

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of October 21, 2013

Board of Selectmen: John W. Kluge, Chairman; Fred Cummings; Donald J. Crate, Sr.

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works

Others: Dan Kiley, Shirley Green

BUSINESS MEETING

I. CALL TO ORDER

Mr. Kluge called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Cummings moved to accept the regular session minutes of October 7, 2013 as presented, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Cummings moved to accept the non-public session minutes of October 7, 2013 as presented, Mr. Crate seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

Trustees of Trust Funds Report- 3rd Quarter 2013:

Mr. Schneider spoke with the Trustees of Trust Funds at their last meeting. He will be meeting with John Carr, Trustee, to discuss any planned expenditures in 2014 so fund investment and availability can be planned for optimum investment returns.

UVLSRPC/FastRoads Notice of Regional Broadband Forum:

The Upper Valley Lake Sunapee Regional Planning Commission and NH FastRoads will hold a Regional Broadband Forum on Wednesday, October 30, 2013 from 6 – 8 PM at the Claremont Savings Bank Community Center, 152 South Street, Claremont.

Shoreland Permit Application Abutter's Notice:

The Board received an abutter's notice for proposed construction of a single-family residence, garage and access drive at 17 Foster Circle, Map 22, Lot 18.

IV. BOARD REPORTS

None.

V. TOWN MANAGER'S REPORT

Halloween:

Halloween will be from 5 – 7 PM next week. There will be a party at the Union Street Fire Station as we have had the last 5 years. The Fire Department always had an open house and this makes a good location for the party. A few hundred people go through during the night. The parking lot has been paved so will serve as a nice surface for the event.

Project Updates:

The Union Street Fire Station parking lot, Depot Street Ambulance parking lot and Baltic Street paving projects have been completed.

Work will begin on Whitney Hall around November 1st.

The salt/sand shed is fully underway. Concrete is currently being poured. The approach to the upper lot has been shifted a little; the Public Works crew did a good job.

Budgets are trickling in from Departments. From a dollar perspective about 95% of the budget is completed. Smaller boards and committees haven't submitted budgets yet. The Budget Committee will hold a meeting the first week of November when it will begin weekly meetings with departments.

There was a water leak at Brendan Lane and another on a nearby street. A couple of front yards have been disrupted due to the repairs. Yard repairs aren't finished. Work will be done this fall when they have dried out and will be completed in the spring.

VI. PUBLIC COMMENTS

Dan Kiley – School Property Appraisal:

The School Board got the appraisal for 2 pieces of land owned near the SAU offices. The Enfield piece, approximately 5 acres, is valued at \$246,000. The Canaan piece, approximately 30 acres, is valued at \$100,000. The higher value in Enfield is due to the availability of sewer. The School Board voted not to sell either property for at least a year as they believe that's not enough money for the property. Some individuals want the School Board to sell the property so the School Board will not look to build a new school on the site.

VII. BUSINESS

Real Property Bid:

No bids were received for the two properties on Grafton Pond Road and NH Route 4A. Mr. Cummings prefers to go with a realtor to sell these lots rather than selling them at auction. Mr. Kluge concurred. Mr. Schneider stated that we will work with an Enfield realtor.

Surplus Property Bid:

The Board received a summary of bids received and Public Works recommendations. A few bids were so low we'd make more money scrapping the item or sending it to the State auction where there would be more exposure.

It is recommended that the bids be accepted on the following items: 1995 John Deere Tractor (\$3,863), 1999 F-350 Diesel 4x4 Truck (\$657), Landscape Trailer (\$427), and Small Plate Compactor (\$290).

It is recommended that the Trailer with Mesh Cage (\$55) and Military Trailer (\$56) be consigned to the State auction.

Due to the size, location and weight it is recommended that the bid on the Fire District Safe (\$75) be accepted.

It is recommended that the Fire Chief be given the right of first refusal on the Portable Diaphragm Pump. If the Fire Chief does not want the pump the bid of \$169 should be accepted.

The Portable Ajax Generator and Portable Homelite Water Pump did not receive any bids and it is recommended these be consigned to the State auction.

Mr. Crate asked if the John Deere Tractor was the one used as a backup. He was informed by Mr. Taylor that it was the backup to the Kubota. We now have the Kubota is now the backup to the newer tractor.

The Board had no objections to the recommended disposition of this surplus property.

Tax Rate Setting:

There has been an issue with the Department of Education regarding the setting of the tax rates. Their work was supposed to be done last week. The Town has 99% of what we need to have in. We're pretty confident the tax rate discussed at Town Meeting will be right. Tax Rates that once were set at meetings held at the Town Office are now done via email. Mr. Schneider will reach out to the Board of Selectmen if there's anything out of the ordinary and he will report to the Board when the rate is set.

