 4 right-of-way (ROW) with a pump station at approximately \$2.2 million. The gravity fed line along the Rail Trail would be approximately \$3.5 million. Staying within the State ROW seemed to be the best way to go. They'll ask the engineer to prepare a scope of services for the project.

If these projects move through the way they should, the Main Street sewer extension should be done this year. The Huse Park project should be engineered this year and constructed in 2011. The Route 4 sewer extension could go to Town Meeting in 2011 with engineering in the spring/summer of 2011 and construction in 2012.

Mr. Schneider said it was a good meeting. When they meet next time they'll have a landscape architect attend who will draw things up at the meeting.

It was questioned whether there were any restrictions originally placed on Huse Park; was it solely a park?

Mr. Crate feels that the Route 4 sewer extension within the State ROW and with a pump station is the way to go. Is this line going to go all the way to the Town line?

Mr. Schneider replied that it would. There also has to be a water component to this. If the sewer goes to McConnell then the McConnell well may be able to be used. The water could be treated; it is very hard now; high in manganese. A water line would have to be put in as well.

Whatever happens with Huse Park there will be a dedicated meeting with the Board of Selectmen.

Shaker Bridge/Rail Trail:

A meeting of the Selectmen and the Governor won't take place until the State budget is done. The Governor has no schedule of any kind for meetings. When time frees up the Board of Selectmen will be scheduled.

Mr. Schneider said there's definitely an agenda and time line of how this developed and has been influenced by groups that are not necessarily based in Enfield. Robert LaCroix shared 2005 correspondence from the State regarding the Rail Trail crossing. Mr. LaCroix's concern is

snowmobiles catching air. The point, ultimately, is to bring it to an at-grade crossing where they have to slow down before they get going. It's a four season trail with snowmobiles, dog sleds, showshoers, runners and cyclists. The Enfield community itself is supportive of an at-grade crossing. It's understood that there's a regional component, but there's 5 other at-grade crossings in the area.

Mr. Crate said the State bought the old motel and is spending quite a bit of money to straighten that road.

Shaker Bridge Lighting:

The Enfield Energy Committee had a meeting with the NH Dept. of Transportation regarding the lighting plans for the Shaker Bridge. For lighting to be included in the State's bid the Town has to have funding. The State will wire and put in conduit. The cost to the Town is estimated at \$22,000 - \$23,000. The Town needs to have those funds when the State goes out to bid. There is a little over \$22,000 in the Bridge Capital Reserve Fund. The Board of Selectmen is named agent to expend.

Lighting was discussed with two lights on each end of the bridge and just the sidewalk that can be lit along its length if they can affix them to the bridge.

Mr. Crate asked if 4 lights will be enough. He was informed by Mr. Schneider that the sidewalk will be lit. They are recognizing that snow will build up. There is also a light at Sargent Street; conduit and wiring is included. When we get closer to the bid going out we'll have to hold a public hearing. We'll have a more definite amount by then.

Shaker Bridge Sidewalk:

The Board was presented with an agreement with the State of NH for the Town to provide maintenance of the sidewalk on the bridge. Mr. Cummings move to authorize the Town Manager to sign the agreement, Mr. Crate seconded, vote unanimous in favor of the motion.

In the future there will be another agreement for the bridge lighting.

Sewer Line Replacement:

Traffic control may be outside of what Mr. Bill's concerns are. Sometimes construction vehicles are parked in the traveled way. Police Chief Crate has spoken to them about having a flagger. It was his impression they were rushing to get things done.

Mr. Crate thought if they ran the excavator across the bridge they should stop traffic when they're crossing. The excavator weighs more than 20 tons.

Mr. Marchetti pointed out that the road is posted at 15 tons.

Mr. Crate responded that they can exceed 15 tons, but they're liable for damages.

Mr. Schneider reported that they're struggling with some timbers to be sure the line they drill through doesn't cave in on it.

An email was received from Mr. Bill regarding the impact on his property which he's trying to sell.

Mr. Crate said they would have to put Mr. Bill's property back the way they found it or better.

Mr. Schneider mentioned that the easement space the Town is using on Mr. Bill's property is staying the same, but the time spent there is longer than anticipated.

Abatement Schedule:

The Selectmen discussed scheduling one or 2 more meetings to abatement hearings. The Board's preference was to complete the hearings at just one more meeting to be held June 21st with a meeting held on June 28th to make final decisions. The hearings will be held on June 21st at the Public Works Facility and the decisions will be made at a meeting on June 28th at Whitney Hall.

Enfield 250th and Town Gift:

As part of the celebration the Enfield 250th Anniversary Committee has talked about the Town giving itself a gift in celebration of the 250th Anniversary. It's fairly important that the Board of Selectmen weigh in on some of the thoughts. The #1 gift idea is a bandstand.

The Board discussed a funding mechanism such as that used for the Veterans Memorial Park, plus other Town gift ideas, including a clock; perhaps a free-standing clock.

A bandstand or gazebo was discussed as it might relate to the Huse Park/TIF project. Mr. Kluge and Mr. Cummings voiced support if it fits in with the Huse Park/TIF plans. Mr. Cummings does not feel, however, that the park should be designed around the idea of a gazebo/bandstand.

The engineering of the Huse Park plan was discussed, specifically parking. Mr. Crate does not want the money to go to waste that was spent on the handicapped ramp, wanting parking to be planned accordingly. The need to keep younger children separated from older children was mentioned, as was a portable skating rink on the field.

VIII. NEW BUSINESS**Summer Selectmen's Meeting Schedule:**

The Board revised their meeting schedule for the months of July and August. One meeting will be held in July on the 19th at Whitney Hall and one meeting will be held in August on the 16th at the Enfield Center Town Hall.

Lions Club Donation:

The Enfield-Mascoma Lions Club made a \$100 donation towards a defibrillator cabinet at the Enfield Community Building. Mr. Schneider's understanding is that the Lioness will be making a like donation to cover the remaining costs of the cabinet. Currently the AED unit is stored in the coat closet.

Mr. Kluge asked that a letter of thanks be forwarded to the Lions Club.

Mr. Schneider noted that the donation is small enough that a public hearing is not required to accept it.

Administrative Items:

The Board reviewed and processed abatement application denials and refunds.

IX. OTHER ITEMS

Fire Department Needs:

Mr. Cummings said we need to get the Fire Department generator done. It would be nice to get a price on fixing the siren as well.

Drainage Easements:

John Kluge's signature is required on the drainage easements being granted to the State in order for the Town to receive the funds for them.

CONFERENCE

I. NON-PUBLIC SESSION, RSA 91-A:3 II (b)

Mr. Cummings moved to enter non-public session at 7:19 pm, RSA 91-A:3 II (b), Mr. Crate seconded. Roll call vote: Mr. Cummings – aye, Mr. Crate – aye, Mr. Kluge – aye. Motion carried.

Mr. Cummings moved to come out of non-public session at 7:32 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

II. ADJOURNMENT

Mr. Cummings moved to adjourn at 7:32 PM, Mr. Crate seconded, vote unanimous in favor of the motion.