

**Enfield Board of Selectmen  
Police Department, 19 Main Street  
Enfield, New Hampshire**

**MINUTES of October 7, 2013**

**Board of Selectmen:** John W. Kluge, Chairman; Fred Cummings; Donald J. Crate, Sr.

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police

**Others:** Dwight Marchetti, Dan Kiley, Danielle Thompson, Bob LaCroix, Shirley Green, Meredith Smith

**BUSINESS MEETING**

Due to a power outage the meeting was moved from the posted location of Whitney Hall, 23 Main Street, to the Enfield Police Department, 19 Main Street. Notification of the new location was posted on the door at Whitney Hall.

**I. CALL TO ORDER**

Mr. Kluge called the meeting to order at 6:05 PM.

**II. APPROVAL OF MINUTES**

Mr. Cummings moved to approve the regular session and non-public session minutes of September 16, 2013 as presented, Mr. Crate seconded, vote unanimous in favor of the motion.

**III. COMMUNICATIONS**

**Town Clerks' Report – September 2013**

At \$611,239 we're right where we should be for revenues.

**Tax Collector's Report – September 2013**

**Abutter's Notice:**

The Board of Selectmen received a notice as the governing body of the municipality for a proposed construction of a residential home, driveway and septic on Map 47 Lot 41.

**IV. BOARD REPORTS**

**Budget Committee:**

The Budget Committee held an organizational meeting last week and will begin work on the 2014 budget in early November.

**Enfield Village Association:**

EVA is still pursuing fundraising efforts. The Library is doing fundraising at the same time. The Greeley House project has begun and will move forward.

**V. TOWN MANAGER'S REPORT****Sale of Property:**

Mr. Schneider met with Eastman Real Estate to discuss the three Town-owned properties located in Eastman and obtain estimated values. Due to the low values of these properties the Selectmen agreed they would go the sealed bid route to dispose of these properties.

Mr. Schneider reported that the Town owns the reservoir property in Canaan. We have a dam permit we have to pay annually, plus there is the cost of future dam maintenance. The reservoir no longer serves our water system. The Board could consider this property for sale.

The pond is approximately 25 acres. It was once encouraged to use the reservoir property as a park setting. It was closed to recreation access due to the lack of supervision of the property. The Town of Canaan has also allowed development within the dam inundation area.

Mr. Cummings asked what the benefits would be to keeping this property.

Mr. Schneider suggested it could be a conservation area, open for sportsmen to use.

Mr. Marchetti said he was up there last year and saw 5 boats and a couple of people swimming there.

Mr. Schneider added there is a liability there.

Mr. Marchetti told the Board the Conservation Commission had looked at it. They had thought about establishing some trails. The problem is that it's located in the Town of Canaan. He doesn't know what that would mean for law enforcement.

It was noted that as a recreation site there is more liability and a need for more supervision. Chief Crate explained the Enfield Police Department doesn't have jurisdiction in Canaan, but serve as mutual aid only.

The Board agreed they would like to see what the value of the property is.

**VI. PUBLIC COMMENTS****Dwight Marchetti – Mascoma Lake Boat Landing:**

Mr. Marchetti asked about the status of improvements at the boat landing. He was informed by Mr. Schneider that the Town has the permitting done and is getting an estimate. If we have enough we'll do it during draw down. If not, we'll go through the budget process for funding of the project and do it in the spring. The permit does include construction of a dock, but that does not have to be done.

**VII. BUSINESS****Enfield School Board Member – Danielle Thompson:**

Danielle Thompson serves on the School Board and came to provide the Selectmen with an update on School issues. The School Board will hold a meeting tomorrow in Orange and will discuss the appraisal of the SAU property. Renovation plans have been updated. The School Board is waiting for a new piece of literature from the architects, which will be distributed around town. A newsletter was recently mailed out providing an update on School activities. The School Board is in the midst of holding meetings around the district. They'll meet on the 22<sup>nd</sup> in Grafton and on the second Tuesday of November at the Community Building in Enfield. Ms. Thompson is happy to answer any questions the Board may have.

**FastRoads:**

They are completing testing this week and next week. There are a handful of users on the network. Service is intermittent during testing. G4 Communications has committed to being in Town. The system should be live at the end of this month. The high school and middle school are to be connected as well, so the distance learning aspect will be improved.

**Bob LaCroix:**

Mr. LaCroix was asked to meet with the Board to discuss both his property tax abatement request and request for sewer waivers.

It was clarified that Mr. LaCroix was asking not for waiver of the hook-up requirement but an extension of the hook-up connection fee waiver. He is hooking up three properties this year and hopes to make the remaining required connections next year.

Jim Taylor does not want to see a lot of waivers for hooking up, but prefers they be reserved for those who recently installed a new system and are still paying for them. There are fixed O&M costs to the new system that existing users will have to pick up if enough connections aren't made to cover those costs. Other towns that have extended sewer don't grant waivers for any reason.

