

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of May 2, 2011

Board of Selectmen: Donald J. Crate, Sr.; John W. Kluge

Excused: B. Fred Cummings, Chairman

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Richard A. Crate, Jr., Chief of Police; Jim Taylor, Director of Public Works

Others: Carl Pellerin, Curtis Payne, Dan Kiley

BUSINESS MEETING

I. CALL TO ORDER

Mr. Kluge called the meeting to order at 6:00 pm.

II. APPROVAL OF MINUTES

Mr. Crate moved to approve the minutes of April 18, 2011 as printed, Mr. Kluge seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

Tax Collector's Report ~ April 2011:

Tax collections are a bit better in 2010 than 2009; being 98% collected of first issue and 97% collected of second issue in 2010 and 97% collected of first issue and 96% collected of second issue in 2009.

A spreadsheet from the Tax Collector provides a deposit by deposit record.

Town Clerk's Report ~ April 2011:

Town Clerk revenues are down about \$14,000 below the previous year. In response to Mr. Kluge's inquiry, Mr. Schneider said he is not sure what this is due to; the lions share of Town Clerk revenues are from motor vehicle registrations.

IV. BOARD REPORTS

Planning Board:

The next Planning Board meeting could be interesting if Ironman is there.

Mr. Taylor explained that the NH Dept. of Transportation curb cut permit has expired. Ironman has delayed their meeting with the Planning Board until they have a new curb cut permit in hand.

Mr. Schneider informed the Selectmen that he had a set of plans they could review. The plans have also been sent to various departments, such as Fire, for review. Fire Chief David Crate has looked at the plans. The overall concept hasn't changed. With the grade of the site the height of the back side of the buildings pushes the limits that are accessible by our ladders.

Mr. Crate asked who is going to maintain the roads. Mr. Kluge and Mr. Kiley informed him the roads in the development are private. Mr. Crate added that it has to be made clear that the roads must be well maintained.

Mr. Schneider noted that there are 154 units planned so there will be at least that many people living there.

Mr. Crate asked if the Town has any input when they go to the State for a curb cut permit.

Mr. Taylor replied that they didn't last year, but they didn't get a formal approval last year either.

Mr. Crate thinks they need to include turning lanes.

There was brief discussion of the location of the entrance to the development, which is believed to be planned a bit closer to the village than the roller rink. Discussion also ensued regarding the grade and potential for problems in inclement weather, particularly if the roads are not well maintained.

Mr. Kiley pointed out that the Planning Board has elected not to see the plans until the application is complete as this starts the clock ticking for the Planning Board to make a decision.

Enfield Village Association:

Mr. Kluge mentioned an interesting article in the Valley News about the Enfield Village School and what the school children have been doing in relation to Enfield history. The school project is being done in conjunction with the Enfield Village Association.

V. TOWN MANAGER'S REPORT

FAST Roads – Fiber Network:

Mr. Schneider distributed a FAST Roads flyer to the Board. There will be a telecommunications summit in Manchester. This flyer will be distributed to service providers; it is not intended for resident subscribers.

They hope to begin construction this year in Enfield.

A series of engineer RFP's have been submitted and the group hopes to have an engineer hired this month.

The Enfield portion of the project will be done during the beginning of the overall project in part because connections between universities are being done first and the connection between Plymouth State and Dartmouth will go through Enfield. The work will primarily be installation of aerial fiber, rather than “construction.” Engineering, ownership of the utility poles, licensing and permission to connect to the poles will be the primary work done.

Community Building Phone Line:

Phil Neily is going to investigate the installation of a phone line at the Community Building.

Moose Plate Grant ~ Restoration of Grand Drape:

The Town received a Moose Plate Grant last year. Work on the restoration of the Whitney Hall Grand Drape will begin later next month. The deadline for completion of the grant is June 30th. The work will be done at Whitney Hall and the drape should be installed and ready for unveiling on July 4th. The grant was for about \$10,000.

VI. PUBLIC COMMENTS

Dan Kiley ~ Smelts in Mascoma Lake:

Mr. Kiley informed the Board that the smelts never ran this year, either because they’ve been overfished or because of the construction. It’s weird because Enfield is one of just four lakes where you can dip for smelts, but they never ran. Fish & Game needs to know this, or so he was told.

VII. BUSINESS

Carl Pellerin ~ Vendor Permit:

Mr. Pellerin came before the Board to inquire about the process for obtaining a vendor permit. After getting a State license it’s up to the Town to issue a permit. Lebanon has an ordinance and a permit process for vendors, which were provided to the Selectmen for their information. The Selectmen were also provided with information from the Local Government Center legal division.

Mr. Pellerin is looking at something which is low impact, such as a hand cart of small pull behind. He envisions setting up for just a few hours, perhaps at the beach or at one of the parks, or the parking lot of a local business. He does not want to set up in traffic for safety reasons.

A permit application for Enfield could be modeled after Lebanon’s permit, but probably more simply done. A vendor on Town property is one thing, on private property is another.

Chief Crate pointed out that we had a stand at the Cantlin property on US Route 4.

Mr. Taylor explained that the stand at the Cantlin property came in for a site plan and was attached to the property, having both power and water.

Discussion ensued regarding the desire to keep the process simple, and to respond to the immediate need and look at it again if there is greater demand.

Based on this evenings' discussion, Mr. Schneider will draft something for the Board's review at its next meeting.

Shaker Bridge / Rail Trail:

Mr. Schneider sent a letter to the Governor's Office asking them to expedite the Main Street Rail Trail crossing. He hasn't received any feedback from the State as of yet.

