

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of May 17, 2010**

**Board of Selectmen:** John W. Kluge, Chairman; Donald J. Crate, Sr.; B. Fred Cummings

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant

**Others:** Dan Kiley, Curtis Payne, Richard Martin

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Kluge called the meeting to order at 6:00 pm.

**II. APPROVAL OF MINUTES**

Mr. Crate moved to approve the minutes of May 3, 2010 as printed, Mr. Cummings seconded, vote unanimous.

**III. COMMUNICATIONS**

**2010 Shaker Village Sailing Club Schedule:**

Kate McMullen dropped off a schedule for the Sailing Club for 2010. They can't do much while the sewer line work is ongoing. Starting next year they won't be able to relocate there.

**Grafton County Commissioners' Recommended Budget, FY 2011:**

The overall increase isn't high, but the amount to be raised by taxes is close to 5%. The County got approval to do the prison so have to ramp up personnel. Just as for municipalities, the cost for personnel administration, such as insurance and retirement, have increased.

**IV. BOARD REPORTS**

**Planning Board:**

The second Planning Board meeting of May has been postponed. At the June meeting the Planning Board will be discussing the Energy Assistance Program, which includes an audit of energy issues as well as land use issues.

Elected officers for the coming year are: Tim Taylor – Chair, Craig Daniels - Vice Chair and Kurt Gotthardt – Secretary.

**Tax Increment Finance Advisory Committee:**

Mr. Crate was unable to attend the last TIF Committee meeting. Ken Hill is willing to sit on the TIF Committee in Mr. Crate's stead. The TIF Committee will meet on Wednesday evening to interview 4 engineering firms for the Huse Park TIF project.

**Enfield 250<sup>th</sup> Anniversary Committee:**

Mr. Schneider distributed a copy of the agenda from the last 250<sup>th</sup> Anniversary Committee meeting. They are planning an event that begins Friday, July 1<sup>st</sup> and ends Monday, July 4<sup>th</sup> with a parade to be held in the morning so people can do their barbecues.

Events they are working on include breakfasts and dinners, including:

- a possible Lioness pancake breakfast and Methodist Church dinner
- a play
- a parade for which a band is still needed
- boat parades by the Crystal Lake and Mascoma Lake Associations
- Lockhaven Schoolhouse reenactment
- historic house and site tour
- a street dance on Saturday or Sunday with local musicians
- a concert
- a sing-a-long with the Butlers at the Mary Keane Chapel
- fireworks, coordinated with the Fire Department and Lions Club so we don't have 2 fireworks events at the same time and
- special exhibits of archival items and photographs, gathering information from local families.

They are also talking of establishing a town-wide gift from citizens to the Town; perhaps a bandstand. Mr. Schneider will talk to Henry Cross since he did such a good job on the Veterans Memorial Park.

There is a special button on the menu of the Town's website ([www.enfield.nh.us](http://www.enfield.nh.us)) for the Enfield 250<sup>th</sup> Anniversary. A logo contest has started and rules and guidelines can be found on the Enfield 250<sup>th</sup> Anniversary page.

Various groups are stepping up to hold events. It's well organized. The 200<sup>th</sup> Anniversary was a 3 day event that included a fishing derby, box lunch, play, barbecue, parade, etc.

Mr. Crate asked about a classic car show.

Mr. Schneider replied that it had been talked about. He added there they may also be a regional anniversary event as well, since a number of local towns are celebrating their 250<sup>th</sup> on the same day.

**V. TOWN MANAGER'S REPORT****Bids/Requests-For-Proposals (RFP):**

Mr. Schneider is working on a number of RFP's for 2010. One for banking services will go out this month. There will also be RFP's for solid waste collection, winter sand, auditing services, telephone services and health insurance.

**Historic Register District Application:**

The State is finalizing the Town's Historic Register District application. Once the State has made the announcement of approval the Town can do a press release. The Historic Register District is completely voluntary for District homeowners. There are no added restrictions put on homeowners by inclusion in the District, but it does enable property owners to apply for tax credits.

**VI. PUBLIC COMMENTS****Dan Kiley ~ Mill Street:**

Mr. Kiley thanked the Town for the work done on Mill Street. The Highway Department did a good job.

