

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of September 19, 2011

Board of Selectmen: Fred Cummings, Chairman; John W. Kluge

Excused: Donald J. Crate, Sr.

Administrative Staff: Steven Schneider, Town Manager; Richard A. Crate, Jr., Chief of Police;
Jim Taylor, Director of Public Works

Others: Alan Strickland, Conservation Commission Chairman; Bob Cavalieri; Dan Kiley; Bob Cusick; John Carr; Rick Sam

BUSINESS MEETING

I. CALL TO ORDER

Mr. Cummings called the meeting to order at 6:05 pm.

II. APPROVAL OF MINUTES

September 6, 2011:

Mr. Kluge moved to accept the regular session minutes of September 6, 2011 as printed, Mr. Cummings seconded the motion. Mr. Kluge and Mr. Cummings voted in favor of the motion.

Mr. Kluge moved to accept the non-public session minutes of September 6, 2011 as printed, Mr. Cummings seconded the motion. Mr. Kluge and Mr. Cummings voted in favor of the motion.

III. COMMUNICATIONS

Dog Warrant: No information was submitted.

DES Emergency Authorization Verification – 725 NH Route 4A – Replace washed out driveway and install new culvert and headwalls

IV. BOARD REPORTS

Planning Board:

Mr. Kluge reported that the Planning Board has no issues with the property inventory report. Acting Town Planner Nate Miller shared that the new NH DOT 10 year plan for public

improvements had significant changes. Several Enfield projects were affected, including the removal of the Shaker Boulevard Bridge. Route 4 improvements were ultimately included.

Capital Improvement Program Committee (CIP):

Mr. Cusick reported that the committee reviewed the Public Works equipment up for replacement in 2012. There was some discussion regarding the size of future DPW vehicles and how this is dependent on the roads we service. Mr. Cummings requested that the Board receive a list of the roads we service for the next meeting.

V. TOWN MANAGER'S REPORT

Personnel:

Mr. Schneider reviewed several changes in personnel within our organization. We have several openings, including, Light Equipment Operator, Buildings and Grounds Laborer, and DPW Secretary. The goal is to fill these positions as quickly as possible.

Conference:

Mr. Schneider was asked to attend a conference in Cleveland Oct. 5-7. The conference is for BTOP awardees, specifically, this relates to the FastRoads fiber-to-the-home project. This will help awardees with sustainability and deployment.

Rail Trail Mowing:

Mr. Schneider was contacted by a representative from the Northern Rail Trail support group asking if the Town could assist in the mowing of the rail trail portion in Enfield. The Town would be reimbursed for all of our costs. The Selectmen indicated support for this project. Mr. Cummings asked about our plans for roadside mowing along Shaker Hill and S. Main St. Mr. Taylor indicated that the Town will be able to accomplish this task.

Tropical Storm Irene/FEMA:

Chief Crate reviewed our FEMA applications. Chief Crate and Mr. Schneider attended a meeting on September 15th in Lebanon with FEMA officials to review the paperwork for our pending application. A FEMA representative will be in Enfield on September 20th to visit our effected areas. Chief Crate provided an update on our Shaker Boulevard Bridge. The work should be complete within the next two weeks. Private businesses along Whaleback Mountain Road will be meeting with the NH Department of Resources and Economic Development representatives to assess damage and offer assistance.

VI. PUBLIC COMMENTS

Bob Cusick – Ambulance Billing:

Mr. Cusick asked the Board if they would be willing to place an article on the next Town Meeting warrant regarding ambulance billing. Mr. Cusick stated that the article would ask the Town to pursue soft billing, and not get into the specifics of the administration of the FAST Squad. Mr. Cusick felt that initially the revenue should be placed in the General Fund. The Board indicated that they would place this issue on the next Board agenda in October.

Kurt Gotthardt – Whaleback:

Mr. Gotthardt wanted to know if the recent tropical storm had impacted Whaleback Mountain's ability to pay their taxes.

John Kluge – 3 Shaker Hill Road:

Mr. Kluge asked if the Town had made a site visit to the property. Mr. Schneider indicated that the Health Officer had been to the property, and that it appeared that the house was locked.

PUBLIC HEARING: Water & Sewer Rates:

John Kluge made the motion to enter into the Public Hearing regarding Water & Sewer rates. Mr. Cummings seconded the motion. The motion passed 2-0.

The Selectboard is authorized to act as Water & Sewer Commissioners and as such review and adjust our water & sewer rates accordingly. Mr. Schneider gave some background about the reasons for the rate increase. (see attached 9-6-11 memo from Jim Taylor) John Carr wanted to know how our rates compare with other communities. Mr. Cusick wanted to know how much the water & sewer funds are in deficit, and if tax dollars are supporting water & sewer functions. Mr. Carr wanted to know how the proportion of the consumption fee versus the total rate. Dan Kiley asked if the City of Lebanon's operating costs are included in the consumption rate they then charge their customers, including the Enfield users. Mr. Schneider indicated that he would research these questions and make available his findings, either in the next billing or on the Town's website.

Mr. Kluge made the motion to close the public hearing, Mr. Cummings seconded the motion. The motion passed 2-0.

Mr. Cummings made the motion to adopt the new rates as identified in the September 6, 2011 memo from DPW Director Taylor, with Mr. Kluge seconding. The motion passes 2-0.

VII. BUSINESS**Mascoma Lake Scenic Walkway:**

Jim Taylor met with Alan Strickland and Bob Cavalieri regarding the proposed site for the walkway. The path would follow our sewer easement parallel to Rt. 4A from the Shakoma Beach parking lot to the LaSalette property. Mr. Taylor indicated that the Town could supply some wood chips and landscaping fabric to help establish the trail. Mr. Strickland felt like they may need some Town labor assistance as well, and the Board was comfortable with that.

Shaker Boulevard Bridge – Progress Report:

Chief Crate gave an update as part of the earlier FEMA discussion. The project is slated to be finished within two weeks.

Huse Park Culvert Project – Next Steps:

Mr. Schneider wanted to keep the Board updated on any next potential steps. There is an ad-hoc group that was appointed by the Selectboard to review future developments at Huse Park.

TIF Water/Sewer Extension Planning:

The Board asked that we invite the property owners within the proposed extension area to the October 17th meeting. That meeting will be held at the DPW facility. The purpose of the meeting is to discuss with the residents the potential impact this project may have on their property.

Shaker Bridge/Rail Trail - Main Street Water Main Replacement:

Mr. Schneider met with our engineers, NH DOT, and representatives from Coleman Inc. regarding the replacement of our water main on South Main St. The initial quote from Coleman was about twice as much as was budgeted for, due to de-watering and soil concerns. Coleman suggested that a direction bore may be a suitable alternative. The Town has had recent experience with directional boring with our sewer relocation under Mascoma Lake last year. The directional bore option should be less expensive and we can expect a quote from Coleman soon.

VIII. OTHER ITEMS**Next Meeting:**

Monday, October 3, 2011, 6:00 PM, Whitney Hall

IX. ADJOURNMENT

Mr. Kluge moved to adjourn at 7:22PM, Mr. Cummings seconded, vote unanimous in favor of the motion, meeting adjourned.