Mr. Schneider is meeting with the State and contractors about the Shaker Bridge on Wednesday to get a feel for their schedule for the summer. We've already begun to get questions about swim lessons, etc. The contractors don't feel like they're going to be there during the summer.

Mr. Crate asked if we were going to put in some sand at the beach. There's asphalt showing in some places where the water ran through. He also asked if the contractor was going to leave their stuff at the boat launch.

Mr. Schneider replied that you can't park a trailer in there and you have to back in with your trailer to launch your boat. He'd like them to clean up the boat launch a little bit.

Mr. Crate asked if they were going to fix the parking lot when they're done.

Mr. Schneider responded that they said they were going to fix it.

Mr. Kluge asked if we would need a State permit to put sand on the beach.

Mr. Taylor informed him we would, in accordance with Shoreland Protection.

Whaleback Taxes:

Today is deeding day. The Town can't deed the Whaleback property until an existing lien is cleared.

In conversations with Frank Sparrow, Whaleback has built into their budget three payments of \$15,000 each, which amounts to about half of their outstanding balance today. They're reluctant to share detailed financial information in public with the Board of Selectmen.

Mr. Crate said they had better get a plan in place. It's not fair to the people in town to let this go.

Mr. Schneider will recommend they bring the financial information to him rather than the Selectmen.

Mr. Kluge asked if the Board could enter non-public session. He was informed that it might be possible, but the Board has not gone into non-public session for past due taxes before.

Mr. Kluge added that they may not want to share financial information, but the Board has an obligation to find out one way or another.

Mr. Schneider understands they can't pay off the past due taxes in one good season.

Mr. Crate reiterated that it isn't fair to other taxpayers to keep them floating along.

Farmers' Market:

This Saturday is the kick off for the 2011 season of the Farmers' Market. There will be one day in May and one day in June. There will be about 6 to 10 folks there. Blue Ox Farm will be there with some early greens. The May & June Markets will be held between the two entrances to Huse Park from 10 AM to 1 PM.

Mr. Kluge asked who is driving this process.

Mr. Schneider informed him that the Recreation Commission will be running things the day of the market. The Town Offices are providing some administrative support.

Transfer Station:

Mr. Schneider explained that Fred Cummings requested that the summer schedule for the Transfer Station be discussed. Mr. Schneider spoke to Jim Taylor to be sure the Selectmen had all the information they needed to make a decision regarding Sunday hours at the Transfer Station and whether it makes sense to be open from 8 AM to 4 PM when most people come to the Transfer Station in a compressed timeframe.

Mr. Crate asked what the hours were last year. He was informed they were 8 AM – 4 PM until the end of the summer.

Mr. Crate thought summer hours were going to start on Memorial Day when the summer residents began to arrive.

Mr. Schneider responded that is one of the issues up for discussion.

Mr. Kluge asked what the hours of prime usage are.

Mr. Schneider told him it's about 10 AM – 2 PM. We've had two years to collect data on who's using it, whether it's new people, existing people, summer residents, etc. More details will be provided at the next meeting.

Summer Selectmen's Meeting Schedule:

Mr. Crate noted that last year the Board met once per month.

Mr. Schneider mentioned that Mr. Cummings would like just one meeting in June.

Mr. Kluge doesn't know that he likes that idea. The Selectmen are elected to do a job.

Mr. Crate said the summer months aren't that busy.

Mr. Kluge pointed out there are some things that the Board hasn't gotten done, like strategic planning.

Mr. Schneider said there's time to make a decision if the Board wants to wait for the return of Mr. Cummings.

Administrative Items:

Exemptions: The Board reviewed property exemptions for organizations.

Mr. Crate moved to approve the exemption for Chosen Vale, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate felt that sailing was more recreational than educational so was not in support of an exemption for Dartmouth.

Mr. Kluge was in favor of an exemption for Dartmouth as sailing is an intercollegiate sport at Dartmouth.

This exemption application will be held until Mr. Cummings returns.

Mr. Crate moved to approve the exemption for Enfield Community Church, Corp., Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for Enfield Historical Society, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for Enfield Outing Club, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for LaSalette of Enfield, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for Living Waters Bible Church, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for St. Helena's, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for Union Church of Enfield, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for United Methodist Church, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Crate moved to approve the exemption for Upper Valley Humane Society, Mr. Kluge seconded, vote unanimous in favor of the motion.

Tax Collector's Deeds: The Board reviewed accepted two Tax Collector's deeds for non-payment of taxes: Map 18, Lots 19 & 27.

Mr. Schneider commented that this is property is a year round lake front property. No effort has been made to pay the taxes on this property. The owner has received notices of the potential

deeding of the property. The Tax Collector makes every effort to contact the owners of properties that are up for deeding in addition to the notices required by law.

VIII. OTHER ITEMS

Bill Property:

Mr. Crate inquired into the status of the Bill property on Sargent Street where a large number of things are being stored.

Mr. Schneider said the town is still working on this and documenting the status of the issue.

Sargent Street Property Water Shutoff:

Mr. Crate reported that at the old Marsh house on Sargent Street, near the hydrant half way up the hill on the left, the water shut off is bent over. Can this be fixed?

Mr. Taylor replied that it could.

CONFERENCE

I. ADJOURNMENT

Mr. Crate moved to adjourn at 6:50 PM, Mr. Kluge seconded, vote unanimous in favor of the motion, meeting adjourned.