**Dan Kiley ~ Land Swap:**

Mr. Kiley asked what has happened with the land swap with Bob LaCroix. He was informed by Mr. Schneider that it did not get through to Town Meeting this year.

**Dan Kiley ~ Transfer Station Hours:**

Mr. Kiley asked if the Transfer Station would be open on Sundays this year. He was informed that summer hours, including hours on Sundays, would be in effect from the first Sunday in June through Labor Day. This information was posted on the Town's website. Mr. Schneider has discussed staffing with employees. There has been a flurry of license re-certifications. At least 50% of the attendants on duty must be certified. Andy MacDonald has his certification, but a number of other employees needed recertification.

**VII. OLD BUSINESS****State Budget:**

There are two budgets, one in the House and one in the Senate. Each has a different approach. The House wants to take some of the Rooms & Meals from municipalities and implement new taxes. The Senate wants no new taxes and no reduction in aid to municipalities but wants gambling.

With the House budget the Town's revenues would decrease by \$25,000 to \$30,000. It wouldn't really affect how we do things. If they continue along this path we may have to look at it again. Both branches are in favor of a local rooms & meals tax. It just doesn't seem it will offset some of what the State has done. For Enfield that would mean placing a tax on small local businesses and would that really help Enfield? No. It comes down to whether gambling is part of the budget. They have two weeks to get this done.

Mr. Schneider may go down on Wednesday to support the Town's interests.

The Selectmen feel they do not want to impose a local rooms & meals tax.

**TIF Committee:**

Mr. Crate would like to step down as Selectmen's Representative to the TIF Committee and have Ken Hill take his place. Mr. Hill is interested in serving in this capacity.

Mr. Crate moved to appoint Ken Hill to the Tax Increment Finance Advisory Committee, Mr. Cummings seconded, vote unanimous in favor of the motion.

Five proposals for engineering & design were received for the Huse Park TIF project. Ken Hill has been provided with a copy. Four of the five companies will be interviewed on Wednesday: CLD, Pathways, CMA and TFM Moran.

It is not known how quickly we can get through the State permitting process. If permitting takes too long the work won't get done in late fall or early winter of this year and would then be pushed off

until at least August 2011 after the Enfield 250<sup>th</sup> Anniversary Celebration. Both DES and Shoreland permits may be needed.

Mr. Crate asked how much money the TIF fund has. He was informed by Mr. Schneider that the fund has a balance of about \$250,000. The TIF Committee budgeted \$50,000 for the engineering.

Mr. Crate asked if all of the funds would go to Huse Park because when the Town was sold the TIF District Plan it included a sewer extension, sidewalks, etc.

Mr. Schneider responded that yes, the existing funds would go to Huse Park but the District is generating \$130,000 to \$140,000 in TIF revenue annually. A \$2 million bond would be about \$120,000 in annual payments on a 20-year note. The TIF funds can only be used on a sewer extension that is located within the TIF District.

The Committee is working on three things: the Main Street sewer extension, Huse Park and alternatives for extending the sewer on Route 4. Mr. Schneider explained options including a gravity feed along the Rail Trail or going over the hill and having a pump station on Route 4, each option having its own pros and cons.

Mr. Kluge asked if after Huse Park the next project would be the Route 4 sewer extension. He thinks the Route 4 sewer extension would have a benefit to the Town.

Mr. Schneider stated that two years ago the TIF Committee did a build out study of what could happen if the sewer were extended; what would happen to the properties and the revenue generated, etc. A sewer extension on Route 4 would have to go to Town Meeting for approval because it's a bond. This project would pay for itself.

**Local Government Center (LGC):**

Mr. Schneider sent an email last week regarding the amendment on a bill to address public risk pools, which would include LGC, Primex and a school one. The legislation would have limited the size of reserves and placed oversight in the Secretary of State's Office vs. the Insurance Dept. LGC is asking that community members support defeat of this legislation. Mr. Schneider was in Concord on Friday attending meetings about this legislation. The reserve portion of the amendment has been dropped, but oversight is still an issue. This could affect the Town's ability to get competitive bids on health insurance. The reserve issue was bad business. It doesn't seem to be as clear about the oversight. If LGC asks for support from Enfield, Mr. Schneider would like to be able to say yes.

