

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of June 4, 2012

Board of Selectmen: Donald J. Crate, Sr., Chairman; John W. Kluge; Fred Cummings

Administrative Staff: Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police

Others: David Saladino, Lori Bliss Hill and Rob Malz, TIF Committee Members; Shara Buffington; Richard Henderson & David Stewart, Cemetery Trustees; Dan Kiley

BUSINESS MEETING

I. CALL TO ORDER

Mr. Crate called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

May 21, 2012:

The Board reviewed the regular session minutes of May 21, 2012. Mr. asked that page 3, paragraph 8, second sentence read, "Since none of the Selectboard members are lawyers, we need to seek legal advice."

Mr. Kluge moved to accept the regular session minutes of May 21, 2012 as corrected, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Kluge moved to accept the non-public session minutes of May 21, 2012 as printed, Mr. Crate seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

Town Clerk's Report – May 2012:

Town Clerk revenues are still doing pretty well. Revenues year to date are \$317,271.50 vs. 302,111.58 this same time last year.

Tax Collector's Report – May 2012:

Property owners continue to pay their taxes.

Zoning Board of Adjustment Notice of Public Hearing:

June 12, 2012, 6:00 PM, Public Works Facility.

The ZBA turned down a special exception for development of a lot on NH Route 4A next to Proctor's store. The applicant is now looking for a variance.

IV. BOARD REPORTS

Enfield Village Association (EVA):

EVA has been very busy. A Business Breakfast was held on Friday with a record number of attendees. Last night there was an energy efficient reconstruction presentation of 78 Main Street at the Community Building followed by a reception and tour at 78 Main Street.

EVA has placed an ad – Enfield under Construction. There 32 businesses are open for business. The ad ran yesterday, Sunday June 3rd, will run Wednesday, June 6th and will continue to run during the construction.

V. TOWN MANAGER'S REPORT

None.

VI. PUBLIC COMMENTS

None.

VII. BUSINESS

Tax Increment Finance District Advisory (TIF) Committee:

TIF Committee members came before the Board to have an open discussion about the direction of the TIF Committee. TIF funds can all go to pay off the sewer & water extension note as quickly as possible, or some funds can be used for other projects.

Mr. Crate feels there's a need to concentrate on the sidewalk on Route 4 from Huse Park to Mickey's and the sidewalk on Maple Street.

A brief discussion took place regarding the potential for foot traffic in and around new development in the area of the sewer & water extension

Mr. Kluge agreed, particularly since there is a developer that would be willing to pay for half of the Maple Street sidewalk improvements.

Mr. Kiley suggested there might be funding from Safe Schools.

Police Chief Crate responded that might be a possibility with some sidewalks, the problem is where are the kids coming from on Route 4?

TIF Project #5, from the original TIF District Plan, is listed as Enfield Village School Egress. This project once looked at egress from the Enfield Village School to Flanders Street. This potential project ran into problems with available land at affordable costs.

Mr. Kluge inquired about the Water Treatment Facility (Project # 7). He was informed the Town has sufficient water capacity for future development, but the McConnell well would need to be treated.

Mr. Malz asked if there was anything not on the existing Project List the Selectboard would like the TIF Committee to look at. Anything not on the Project List would have to go to Town Meeting for approval.

In concurrence with Mr. Crate, Mr. Kluge would like to make sidewalks a priority.

Mr. Crate added that, in addition to the Maple Street and Route 4 sidewalks, he'd like to place emphasis on the water treatment facility.

Mr. Kluge asked if this should be brought to the attention of the Planning Board as they are vetting plans.

Mr. Kiley mentioned an existing right-of-way from Anderson Hill to the LaCroix lot where there is the potential for commercial development.

Mr. Cummings stressed the need to improve sidewalks we already have.

The potential for sidewalks serving Baltic Street, Anderson Hill and potential commercial sites was discussed, but these were acknowledged as long term goals rather than short term goals.

David Saladino noted that the Planning Board is working with a consultant on zoning plans for a new district in the area of the sewer & water extension on Route 4.

The TIF Committee will concentrate on paying down the sewer & water extension note as quickly as possible, but will also look at sidewalks and a water treatment facility.

Cemetery Trustees:

Richard Henderson and David Stewart, Cemetery Trustees, came before the Board to discuss the purchase of a vehicle or equipment specifically for use in the Lockehaven Cemetery.

At their last meeting the Cemetery Trustees discussed the difficulty in maintaining Lockehaven and Town Cemeteries due to steep slopes. The Trustees decided to purchase a vehicle. At first they discussed the purchase of a UTV, but found something less expensive that will do the same job. The equipment, a DR Powerwagon, is motorized and carries up to 800 lbs.

Mr. Kluge asked if this would be big enough to haul what the grounds crew needs.

Mr. Cummings asked which fund the money would come from.

The Board was informed of the Town Attorney's opinion that once the work is complete at the cemetery for which the equipment was purchased it can be used at other cemeteries. So the Lebrun Estate Trust Fund can be used for this purpose.

David Stewart inquired about the freeing up of the Lebrun Estate funds.

Mr. Cummings stated that we can petition to pull out money for other purposes, but it could take months.

Funds can be withdrawn for this type of expenditure if it can be demonstrated that sufficient funds remain for perpetual care of the cemetery.