Mr. Schneider noted that the goal is to not punish someone who has just put in a new system then turn around and force them to spend money on a new hook-up.

Mr. Cummings moved to extend the waiver of hook-up fees to October 1, 2014 for all connections to the sewer and water extension, Mr. Kluge seconded. Mr. Cummings and Mr. Kluge voted in favor of the motion, Mr. Crate abstained, motion carried. Anyone who does not connect to the system before that date will incur connection fees.

Property owners who don't hook up will still get a bill because of availability of the system.

**PUBLIC HEARINGS**  
**To Accept Property Valued in Excess of \$5,000**

Mr. Kluge read the public hearing notice for the discussion of acceptance of a boat from the Enfield Firefighters Association. The boat, a 1660 Connector Boat, with trailer, cover and associated equipment is valued at \$26,515.

Mr. Cummings moved to open the public hearing at 6:37 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Marchetti asked if there were any provisions for training.

Mr. Cummings responded that there will be training.

Mr. Marchetti stated that once the Board accepts the boat it becomes Town property so it becomes a liability and the Town has to have insurance. He's concerned once the Town accepts it the Town accepts the liability and that covers everyone operation it. Will that be covered by insurance?

Mr. Cummings said it will be covered just like the boat we have now. The members of the Fire Department have not had training on the current boat. They will have an instructor provide training on this new boat. Mr. Cummings is not the decision maker. The Town is no more liable than with the current boat and the new boat has more safety features.

Mr. Kiley feels there should be a policy that people can't get grants to get property and then give it to the Town without prior approval of the Town. The problem is 15 years down the road when the equipment needs to be replaced. It will cost more to replace. These things should go through the CIP Committee.

Mr. Cummings explained that the current boat was acquired without Town funds. It will be replaced with a boat without using Town funds. The UTV was bought without Town funds and without any expectation of replacing it. The Fire Chief was aware of the grant and has jurisdiction over the Fire Department. The Fire Department won't ask the Town to replace the "gator."

Chief Crate informed those present that years ago Chief Giese acquired about \$100,000 worth of military surplus equipment. There were some costs for upkeep, but we utilized the equipment for many years.

Mr. Kluge asked if, as the equipment wore out, there was pressure to replace it.

Chief Crate replied, yes and no. Some equipment was replaced, but it went through the budget process. Some equipment was repurposed to other departments.

Mr. Cummings stated that the good thing about this grant process is that the Town was involved from almost day 1. This was a well-publicized and well supported project.

Mr. Kiley pointed out that the support was requested after the first \$10,000 was received from the Byrne Foundation.

Mr. Marchetti reiterated that when the Town accepts a piece of equipment there should be a training plan.

Mr. Cummings stated that training is scheduled for the beginning of November with Marine Patrol.

Mr. Marchetti said training plans should be in place for equipment in any department; we live in a very litigious society.

Mr. Cummings stated that maybe this will be a catalyst to develop a training program.

There were no further questions from the audience.

Mr. Cummings moved to close the public hearing at 6:50 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Cummings moved to accept the boat with the stipulation there be some training; Mr. Crate seconded, vote unanimous in favor of the motion.

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Mr. Kluge read the public hearing notice for discussion of the acceptance of a Jaws of Life cutter tool valued at \$5,726.

Mr. Cummings moved to open the hearing at 6:51 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Cummings explained that the Fire Department has a combination tool for spreading and cutting. This tool is good at spreading but not as good for cutting. The new tool would be specifically for cutting.

Mr. Marchetti asked if there is training for this tool

Mr. Cummings replied that the Fire Department already has auto extrication training.

There were no further questions from the audience.

Mr. Cummings moved to close the hearing at 6:52 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Cummings moved to accept the Jaws of Life cutter tool, Mr. Crate seconded, vote unanimous in favor of the motion.

## **VII. BUSINESS, CONTINUED**

### **Curbside Trash/Recycling:**

Mr. Schneider reported that about 15 to 20 properties have been identified in the Village and Enfield Center with multiple sets of toters. He will share the Solid Waste Ordinance with them. The issue of toters being left curbside is a little better than it was. Phil Neily has a list of properties. Containers should be out no more than 24 hours before collection.

Mr. Kiley noted that the big, bad ones are in conspicuous places.

Mr. Kluge added that it's also unsightly. He doesn't want to be the dumper container capital of the Upper Valley.

The Saturday experience at the Transfer Station was shared. There was a fear of getting slammed on the off weeks. Mr. Taylor reported that there was more trash, but less recycling, so he was able to

reduce the number of people on staff from three to two. The third staff member was always filled with a person working overtime and was a hard position to fill so the staff reduction is a benefit.