Mr. Crate asked if Mr. Schneider has spoken to his counterparts in neighboring communities.

Mr. Schneider replied that he has. The amendment came out of the blue and was started by Senator Deb Reynolds, a Canaan representative, and three others.

Mr. Crate said that if Hanover and Lebanon are supporting LGC he'd say to go ahead with support from Enfield. The Board unanimously concurred with Mr. Crate.

**Shaker Bridge:**

Mr. Schneider spoke to the Governor's scheduler and while he's tied up with the State budget right now he may be able to meet with the Selectmen next week.

**Sewer Line Replacement:**

This is their third pass at drilling. On the first pass they were too wide. On the second pass their drill rod broke. They're within 100' of their target and it looks good. Once they've drilled through they'll ream and draw it through at the same time. Right now the hole is 6". They will ream it to about 12".

Mr. Crate asked if they hit the target this time how long will it would be?

Mr. Schneider replied that it would be about 2 weeks. We'll be closed Memorial Day. He'll ask them to at least keep the boat launch clear.

Mr. Crate asked how deep they went. He was told they have gone about 30' under the water, which is 20' deep, before they reached soil stable enough to hold the pipe.

Mr. Schneider explained that they are using radio signals, similar to a fish finder but more sophisticated, as well as soil samples, to monitor where they are.

**Human Services Director:**

Mr. Schneider has interviewed a potential Human Services Director. She worked for the Town before. He may be getting another resume or two from individuals referred by the current Human Services Director. We need someone in place by the end of the month. If no more resumes come in this week Mr. Schneider will hire the woman he has already interviewed. This will be a 25 hr/week position with all hours served in Enfield.

**Public Works Director:**

Mr. Schneider had two internal interviews. He wants to talk to supervisors within the Public Works Department. If we're comfortable with one of the internal candidates Mr. Schneider will come back to the Board of Selectmen. If not, the position will be advertised.

**VIII. NEW BUSINESS****Tax Deed (Redeemed):**

The tax deed accepted by the Board of Selectmen on May 3, 2010 for the DeCamp property on NH Route 4A was redeemed by the prior owner before the deed was sent to the County for recording so will not be transferred to the Town.

**NH Energy Efficiency Block Grant:**

The Town has just received the contract for the Energy Grant we received for outdoor lighting upgrades. Mr. Schneider was authorized to sign contract documents related to this grant at the last Selectboard meeting.

**Administrative Items:**

The Board reviewed and approved the following documents: Water & Sewer Warrant, Elderly Exemption Applications, Current Use Applications and 2009 Property Tax Abatements.

The Board received applications for property tax exemptions for a number of properties, including, but not limited to, local religious organizations, Enfield Shaker Museum, and Dartmouth Sailing Club, which would receive only a partial exemption.

Mr. Crate moved to grant property tax exemptions as presented, Mr. Cummings seconded, vote unanimous in favor of the motion.

**IX. OTHER ITEMS**

**Memorial Day:**

Mr. Crate reminded Mr. Schneider not to forget the bark mulch at the Veterans Memorial Park before Memorial Day. He was assured by Mr. Schneider that the bark mulch would be in place.

**Meeting Schedule:**

2009 Abatement Hearings will take place on Monday, May 24, 2010 at 6:00 PM at the Public Works Facility. The Selectmen do not have to make a decision on the abatement requests on that day. Discussion ensued regarding the procedures for the hearings.

The next regular meeting of the Selectboard will be held Monday, June 7, 2010 at 6:00 PM at Whitney Hall.

**Enfield Listserv:**

There was a posting on the Enfield Listserv about a Tea Party that will be held at Huse Park on May 29<sup>th</sup>. They had to get a permit from the Chief of Police. The organizers will have to pay for police coverage if the crowd becomes larger than the police are comfortable with. Mr. Schneider will talk to the Police Chief about how comfortable he is with this.

**CONFERENCE**

**I. ADJOURNMENT**

Mr. Cummings moved to adjourn at 7:06 PM, Mr. Crate seconded, vote unanimous in favor of the motion.