Discussion ensued regarding which model of the DR Powerwagon would best suit cemetery purposes. The Trustees will have to discuss this at their next meeting. It was recommended by the Selectboard that the Trustees consult with Jim Taylor and Will Shoemaker about what they would be happy with. It was also suggested the Trustees try to get a demo of the product before purchasing it.

Mr. Kluge asked how much gravestone's weigh.

Mr. Henderson responded that they weigh between 400 lbs. and 1,000 lbs.

Other issues were discussed: the width of the equipment, the needs of the grounds crew that works on the cemeteries, and the benefits of a UTV, such as additional capacity.

Mr. Henderson had high praise for Will Shoemaker, Grounds Crew Leader and Cemetery Sexton. He said, "Will is one of the best we've ever had."

Mr. Cummings ordered a headstone in Newport. They had nothing but good things to say about Will Shoemaker.

Mr. Cummings informed the Cemetery Trustees that he would like to be sure flagpoles and flags are at each cemetery. He was informed by Mr. Henderson that it is planned.

Mr. Stewart asked the Selectmen to have the Town Manager move forward with obtaining Cemetery Trust Funds.

Mr. Cummings said if he needed permission to use the Town Attorney for this he has his support.

TIF Committee Appointment:

Shara Buffington expressed interest in serving on the TIF Committee. She lives on Anderson Hill, within the TIF District and has attended some meetings of the Committee.

There is a vacant position on the Committee.

Mr. Crate moved to appoint Shara Buffington to the TIF Committee, Mr. Kluge seconded, vote unanimous in favor of the motion.

Dartmouth College Exemption:

The Town's Attorney has informed the Town that Dartmouth College is eligible for a 100% tax exemption.

Mr. Cummings stated that Dartmouth is still comfortable with a 75% exemption. Mr. Cummings said he was never supportive of going to the lawsuit phase over this issue.

Mr. Kluge pointed out that he has always been supportive of the 75% tax exemption.

Mr. Kluge moved to grant Dartmouth College a 75% tax exemption for 2011 and 2012, Mr. Cummings seconded. Mr. Kluge and Mr. Cummings voted in favor of the motion. Mr. Crate was opposed. Vote 2-1 in favor of the motion, motion carried.

Mr. Crate noted that he would have gone as high as 50%. He felt that would be fair.

Recreation: Canaan:

The Board was informed of a discussion taking place between Jeanine King, Recreation Director, and the Town of Canaan regarding a proposed swimming program. The proposal relates to lifeguards and swim lessons at Canaan Street Lake. The proposal is to use Enfield's infrastructure: lifeguards, Enfield handles the money and pays the people. Canaan Street would get a lifeguard for a dedicated number of hours and lessons would be available at Canaan Street. The proposed program would cost about \$6,000. Canaan has \$4,000 to pledge. There would be some revenue from swim lessons; about \$500. Plus, a grant would be sought from Upper Valley HEAL (Healthy Eating Active Living). We're not at the commitment stage for this summer. There's been no commitment from the Town of Enfield, but the Town Manager feels it's a worthy conversation to continue. Enfield would continue to offer lessons at Shakoma Beach.

Mr. Kluge noted that the Board has had this conversation in the past and he doesn't think the Town is particularly interested in this either. He feels we should spend our dollars in Enfield for Enfield.

Mr. Kluge moved to reject this opportunity, Mr. Cummings seconded, vote unanimous in favor of the motion.

Route 4 Water & Sewer Extension Update:

Erosion control is currently being installed. Road work should begin Monday next week.

Rumors abound regarding the project regarding paving and a possible directional bore. There will not be a directional bore.

Property Deeds:

Property owners who are making payments will not have their deeds taken at this time. The Board feels Sanborn and Martin merit a personal visit from the Town Manager and Phil Neily. The Board agreed that the deeds on two land-only parcels in Eastman (Marino and Cloutier) should be accepted by the Board; these deeds were signed and accepted by the Board.

UVLSPRC Board of Directors Appointment:

Mr. Schneider's term has expired. He is willing to accept reappointment.

Mr. Cummings moved to reappoint Steve Schneider to the Upper Valley Lake Sunapee Regional Planning Commission Board of Directors, Mr. Kluge seconded, vote unanimous in favor of the motion.

Administrative Items:

The Board reviewed and approved a Timber Tax Levy.

VIII. MISCELLANEOUS

Next Meetings:

July 2, 2012, 6:00 PM. Whitney Hall Conference Room.

August 6, 2012, 6:00 PM, Enfield Center Town House

New Cruisers:

Chief Crate provided a brief update on the status of the new cruisers, which are being outfitted. The Police Department will coordinate with the Fire Department on the equipping of the Police SUV for transfer to the Fire Department. This should all be done by Wednesday evening.

Highway Department:

The new Highway trucks will be built in July.

Training of Highway crew is ongoing. Chief Crate inquired about chainsaw training, which he feels would be beneficial for firefighters. Mr. Taylor explained that most of the Highway crew has had this training. It might be possible to arrange for a chainsaw training course in Town for those who need it.

CONFERENCE

I. ADJOURNMENT

Mr. Kluge moved to adjourn at 7:00 PM, Mr. Cummings seconded, vote unanimous in favor of the motion, meeting adjourned.