Mr. Kluge stated that he has heard more and more good comments about the program.

Mrs. Smith is glad to see the large amounts of cardboard are no longer left curbside with trash.

**Heritage Commission:**

The Heritage Commission requested the Board of Selectmen to create an Old Home Day Expendable Trust Fund. Shirley Green asked that the expendable trust fund be created so donations to Old Home Days won't go into the general fund but can be used for start-up costs for Old Home Days the following year.

Mrs. Smith said the Commission also doesn't want to be forced to madly expend money before the end of the year because we feel we need to use the donated funds for an Old Home Days purpose.

Mr. Schneider explained that the last time an expendable trust fund was created was for the Fuel Assistance Fund. An Old Home Day Fund can be created. Mr. Schneider will work with Mrs. Smith and Mrs. Green to discuss what the funds will be used for. We can't be too broad. That can be figured out and a staff person can be authorized to OK payment of expenditures after approval of the expenditures by the Heritage Commission. A public hearing will need to be held.

Mrs. Smith reported to the Board that she had contacted two different painting contractors and learned that lead paint regulations pertain only to residential properties and therefore doesn't apply to the Enfield Center Town House.

Rebecca Stewart has asked to return as a member of the Heritage Commission. The Commission has a full board of regular members, but not alternate members. Mrs. Smith said it would be good to have another alternate member and Mrs. Stewart has volunteered.

Mr. Crate moved to appoint Rebecca Stewart as an alternate member on the Heritage Commission, Mr. Cummings seconded, vote unanimous in favor of the motion.

**Administrative Items:**

None.

**VIII. OTHER ITEMS**

**Paving Project:**

Paving of the Fire Department parking lot and Baltic Street will be done on Wednesday.

**Community Building - HVAC:**

Mr. Cummings discussed the Community Building with a heating contractor and is now OK with possibly putting in wall units.

Mr. Taylor reported that the blower door test and imaging was done and he is waiting for recommendations. There was leaking at the sprinkler heads and the range hood. The problem with overhauling the whole system is that the ductwork was designed for a single floor.

Mr. Cummings said he doesn't care about the end result. At Town Meeting we specified what we were going to do and he doesn't recall discussion of this alternative. We need all the facts if we're going to go forward with a plan. Mr. Cummings is not comfortable doing that as a general rule.

Mr. Schneider thinks Town Meeting is OK with changes to a plan if we're going to save money.

Mr. Kluge thinks if the project isn't going to go over budget then he thinks we're good to proceed.

**Community Building – Cleaning:**

The current cleaner was given 90 days to exhibit an acceptable level of service for cleaning of the Community Building. Mr. Taylor thinks we are close to or just over that 90 day period based on the contract date. Mr. Taylor believes the cleaner has done an adequate job; a better job than previously. He has received no complaints since we made the change.

Mr. Marchetti stated that the Conservation Commission recently held a presentation at the Community Building on black bears. About 150 people attended. The A/C couldn't be turned on and everyone was hot. The light switches on the wall are filthy. There are yellow spots on the men's room floor. There are scuff marks on the wall by the back door. This wall was painted in the recent past.

Mr. Marchetti said the first thing he'd suggest is someone pointing out what the problems are. He doesn't think it's fair to the cleaner to request improvement without pointing out specifically what needs improvement. Mr. Marchetti went on to relay his experience with cleaning.

Chief Crate reported an immediately difference has been seen – in a good way – since the new company has been cleaning at the Police Department. He thinks if this new company was sent to the Community Building for a few days you'd see a measurable difference.

Mr. Kluge thinks the Community Building should be checked out again.

Mr. Taylor reported that the cleaner claims to be in there 6 days a week.

Mr. Crate said the walls were painted a little over a year ago and within a month were marked up.

**Main Street Culvert:**

There is a problem with the culvert on Main Street in front of Mascoma Savings Bank. The State has been contacted. Dennis Ford, of the State of NH, has a list of things that could be the cause. The State is looking into the situation. Mr. Schneider will forward the State's response to the Board of Selectmen.

**Next Meeting:**

Monday, October 21, 2013, 6:00 PM, Whitney Hall Conference Room, 23 Main Street.

**CONFERENCE**

**I. NON-PUBLIC SESSION**

Mr. Cummings moved to enter non-public session at 7:12 PM, RSA 91-A:3 II (a), Mr. Crate seconded. Roll call vote: Mr. Cummings – aye, Mr. Crate – aye, Mr. Kluge – aye, vote unanimous in favor of the motion.

Mr. Cummings moved to come out of non-public session at 7:14 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

**II. ADJOURNMENT**

Mr. Cummings moved to adjourn at 7:16 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

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John W. Kluge, Chairman

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B. Fred Cummings

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Donald J. Crate, Sr.  
Enfield Board of Selectmen