FastRoads:

On Wednesday, Wi Valley, one of the providers on the FastRoads fiber network, will hold an open house at the Community Building.

The Town will meet with the 4th provide, G4 Communications to discuss the Town's needs. After this meeting the Town can make changes to what we do for both data and phone. The Town's phone system is no longer supportable.

At the Public Works Facility a space is caged off on the mezzanine that houses a FastRoads hub. WaveGuide is there doing testing now. Depending on electricity usage of this equipment the Town may want to consider charging them. It's plausible and something FastRoads is expecting.

Curbside Trash/Recycling:

Remaining issues center on mobile home parks and condominiums and comes down to communication between residents, the Town, property manager and Casella. Communication between Casella and property managers is not getting to residents or, in some cases, the Town.

At Daniels Mobile Home Park one of the trucks is a few inches higher than the old truck and was running into lines. The recycling truck was smaller and could pick up, but the trash truck could not. They have now raised the lines so Casella can do what they need to do.

The issue at Lakeview Condos was about the number of dumpsters and the placement of them. The zero-sort recycling dumpster was in front of the trash dumpster so people were throwing trash in the recycling dumpster and contaminating the load.

A solution was found for the issue at Ricky Lane and NH Route 4A.

The Town has heard from the Post Office that residents' bins are being placed too close to mailboxes for collection or after being emptied they're being placed too close to mailboxes. Ninety percent of the Town is OK, but 10% needs to be taken care of.

Prospect Pines will get a few more containers.

Cambridgeville will be downsizing and relocating containers.

Private residents are not experiencing a lot of problems at this point so much as larger developments.

We now have a small inventory of smaller containers at the Public Works Facility. We've had a couple of people with large families ask for a bigger trash container. To date we've been firm telling people the 64 gallon container is the largest one they can have for trash. The smaller container encourages recycling and is sufficient for most families. Big totes can become sites for illegal dumping. But for some families the 64 gallon tote isn't working for them. Right now we're not seeing a big demand for upsizing. Allowing larger trash totes will come down to a Selectmen's policy change.

Main Street curbside trash has improved. There are still some bags that are not town bags being left curbside. Casella is trying to be reasonable but if extra bags are excessive they won't pick them up. Again, it's an education issue from property owners or managers and tenants.

Mr. Kluge asked if the Town has talked to all of the owners on Main Street.

Mr. Schneider believes Phil Neily has done so, but will confirm this.

Heritage Commission – Old Home Days Expendable Trust:

Research was done into the Fuel Assistance Expendable Trust Fund to see how it was established. Town Meeting granted the Selectmen the authority to create the fund without further action of Town Meeting. A public hearing wasn't required. The Board received a list of criteria for use of an Old Home Days Expendable Trust:

- Funds may be used to support Old Home Days activities only; such as, but not limited to, program printing, advertising, event entertainment, event supplies, etc.
- The Town Manager's Office will distribute the funds upon recommendation of the Enfield Heritage Commission, or designee.
- Residents may make contributions throughout the year.
- The funds may accumulate from year to year and do not need to be expended in one fiscal year.
- The Trustees of Trust Funds will manage all funds.

Mr. Crate moved to create an Old Home Days Expendable Trust Fund as proposed, Mr. Cummings seconded, vote unanimous in favor of the motion.

Non-Public Session:

Mr. Cummings moved to enter non-public session at 6:26 PM, RSA 91-A:3 II (e), Mr. Crate seconded. Roll call vote: Mr. Cummings – aye, Mr. Crate – aye, Mr. Kluge – aye. Vote unanimous in favor of the motion.

Mr. Cummings moved to come out of non-public session at 6:35 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

Administrative Items:

The Board signed paperwork relating to a previously voted upon appointment of Rebecca Stewart to the Heritage Commission, as well as a 2012 Property Tax Abatement Application from JS Pierson.

VIII. OTHER ITEMS**Shaker Bridge Lighting:**

Mr. Cummings inquired about the light fixtures the Board of Selectmen requested at the Shaker Bridge.

Mr. Schneider responded that they had been ordered. He was told they would be installed in October. He will email them after this meeting and will provide the Board with an update.

Rail Trail:

Mr. Kluge asked if there was any further news on the Rail Trail issue. He was informed by Mr. Schneider that it's in the 10-year plan for 2016.

Next Meeting:

Monday, November 4, 2013, 6:00 PM, Whitney Hall Conference Room

CONFERENCE

I. ADJOURNMENT

Mr. Crate moved to adjourn at 6:38 PM, Mr. Cummings seconded, vote unanimous in favor of the motion, meeting adjourned.

John W. Kluge, Chairman

B. Fred Cummings

Donald J. Crate, Sr.
Enfield Board of Selectmen